

Minutes of the Regular Meeting of the Council of the Rural Municipality of Orkney No. 244 Held Thursday the 9th Day of March, 2023 held at 137 George Avenue, Collacott Subdivision, R.M. of Orkney No. 244

Present:

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|-----------------------|-----------------------------|
| Reeve | Randy Trost |
| Councillor Division 1 | Mathew Charney (Matt) |
| Councillor Division 2 | Trevor Protz (Deputy Reeve) |
| Councillor Division 3 | Ronald Mehling |
| Councillor Division 4 | Jack Maksymiw |
| Councillor Division 5 | Vern Effa |
| Councillor Division 6 | Robert Kriger |
| Administrator | Bridgette MacDonald |
| Assistant Admin. | Jamie Decker |
| Public Works Manager | Kevin Zamonsky |

Call to Order:

A quorum being present, Reeve, Randy Trost, called the meeting to order, at 8:02 a.m.

Jack Maksymiw, Division 4 Councilor, declared a conflict of interest as his company, Maks Construction Ltd., was contracted for work and received funds from the R.M. of Orkney No. 244 for the completion of work performed therefore he will leave Council chambers prior to any discussion, he will not participate in any part of the discussions and he will be abstaining from voting.

Minutes:

66/23 **Mehling:** That the Minutes of the Regular Meeting of Council held on Thursday, February 9, 2023 be approved as presented.

Carried.

In-Camera:

67/23 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 8:07 a.m. to discuss employees, future capital and legal matters.

Carried.

Randy Trost, Reeve; Bridgette MacDonald, Administrator; Kevin Zamonsky, Public Works Manager; and Jamie Decker, Assistant Administrator left Council chambers at 8:07 a.m.

Delegations:

8:09 – 9:09 a.m.: Mr. Schatz – Consultant – attended the meeting to discuss harassment concerns.

Randy Trost returned to Council Chambers at 9:40 a.m.

Kevin Zamonsky returned to Council Chambers at 10:34 a.m.

Bridgette MacDonald and Jamie Decker returned to Council Chambers at 11:16 a.m.

68/23 **Trost:** That the the Regular Meeting of Council reconvene at 11:17 a.m.

Carried.

High Speed Internet:

69/23 **Protz:** That the Public Works Manager is to get high speed internet at the R.M. Shop.

Carried.

In-Camera:

70/23 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 12:21 p.m. to discuss legal matters.

Carried.

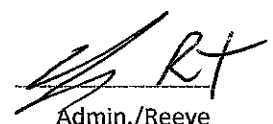
71/23 **Trost:** That the Regular Meeting of Council reconvene at 12:33 p.m.

Carried.

Letter to Gale Ventures:

72/23 **Charney:** That the Administrator write a letter to the Gale Ventures outlying the responsibilities of the servicing agreement.

Carried.


Admin./Reeve

Delegation:

Mr. Dennis, Canora Pelly MLA attended the meeting from 1:10 to 1:47 p.m. to discuss infrastructure concerns.

Matt Charney, Division 1 Councilor left Council Chambers from 1:11 to 1:47 p.m.

Unfinished/New Business:*Bylaws No. 2/2023:*

73/23 **Protz:** That Bylaw No. 2/2023 being a Bylaw to Authorize a Special Tax for Solid Waste Collection and Disposal in the Collacott and Pleasant Heights Subdivisions be given a first reading at this meeting.

Carried.

74/23 **Charney:** That Bylaw No. 2/2023 being a Bylaw to Authorize a Special Tax for Solid Waste Collection and Disposal in the Collacott and Pleasant Heights Subdivisions be given a second reading at this meeting.

Carried.

75/23 **Effa:** That Bylaw No. 2/2023 being a Bylaw to Authorize a Special Tax for Solid Waste Collection and Disposal in the Collacott and Pleasant Heights Subdivisions be given three readings at this meeting.

Carried Unanimously

76/23 **Maksymiw:** That Bylaw No. 2/2023 being a Bylaw to Authorize a Special Tax for Solid Waste Collection and Disposal in the Collacott and Pleasant Heights Subdivisions be given a third reading and adopted.

Carried.

Bylaw No. 3/2023:

77/23 **Mehling:** That Bylaw No. 3/2023 being a Bylaw to Establish Property Tax Incentive's and Penalties be given a first reading, as amended at this meeting.

Carried.

Cell Policy:

78/23 **Maksymiw:** That the RM Clothing Policy is approved as presented and that it be filed.

Carried.

Boot Allowance Policy:

79/23 **Charney:** That the RM Boot Allowance Policy is approved as presented and that it be filed.

Carried.

Staff Training and Convention Policy:

80/23 **Protz:** That the RM Staff Training and Convention Policy is approved as presented and amended and that it be filed.

Carried.

*Development:**Application to Develop – Adjustment on Fence Height- PT NE 14-26-04-W2*

81/23 **Protz:** That the Council directs the Administrator to start the process to amend Bylaw No. 4-2015, a Bylaw known as the Zoning Bylaw, to rezone PT SE 25-25-04-W2, Parcel A, Plan 101804688, from Agricultural to Low Density Country Residential.

Carried.

Application for Subdivision and Discretionary Use – PT SE 17-26-04-W2

82/23 **Trost:** That Council acknowledges receipt and review of the subdivision application and the discretionary use application to develop an aggregate yard on the proposed subdivision on PT SE 17-26-04-W2 and that Council will wait to receive recommendations from the Yorkton Regional Planning District Commission prior to completing its final review.

Carried.

Application for Drainage:

83/23 **Mehling:** That the Council table the application for Drainage Works received from the Water Security Agency, file E5105363, Rhinas, for the installation of a control gate on SW 24-26-06-W2 until after the spring run off.

Carried.


Admin./Reeve

- Grain Millers Road Letters:*
84/23 **Mehling:** That the Grain Millers Road request for support letters from the Yorkton Chamber of Commerce and the Administrator are approved with the discussed amendments. **Carried.**
- Grants:*
SARM Beaver Control:
85/23 **Protz:** That the Council approves of participating in the SARM Beaver Control grant program for the 2023-2024 year, paying \$40 per Beaver Tail submitted by the individuals on the attached Beaver Hunting list, if they are not licensed and \$45.00 per tail for those individuals that are licensed. **Carried.**
- SARM Pest Control*
86/23 **Protz:** That the Council approves of participating in the SARM Pest Control grant program for the 2023 year.
- Water Security Agency Channel Clearing:*
87/23 **Maksymiw:** That the Council approves of participating in the 2023-2024 Water Security Agency Channel Clearing Program with an approximate cost of \$60,000 with the Public Works Manager to obtain all required permits. **Carried.**
- SARM Annual Convention RM Voters:*
88/23 **Maksymiw:** That Randy Trost, Reeve and Matt Charney, Division 1 Councilor, be appointed as the SARM voting delegates for the 2023 year. **Carried.**
- ICIP Grant Application:*
89/23 **Mehling:** That, further to resolution 410/22 authorizing application for the decommissioning of the Willowbrook landfill, Council acknowledges receipt of the non-qualification letter received. **Carried.**
- Tax Abatements:*
90/23 **Kruger:** That due to an administrative error Council approves the abatement of the additional interest that was charged as follows:
Roll 114.000 Municipal \$8.31 Good Spirit School \$4.23 and
Roll 358.000 Municipal \$10.24 Good Spirit School \$4.64. **Carried.**
- Taxservice Rate Review:*
91/23 **Mehling:** That Council approves of the rate increases for Taxservice completing the tax enforcement costs on behalf of the R.M. and authorizes and Reeve and Administrator to sign the agreement for the increase in rates and that it be filed. **Carried.**
- SMHI Withdrawn List of Lands:*
92/23 **Charney:** That Council acknowledges receipt of the Saskatchewan Municipal Hail Insurance Withdrawn Lands and that it be filed. **Carried.**
- Contract RH Electric:*
93/23 **Protz:** That R.H. Electric Ltd. be contracted to switch the Council Chambers lights as discussed for the estimated cost of \$820.00 **Carried.**
- Civic Addressing:*
94/23 **Maksymiw:** That the Council authorizes the purchase of all civic addressing road and yard site signs in blue, with the signs to be stored at Ron Mehling's shop. **Carried.**


Admin./Reeve

- Council Remuneration:*
- 95/23 **Protz:** That the Council indemnity rates, to be effective January 1, 2023, are as follows:
Council Meetings (Regular and Special): \$350.00 per meeting with mileage payable at \$0.70 per km.
Committee Meetings (open to the public, with minutes and appointed to by Council resolution, reports of such meetings should be brought back to Council during Council Reports at Regular Council meetings): \$300.00 per meeting with mileage payable at \$0.70 per km.
Administrative Meetings (shorter informal meetings called by the Administrator with any Council members required, reports of such meetings are to be brought back to Council during Council Reports at Regular Council meetings): \$150.00 per meeting, flat rate with no mileage payable
Supervision – all supervision paid at flat rates with payments issued quarterly:
Reeve- \$12,502 for supervision time and \$9,400 for supervision mileage, the Reeve's supervision pay covers the time spent as office supervision as well,
 Deputy Reeve – an additional \$1,000 for supervision for the year,
Division 1 - \$8,911 for supervision time and \$6,700 paid for supervision mileage,
Division 2 though 6 - \$8,246 for supervision time and \$6,200 for supervision mileage,
Convention - \$350.00 per day and \$0.70 per km. for convention attendance, if the Convention is held at the RM Office then no further expenses shall be eligible, if the convention is held at conference centers as decided by SARM, then a meal allowance of \$100.00 per day will also be granted:
 R.M. Annual Rate Payers Appreciation supper will be paid to Council as a Council Meeting, and that
 All Remunerations are paid quarterly with the minimum submission of Statement of Indemnity and Supervision forms (SARM – Form C31).
- Carried.**
- Complaint/Request Forms:*
- Charge Account at Wheatland Water Conditioning:*
- 96/23 **Mehling:** That Administration is directed to establish a \$1,000.00 charge account for Dale Hackman to purchase chemicals for the Willowbrook Water Treatment Plant in conjunction with him performing his contracted duties with the R.M.
- Carried.**
- Request for Financial Assistance:*
- 97/23 **Protz:** That the RM will not be providing any assistance for the request received from J. Chopping.
- Carried.**
- Employee Holiday Requests:*
- 98/23 **Trost:** That the following employee holidays are ratified and/or approved:
 B. MacDonald: February 23 and 24,
 J. Decker: half day February 8, March 30, 31 and April 27 and 28,
 E. Ereth: February 7, and
 K. Zamonsky: February 21.
- Carried.**
- Employee Resignation:*
- 99/23 **Protz:** That Council acknowledge the employee resignation of R. Lebo effective March 4, 2023.
- Carried.**
- Ratify Hiring Full Time Grader Operator:*
- 100/23 **Protz:** That Council ratify hiring D. Flundra as a full-time permanent grader operator effective March 20, 2023 with the terms and conditions established in his employment job description/employment offer and that it be filed and that the hours worked on February 24 are to be paid at his regular rate of \$29.00 per hour.
- Carried.**

Kevin Zamonsky, Public Works Manager, Bridgette MacDonald, Administrator, Jamie Decker, Assistant Administrator left Council chambers from: 4:34 to 5:17 p.m.


 Admin./Reeve

Administrative Reports*List of Accounts for Approval:*

- 101/23 **Effa:** That the Council approve the list of accounts as presented and attached hereto:
EFT numbers 940 – 960 \$32,918.21
INT numbers 759B – 767 \$42,202.58
Cheque numbers 11106 -11133 \$64165.13 and
Payroll totaling \$20,408.34.

Carried.*Additional Payment:*

- 102/23 **Mehling:** That Council approves of adding to the List of Accounts a payment being issued to WSP E & I Canada Limited, invoice number C26261565 in the amount of \$7,117.64 for Division 1 drainage study work (EFT 957).

Carried.*Additional Payment:*

- 103/23 **Maksymiw:** That Council approves of adding to the List of Accounts a payment being issued to the Rural Administrator's Association of Saskatchewan in the amount of \$100.00 for the 2023 convention registration is approved (EFT 950).

Carried.**Tenders:**

- 104/23 **Maksymiw:** That the Administrator be directed to place tenders for the provisions of gravel, request for proposals for the township road 275 and Jedburgh grid bridge repairs, and any other items deemed necessary.

Carried.*Payroll Correction:*

- 105/23 **Trost:** That Council approves the payment of an additional nine and a half hours paid to R. Sperling in 2022.

Carried.*Financial Reports:*

- 106/23 **Effa:** That the Statement of Financial Activities for the month of February 2023 and the bank reconciliation for the months of February 2023 be accepted as presented and filed.

Carried.*Willowbrook Water Reports:*

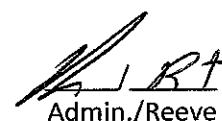
- 107/23 **Maksymiw:** That Council acknowledges receipt of the Waterworks Compliance Inspection report from the Water Security agency and the Willowbrook Water Daily Reports and Environmental Analysis for the month of January and that they be filed.

Carried.**Correspondence:**

- 108/23 **Charney:** That the following correspondence having been read now be filed:
APAS Updates (emailed),
Bylaw Enforcement Report (emailed),
Dionco Sales – Culvert Pricing/comparisons (emailed),
Parkland Regional Library – Update, Option for RM can Fund Additional Hours (emailed),
Red Head – Wheel Loader Information (emailed),
RCMP Monthly Report (emailed),
SARM – Monthly Update, MLDP Training (emailed), and
SAW (Saskatchewan Association of Watersheds) – February 2023 Update (emailed).

Carried.*Employee Wages:*

- 109/23 That Council authorize the following rates of pay to be effective for the March 15, 2023 pay period:
Assistant Administrator: \$28.00 per hour,
Office Assistant: \$18.50 per hour,
Current Grader Operator: \$35.00 per hour and
Mower Operator: \$28.00 per hour.

Carried.


Admin./Reeve

Budget Meeting:

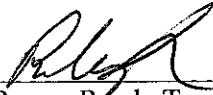
110/23 **Protz:** That Council set a budget meeting to be held on Thursday March 23 in Council Chambers commencing at 1:00 p.m.

Carried.

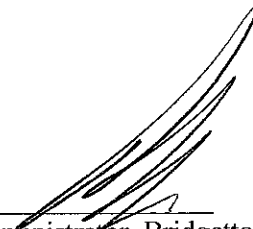
Adjourn:

111/23 **Trost:** That this Regular Meeting of Council adjourn at 5:43 p.m.

Carried.



Reeve, Randy Trost



Administrator, Bridgette MacDonald


Admin./Reeve