

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Orkney No. 244 Held Thursday the 12<sup>th</sup> Day of October, 2023 held at 137 George Avenue, R.M. of Orkney No. 244**

**Present:**

Reeve	Randy Trost
Councillor Division 1	Mathew Charney (Matt)
Councillor Division 2	Trevor Protz (Deputy Reeve)
Councillor Division 3	Ronald Mehling
Councillor Division 4	Jack Maksymiw
Councillor Division 5	Vern Effa
Councillor Division 6	Robert Kriger
Administrator	Bridgette Rushkewich
Assistant Admin.	Jamie Decker
Public Works Manager	Kevin Zamonsky

**Call to Order:**

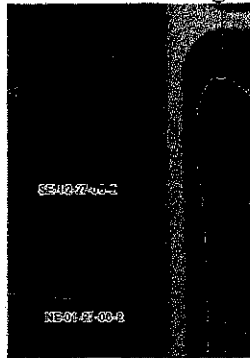
A quorum being present, Reeve, Randy Trost, called the meeting to order, at 1:06 p.m.

**Delegations:**

Grant Simpson; Drainage Technician, Upper Souris Watershed Association Inc., and Cole Sandercock; Technologist, Approvals South, Water Security Agency attended the Council meeting from 1:07 to 1:30 p.m. to discuss a drainage project on NE 1-27-06-W2 and SE 12-27-06-W2.

**Form B-Berm in RM Right-of Way**

363/23 **Protz:** That the Council approves the owner of SE 12-27-06-W2 constructing a berm on the eastern RM right of way, as indicated below in the black line:



with the provisions that the berm must be six (6) inches lower than the highest point of the RM road and that all work must be approved and supervised by the Water Security Agency.

**Carried.**

**Minutes:**

364/23 **Mehling:** That the Minutes of the Regular Meeting of Council held on Thursday, September 14, 2023 be approved as presented.

**Carried.**

*Kevin Zamonsky, Public Works Manager arrived at Council chambers at 1:30 p.m.*

**Purchase Rip-Rap for Bridge Replacements:**

365/23 **Trost:** That Council approve of the Public Works Manager purchasing approximately 200 yards of rip-rap for a maximum expense of \$65.00 per yard delivered (plus applicable taxes) in addition to the original budget for the bridge to culvert replacements located west NW 6-26-05-W2 and north NW 30-27-04-W2.

**Carried.**

**Road Maintenance Policy:**


366/23 **Effa:** That Administration amend the Road Maintenance policy to reflect that haulers of concentrated hauls must replace ¾ inch road gravel at a rate of 80 yards per mile.

**Carried.**

**In Camera:**

367/23 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 2:04 p.m. to discuss legal matters.

**Carried.**

  
Admin./Reeve

*Kevin Zamonsky, Public Works Manager, Jamie Decker, Assistant Administrator and visitor in the gallery left Council Chambers at 2:04 p.m.  
Bridgette Rushkewich, Administrator was asked to stay in chambers. MLT Aikens joined the In-Camera session via telephone.*

368/23 **Trost:** That the Regular Meeting of Council reconvene and recess for a short break at 2:48 p.m.

**Carried.**

369/23 **Trost:** That the Regular Meeting of Council reconvene at 3:02 p.m.

**Carried.**

*Kevin Zamonsky, Public Works Manager, Jamie Decker, Assistant Administrator and the visitor from the gallery returned to Council Chambers at 3:02 p.m.*

**Dust Suppressant Policy:**

370/23 **Effa:** That Administration amend the Dust Suppressant Policy to reflect that starting October 1 of each year all dust suppressant spots will be graded.

**Carried.**

**Grain Millers Drive:**

371/23 **Charney:** That the Council approves of the Public Works Manager using an additional \$48,500 from the Grain Millers Drive Dust Suppressant budget in conjunction with the Grain Millers Drive Construction budget in order to have the road prepared for the duration of the winter season.

**Carried.**

**Division 1 Drainage Engineering:**

372/23 **Protz:** That the Council agrees to the work contact for the division 1 Collacott and Pleasant Heights drainage engineering as received from WSP Environmental & Infrastructure Solutions Canada Ltd. with the addition of the environmental permitting; thereby, authorizing the Reeve to sign the Agreement and Addendum with the work to commence immediately and proceed into the 2024 year.

**Carried.**

**Canada Post Box Location:**

373/23 **Trost:** That the Canada Post boxes established on the west side of Government Road be moved to the property owned by Dynasty Diesel and Repair Ltd., being PT SE 04-26-04-W2, Parcel B, with the RM to prepare and commence with a legal contract.

**Defeated.**

374/23 **Mehling:** That, in agreement with resolution 315/23, at this time, the Canada Post boxes can not be moved back to the original location due to legal and drainage concerns, but Council may consider relocation of the mail boxes in conjunction with the drainage engineering for the area and will continue to do so.

**Carried.**

**Unfinished/New Business:**

*Bylaws:*

*Bylaw No. 8/2023 Haying Bylaw*

375/23 **Maksymiw:** That bylaw No. 8/2023, being a Bylaw known as the Haying Bylaw, be given a first reading at this meeting.

**Carried.**

376/23 **Charney:** That bylaw No. 8/2023, being a Bylaw known as the Haying Bylaw, be given a second reading at this meeting.

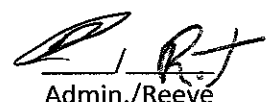
**Carried.**

377/23 **Effa:** That bylaw No. 8/2023, being a Bylaw known as the Haying Bylaw, be given three readings at this meeting.

**Carried Unanimously.**

378/23 **Kruger:** That bylaw No. 8/2023, being a Bylaw known as the Haying Bylaw be given a third reading and adopted at this meeting.

**Carried.**

  
Admin./Reeve

*Road Maintenance Agreements:*

379/23 *Road Maintenance Agreement No. 10-2023 (Potzus Paving and Road Construction Ltd.)*  
**Charney:** That the Road Maintenance Agreement No. 10-2023 is ratified as presented and that it be filed.

**Carried.**

380/23 *Road Maintenance Agreement No. 11-2023 (Pride Landscaping)*  
**Effa:** That the Road Maintenance Agreement No. 11-2023 is ratified as presented and that it be filed.

**Carried.**

381/23 *Development:*  
**Charney:** That the Discretionary use application for the Ag Machining Shop on PT NW 22-25-04-W2, LSD 10 is denied and that the developer is encouraged to look at areas within the R.M. that are zoned High Profile Commercial/Light Industrial.

**Carried.**

382/23 *Subdivisions:*  
*Residential Subdivision SW 16-25-05-W2 (Churko):*  
**Protz:** That the application to subdivide a 20.00-acre residential lot on PT SW 16-25-05-W2 is recommended for approval due to the requirements of the existing pump out system and pre-established shelter belt.

**Carried.**

383/23 *Recess:*  
**Trost:** That the Regular Meeting of Council recess at 3:51 p.m. to open the Request for Proposals for the bridge replacement projects in Division 4 and 6.

**Carried.**

*Kevin Zamonsky, Public Works Manager, Jamie Decker, Assistant Administrator and the visitor from the gallery left Council Chambers at 3:51 p.m.*

384/23 **Trost:** That the Regular Meeting of Council reconvene at 4:04 p.m.

*Kevin Zamonsky, Public Works Manager returned to Council Chambers at 4:04 p.m.*

385/23 *I.C.I.P. (Investing in Canada's Infrastructure Program):*  
**Maksymiw:** That the Council ratifies the signing of the amendment to the Grid 726 grant to extend the completion date and that Council authorizes the signing of the agreements for the Township 275 and Jedburgh Grid bridge replacements as presented and that they be filed.

**Carried.**

*Meghan Thomson, Office Assistant attended the Council Chambers at 4:06 p.m. to present the costs and analysis on the lot combination for the unorganized hamlet area of Willowbrook.*

386/23 *Snowmobile Route Permission:*  
**Effa:** That the Council approves of the Showstoppers Snowmobile Club using the R.M. right away as indicated below (highlighted in purple) until March 31, 2024 with the condition that it is the snowmobile club's responsibility to ensure that any requires under the revised trespassing laws and communicated and followed by their members.:



**Carried.**

*[Signature]*  
 Admin./Reeve

*Year End Supper:*

- 387/23 **Protz:** That the Council approves of having the year end supper jointly with the R.M. of Cana No. 214 and the Yorkville Public Utility Board to be held on December 8 at the Willowbrook Community Center as discussed and with each entity being responsible for the cost of their attendee's supper.

**Carried.**

**Complaints/Request Forms***Municipal Right -Of-Way*

- 388/23 **Mehling:** That the request received from Mr. & Mrs. Vanderburg regarding the municipal reserve adjacent to their property be tabled to the November 8 Regular Council Meeting.

**Carried.**

*Employee Holiday Hours:*

- 389/23 **Protz:** That the Council approve the R.M. being closed for the week of December 25 to the end of the day January 1 for the statutory days allowing for two paid days, with tax payments for the 2023 year to be taken until 4:00 p.m. on January 5, 2024.

**Carried.**

**Administrative Reports***List of Accounts for Approval:*

- 390/23 **Charney:** That the Council approve the list of accounts as presented and attached hereto:  
EFT numbers 1116 – 1141 \$369,869.48  
INT numbers 821 – 828 \$128,264.78,  
Cheque numbers 11295- 11321 \$51,901.39 and  
Payroll totaling \$33,819.46.

**Carried.**

*Additional Payments:*

- 391/23 **Charney:** That the Willowbrook Community receive a payment of \$1,000 for the care of the cemetery as they did not submit invoicing for the 2021 and 2022 years (cheque 11322).

**Carried.**

*Financial Reports:*

- 392/23 **Kruger:** That the Statement of Financial Activities for the month of September and the bank reconciliations for the months of June, July, August and September, 2023 be accepted as presented and filed.

**Carried.**

*Outstanding A/R*

- 393/23 **Protz:** That Council directs Administration to abate the outstanding Bylaw Enforcement charge on Accounts Receivable account number 318.

**Carried.**

*Willowbrook Water Reports:*

- 394/23 **Mehling:** That Council acknowledges receipt of the Willowbrook Water Daily Reports and Environmental Analysis for the month of July and that they be filed.

**Carried.**

**November Council Meeting:**

- 395/23 **Charney:** That the Regular Meeting of Council for to be held on Thursday, November 9, 2023 be amended to commence at 1:00 p.m., instead of 8:00 a.m. with Council training scheduled to start at 12:30 p.m.

**Carried.**

  
Admin./Reeve

**Correspondence:**

396/23 **Krieger:** That the following correspondence having been read now be filed:  
APAS Updates (emailed),  
Bylaw Enforcement Report (emailed),  
Community Futures – Meeting (emailed),  
Headwater Equipment Information (emailed),  
Heritage Conservation Branch (emailed),  
RCMP Monthly Report (emailed),  
RMAA – MLDP Modules (emailed),  
SARM – Monthly Update and Convention Resolutions (emailed) and  
Town of Springside – Annual Fire Update for November 2 (emailed).

**Carried.**


**Adjourn:**

397/23 **Trost:** That this Regular Meeting of Council adjourn at 5:20 p.m.

**Carried.**

  
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Reeve, Randy Trost

  
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Administrator, Bridgette Rushkewich

  
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Admin./Reeve