

Minutes of the Regular Meeting of the Council of the Rural Municipality of Orkney No. 244 Held Thursday the 14th Day of December, 2023 held at 137 George Avenue, R.M. of Orkney No. 244

Present:

Reeve Randy Trost
Councillor Division 1 Mathew Charney (Matt)
Councillor Division 2 Trevor Protz
Councillor Division 3 Ronald Mehling
Councillor Division 4 Jack Maksymiw
Councillor Division 5 Vern Effa (Deputy Reeve)
Councillor Division 6 Robert Kriger
Administrator Bridgette Rushkewich
Public Works Manager Kevin Zamonsky

Absent

Assistant Admin. Jamie Decker

Jack Maksymiw, Division 4 Councilor, declared a conflict of interest as his company, Maks Construction Ltd., was contracted for work and is receiving funds from the R.M. of Orkney No. 244 for the completion of work performed; therefore, he will leave Council Chambers prior to any discussion, he will not participate in any part of the discussions and he will be abstaining from voting.

Call to Order:

A quorum being present, Reeve, Randy Trost, called the meeting to order, at 8:03 a.m.

Minutes:

431/23 **Protz:** That the Minutes of the Regular Meeting of Council held on Thursday, November 9, 2023 be approved as presented.

Carried.

Delegation:

Garrett Keyowski, Pest Control Officer, attended the Council Meeting from 8:08 to 8:19 a.m. to discuss an increase in his rates (first increase in nine years).

Rate Increase:

432/23 **Charney:** That Council approve the request for a rate increase to \$45.00 per call as received from Garrett Keyowski, appointed Pest Control Officer, to be effective January 1, 2024.

Carried.

Vehicle and Equipment Purchases:

433/23 **Effa:** That the Council authorizes the Public Works Manager to provide options on a used four by four flat deck truck, with a limit of \$25,000 and one set of ninety-inch (90") quick attach contour road packers for a John Deere grader, from Dionco Sales and Service Ltd. for possible purchase in the 2024 year.

Carried.

In Camera:

434/23 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 9:19 a.m. to discuss; the Code of Ethics Complaint No. 1-2023, employee reviews, legal matters and future planning.

Carried.

Kevin Zamonsky, Public Works Manager and Bridgette Rushkewich Administrator left Council Chambers at 9:19 a.m.

The Council meeting reconvened into open session at 10:54 a.m.

Kevin Zamonsky, Public Works Manager and Bridgette Rushkewich Administrator left Council Chambers returned to Council Chambers at 10:54 a.m.

Recess Meeting:

435/23 **Trost:** That the Regular Council Meeting recess for lunch at 10:54 a.m.

Carried.

436/23 **Trost:** That the Regular Meeting of Council reconvene at 11:11 a.m.

Carried.


Admin./Reeve

Bridge Replacement Engineering Documents:

- 437/23 **Effa:** That the Council authorize the signing of the engineering contracts as received and presented from Resource Management International Inc. for the engineering of the replacement of the bridges located north of the NE 28-27-04-W2 and west of SW 06-27-06-W2.

Carried.**2024 Employee Wages:**

- 438/23 **Maksymiw:** That the Council decided and directs the employee wages as follows, to be effective January 1, 2024:
J. Decker: four percent increase; P. Dobko: four percent increase; D. Fink: increase to \$31.00 per hour; D. Flundra: increase to \$33.00 per hour; K. Ruf: increase to \$31.00 per hour; B. Rushkewich: four percent increase; M. Thomson: increase to \$25.00 per hour; K. Woytas: increase to \$31.00 per hour; and K. Zamonsky: four percent increase.

Carried.**Unfinished/New Business:***Bylaws:**Bylaw No. 9/2023 Civic Addressing Bylaw:*

- 439/23 **Mehling:** That Bylaw No. 9/2023, being a bylaw known as the Civic Addressing Bylaw, be given a second reading at this meeting.

Carried.

- 440/23 **Maksymiw:** That Bylaw No. 9/2023, being a bylaw known as the Civic Addressing Bylaw, be given a third reading and adopted at this meeting.

Carried.*Bylaw No. 10/2023 Traffic Bylaw:*

- 441/23 **Mehling:** That Bylaw No. 10/2023, being a bylaw known as the Traffic Bylaw, be given a first reading at this meeting.

Carried.

- 442/23 **Maksymiw:** That Bylaw No. 10/2023, being a bylaw known as the Traffic Bylaw, be given a second reading at this meeting.

Carried.

- 443/23 **Effa:** That Bylaw No. 10/2023, being a bylaw known as the Traffic Bylaw, be given three readings at this meeting.

Carried Unanimously.

- 444/23 **Charney:** That Bylaw No. 10/2023, being a bylaw known as the Traffic Bylaw, be given a third reading and adopted at this meeting.

Carried.*Bylaw No. 11/2023 Fee Bylaw:*

- 445/23 **Protz:** That Bylaw No. 11/2023, being a bylaw known as the Fee Bylaw, be given a second reading as amended at this meeting.

Carried.

- 446/23 **Kruger:** That Bylaw No. 11/2023, being a bylaw known as the Fee Bylaw, be given a third reading and adopted at this meeting.

Carried.*Bylaw No. 12/2023 Repeal Bylaw:*

- 447/23 **Mehling:** That Bylaw No. 12/2023, being a bylaw known as the Repealing Bylaw, be given a first reading at this meeting.

Carried.

- 448/23 **Maksymiw:** That Bylaw No. 12/2023, being a bylaw known as the Repealing Bylaw, be given a second reading at this meeting.


Carried.

- 449/23 **Effa:** That Bylaw No. 12/2023, being a bylaw known as the Repealing Bylaw, be given a third reading at this meeting.

Carried Unanimously.


Admin./Reeve

- 450/23 **Charney:** That Bylaw No. 12/2023, being a bylaw known as the Repealing Bylaw, be given a third reading and adopted at this meeting.
Carried.
- Bylaw No. 13/2023 Land Lease Bylaw PT SE 27-25-04-W2:*
- 451/23 **Effa:** That Bylaw No. 13/2023, being a bylaw known as the Land Lease Bylaw for PT SE 27-25-04-W2, be given a first reading at this meeting.
Carried.
- 452/23 **Charney:** That Bylaw No. 13/2023, being a bylaw known as the Land Lease Bylaw for PT SE 27-25-04-W2, be given a second reading at this meeting.
Carried.
- 453/23 **Protz:** That Bylaw No. 13/2023, being a bylaw known as the Land Lease Bylaw for PT SE 27-25-04-W2, be given three readings at this meeting.
Carried Unanimously.
- 454/23 **Kruger:** That Bylaw No. 13/2023, being a bylaw known as the Land Lease Bylaw for PT SE 27-25-04-W2, be given a third reading and adopted at this meeting.
Carried.
- Bylaw No. 14/2023 Land Lease Bylaw NW 14-25-06-W2:*
- 455/23 **Mehling:** That Bylaw No. 14/2023, being a bylaw known as the Land Lease Bylaw for NW 14-25-06-W2, be given a first reading at this meeting.
Carried.
- 456/23 **Maksymiw:** That Bylaw No. 14/2023, being a bylaw known as the Land Lease Bylaw for NW 14-25-06-W2, be given a second reading at this meeting.
Carried.
- 457/23 **Effa:** That Bylaw No. 14/2023, being a bylaw known as the Land Lease Bylaw for NW 14-25-06-W2, be given three readings at this meeting.
Carried Unanimously.
- 458/23 **Charney:** That Bylaw No. 14/2023, being a bylaw known as the Land Lease Bylaw for NW 14-25-06-W2, be given three readings at this meeting and adopted.
Carried.
- Bylaw No. 15/2023 Land Lease Bylaw SW 15-25-06-W2:*
- 459/23 **Protz:** That Bylaw No. 15/2023, being a bylaw known as the Land Lease Bylaw for SW 15-25-06-W2, be given a first reading at this meeting.
Carried.
- 460/23 **Kruger:** That Bylaw No. 15/2023, being a bylaw known as the Land Lease Bylaw for SW 15-25-06-W2, be given a second reading at this meeting.
Carried.
- 461/23 **Mehling:** That Bylaw No. 15/2023, being a bylaw known as the Land Lease Bylaw for SW 15-25-06-W2, be given three readings at this meeting.
Carried Unanimously.
- 462/23 **Maksymiw:** That Bylaw No. 15/2023, being a bylaw known as the Land Lease Bylaw for SW 15-25-06-W2, be given a third reading and adopted at this meeting.
Carried.
- Bylaw No. 16/2023 Land Lease Bylaw SW 06-26-06-W2:*
- 463/23 **Effa:** That Bylaw No. 16/2023, being a bylaw known as the Land Lease Bylaw for SW 06-26-06-W2, be given a first reading at this meeting.
Carried.
- 464/23 **Charney:** That Bylaw No. 16/2023, being a bylaw known as the Land Lease Bylaw for SW 06-26-06-W2, be given a second reading at this meeting.
Carried.
- 465/23 **Protz:** That Bylaw No. 16/2023, being a bylaw known as the Land Lease Bylaw for SW 06-26-06-W2, be given three readings at this meeting.


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Carried.

466/23 **Kruger:** That Bylaw No. 16/2023, being a bylaw known as the Land Lease Bylaw for SW 06-26-06-W2, be given a third reading and adopted at this meeting.

Carried.

Bylaw No.17/2023 Land Lease Bylaw for SW 20-26-06-W2:

467/23 **Mehling:** That Bylaw No. 17/2023, being a bylaw known as the Land Lease Bylaw for SW 20-26-06-W2, be given a first reading at this meeting.

Carried.

468/23 **Maksymiw:** That Bylaw No. 17/2023, being a bylaw known as the Land Lease Bylaw for SW 20-26-06-W2, be given a second reading at this meeting.

Carried.

469/23 **Effa:** That Bylaw No. 17/2023, being a bylaw known as the Land Lease Bylaw for SW 20-26-06-W2, be given three readings at this meeting.

Carried Unanimously.

470/23 **Charney:** That Bylaw No. 17/2023, being a bylaw known as the Land Lease Bylaw for SW 20-26-06-W2, be given a third reading and adopted at this meeting.

Carried.

Road Maintenance Policy:

471/23 **Kruger:** That the Council approve the Road Maintenance policy as amended and that it be filed.

Carried.

Development:

Portion of Internal Service Road Closure Request:

472/23 **Protz:** That Council directs Administration to send out the public notice and create the bylaw with the lease agreement as discussed, to close a portion of the internal service road located internal service road lying north of Highway 52 and adjacent to the SE Section 4, Township 25, Range 04, being approximately 300 feet in length, with the developer to be responsible for all associated costs and with the Administrator to set the public hearing.

Carried.

Development Agreement:

473/23 **Charney:** That the Council approves the draft development agreement for the construction of the all-weather grid road located east of NE 21-25-04-W2.

Carried.

Residential Subdivision NW 33-26-04-W2 (Blommaert):

474/23 **Maksymiw:** That the Council recommends the approval of the proposed ten-acre residential subdivision on the NW 33-26-04-W2, with no conditions and consideration of the trees on the parcel being matured, pre-established trees to the proposed subdivision.

Carried.

Utility Easement Plan Y NE/SE 08-26-04-W2 (SaskPower):

475/23 **Effa:** That Council recommends the approval of the proposed utility easement on NE and SE 08-26-04-W2, Plan Y with no conditions.

Carried.

Janitorial Tender:

476/23 **Effa:** That the Council awards the tender for the 2024- and 2025-years janitorial services for the R.M. Office to J.R.E. Cleaning Services.

Carried.

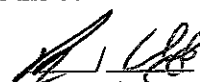
Fuel Tender:

477/23 **Protz:** That the Council awards the 2024 years fuel tender to Brendonn Holdings Ltd. for the provision of diesel, gasoline and def requirements.

Carried.

Snowmobile Route Permission:

478/23 **Kruger:** That the Council approves of the Springside Snowmobile Club using the R.M. right-of-way; as per the agreement they presented, until March 31, 2024 with the condition


Admin./Reeve

that it is the snowmobile club’s responsibility to ensure that they maintain liability insurance and that the *Trespassing Act* requirements are communicated to their members.
Carried.

Request for Road Closure (RM of Wallace boundary road):
479/23 **Maksymiw:** That the Council is not in favour of the road closure request to close a portion of Range Road 2040 between Township Road 253 and 254 as that road is still used for access.
Carried.

Culvert Replacement:
480/23 **Charney:** That further to resolution 349/23, the Council will look at replacing the existing culvert that is located further south in the road on the east side of NE 17-25-04-W2 in the 2024 year as this culvert assists in keeping the natural flow of water.
Carried.

Amended Division 1 Drainage Engineering:
481/23 **Effa:** That the Council approves the amended engineering contract as received from WSP E&I Canada Ltd authorizing the agreement to be signed by the Reeve and filed.
Carried.

Trevor Protz, Division 2 Councilor, requested a recorded vote on all resolutions brought forward in regards to Council Remuneration at this meeting.

Council 2024 Indemnity Rates:
482/23 **Charney:** That the Council should no longer be paid at a flat rate for supervision and supervision mileage as a majority of supervision is completed by employees; therefore, Council should be paid an hourly rate of \$30.00 and mileage to be reimbursed at the Canada Revenue Agency allowable rates with details to be provided prior to payments being issued.

In Favour:
Matt Charney, Division 1 Councilor and
Trevor Protz, Division 2 Councilor

Against:
Randy Trost, Reeve
Ron Mehling, Division 3 Councilor,
Jack Maksymiw, Division 4 Councilor,
Vern Effa, Division 5 Councilor and
Robert Kriger, Division 6 Councilor.

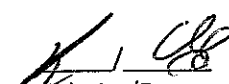
Defeated.

483/23 **Kruger:** That Council supervision and supervision mileage should be paid at half of the current rate being:
Reeve:
supervision – current \$12,502 - revised \$6,251 supervision mileage – current \$9,400 - revised \$4,700
Division 1:
Supervision – current \$8,911 – revised \$4,455.50 supervision mileage – current \$6,700 – revised \$3,350
Division 2 through 6:
Supervision – current \$8,246 – revised \$4,123 supervision mileage – current \$6,200 – revised \$3,100.

In Favour:
Matt Charney, Division 1 Councilor
Trevor Protz, Division 2 Councilor and
Robert Kriger, Division 6 Councilor

Against:
Randy Trost, Reeve
Ron Mehling, Division 3 Councilor,
Jack Maksymiw, Division 4 Councilor and
Vern Effa, Division 5 Councilor.

Defeated.


Admin./Reeve

- 484/23 **Maksymiw:** That the 2024 Council remuneration rates remain the same being:
Council Meetings (Regular and Special): \$350.00 per meeting with mileage payable at \$.70 per km.
Committee Meetings (open to the public, with minutes and appointed to by Council resolution, reports of such meetings should be brought back to Council during Council Reports at Regular Council meetings): \$300.00 per meeting with mileage payable at \$.70 per km.
Administrative Meetings (shorter informal meetings called by the Administrator with any Council members required, reports of such meetings are to be brought back to Council during Council Reports at Regular Council meetings): \$150.00 per meeting, flat rate with no mileage payable
Supervision – all supervision paid at flat rates with the annual totals shown below and with payments to be issued quarterly:
Reeve- \$12,502 for supervision time and \$9,400 for supervision mileage, the Reeve's supervision pay covers the time spent as office supervision as well,
Deputy Reeve – an additional \$1,000 for supervision for the year,
Division 1 - \$8,911 for supervision time and \$6,700 paid for supervision mileage
Division 2 though 6 - \$8,246 for supervision time and \$6,200 for supervision mileage,
Convention - \$332.50 per day and \$0.75 per km. for convention attendance, if the Convention is held at the RM Office then no further expenses shall be eligible, if the convention is held at conference centers as decided by SARM, then a meal allowance of \$100.00 per day will also be granted:
R.M. Annual Rate Payers Appreciation supper will be paid to Council as a Council Meeting,
All Remunerations are paid quarterly with the minimum submission of Statement of Indemnity and Supervision forms (SARM – Form C31) and
RM Supper-payable as council meeting.

In Favour:

Randy Trost, Reeve
Ron Mehling, Division 3 Councilor,
Jack Maksymiw, Division 4 Councilor and
Vern Effa, Division 5 Councilor.

Against:

Matt Charney, Division 1 Councilor
Trevor Protz, Division 2 Councilor and
Robert Kriger, Division 6 Councilor

Carried.

2024 Council Meeting Dates:

- 485/23 **Charney:** That the Council meetings for the months of January, February, March, October, November and December start at noon instead of eight a.m.

Defeated.

- 486/23 **Maksymiw:** That the 2024 Regular Council meetings are set to commence at eight a.m. as follows:
Thursday, January 18,
Thursday, February 8,
Friday, March 8,
Thursday, April 11,
Thursday, May 9,
Thursday, June 13,
Thursday, July 11,
Thursday, August 8,
Thursday, September 12,
Thursday, October 10,
November to be called by Administrator and
Thursday, December 12.

Carried.

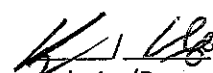
Complaints/Request Forms*Request to Abate Interest Charges:*

- 487/23 **Effa:** That Council will not be abating the additional interest that was charged on roll 1830 000 for outstanding arrears of taxes.

Carried.


Admin./Reeve

- Culvert Installation Complaint (N ½ 21-26-04-W2):*
488/23 **Mehling:** That the Council acknowledges receipt of the Complaint/Request forms regarding a culvert installation in the north half of 21-26-04-W2 and as there is an active request for assistance filed with the Water Security Agency, the Council wishes to obtain the results of request from the Water Security Agency prior to the commencement of any further work being completed, to assist in preventing additional expenses. **Carried.**
- Employee Holiday Requests:*
489/23 **Effa:** That the Council approve the following holiday requests:
J. Decker: December 15 and January 23 and P. Dobko: December 15. **Carried.**
- Administrative Reports**
List of Accounts for Approval:
490/23 **Charney:** That the Council approve the list of accounts as presented and attached hereto:
EFT numbers 1169 – 1202 \$161,150.92,
INT numbers 837 – 844 \$87,228.64,
Cheque numbers 11337 – 11361 \$190,650.74 and
Payroll totaling \$30,116.39 **Carried.**
- Additional Payments:*
491/23 **Effa:** That the Council approve of paying the following additional payments:
Orkney Historical Society a donation in the total amount of \$1,640.00 (issued cheque 11363),
Ministry of Agriculture Lands Branch Invoice D385233 the total amount of \$246.29 for the 2022 lease that was not previously invoiced (issued cheque 11362),
D & M Trucking Inc., the total amount of \$55,930.68 for invoices 67730, 667731, 67732 and 677340 (issued EFT 1203) and the
R.M. of Orkney credit card for the total amount of \$3,059.38 for the purchase of dash cameras for the R.M.'s equipment (issued Oth 845). **Carried.**
- Financial Reports:*
492/23 **Protz:** That the Statement of Financial Activities for the month of November and the bank reconciliation for the month of November, 2023 be accepted as presented and filed. **Carried.**
- Revenue Sharing:*
493/23 **Mehling:** The Council of the Rural Municipality of Orkney No. 244 confirms the municipality meets the following requirements to receive the Municipal Revenue Sharing grant:
Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
The Municipality does not run a Municipal Drinking Waterworks System;
In good standing with respect to the reporting and remittance of Education Property Taxes;
Adoption of a Council Procedures Bylaw;
Adoption of an Employee Code of Conduct;
All members of council have filed and annually updated their Public Disclosure Statements, as required, and
That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **Carried.**
- Willowbrook Water Reports:*
494/23 **Effa:** That Council acknowledges receipt of the Willowbrook Water Daily Reports and Environmental Analysis for the month of November and that they be filed. **Carried.**
- Abate Taxes:*
495/23 **Mehling:** That the Council abate the taxes for the following tax-exempt properties:
Roll 2121 000 Mun 250.00 GSSD 0.73 and
Roll 605 100 FGIL 3711.75 GSSD 1,900.91. **Carried.**


Admin./Reeve

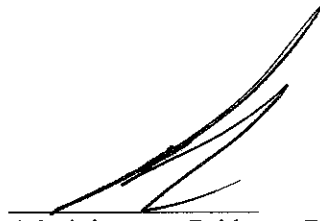
496/23 *Record Retention and Disposal:*
Kruger: That the Council acknowledges the list of Disposal of Records for Accounting for Repealed Bylaws as received from the Administrator and that they be filed. **Carried.**

Correspondence:
 497/23 **Protz:** That the following correspondence having been read now be filed:
 APAS - Updates (emailed),
 CN - Snow Removal and Safety Information (emailed),
 RCMP - District Update and Monthly Report (emailed),
 Ministry of Government Relations- Changes in 2023 Financial Statements (emailed),
 MLDP - Training options and costs (emailed),
 NWTPA – MASH Tendering Requirements (emailed),
 SARM – Monthly Update (emailed),
 SARM STARTS Donation (emailed),
 Saskatchewan Public Safety Agency (SPSA) - Newsletter (emailed),
 Saskatchewan Rural Crime Watch Association Membership and Support (emailed) and
 Water Security Agency Permit Requirements (emailed). **Carried.**

Adjourn:
 498/23 **Trost:** That this Regular Meeting of Council adjourn at 1:23 p.m. **Carried.**



 Deputy Reeve, Vern Effa



 Administrator, Bridgette Rushkewich


 Admin./Reeve