

Minutes of the Regular Meeting of the Council of the Rural Municipality of Orkney No. 244 Held Thursday the 8th Day of March, 2024 held at 137 George Avenue, Collacott Subdivision, R.M. of Orkney No. 244

Present:

	Reeve	Randy Trost
	Councillor Division 1	Mathew Charney (Matt)
	Councillor Division 2	Trevor Protz
	Councillor Division 3	Ronald Mehling
	Councillor Division 4	Jack Maksymiw
	Councillor Division 5	Vern Effa (Deputy Reeve)
	Councillor Division 6	Robert Kriger
	Administrator	Bridgette Rushkewich
	Public Works Manager	Kevin Zamonsky

Call to Order:

A quorum being present, Reeve, Randy Trost called the meeting to order, at 8:00 a.m.

Administrator reminded Council that all declarations of Conflict of Interests made at previous meetings should be declared as a Conflict from the last Council Meeting at the next Council Meeting, as it is reflected in the minutes.

Declarations of Conflicts of Interest:

Jack Maksymiw, Division 4 Councillor, declared a conflict of interest at this meeting as he wants clarification on what he is going to be paid for mediation attendance and from the February 8, 2024 Regular Meeting Minutes as his company, Maks Construction Ltd., was contracted for the request for financial assistance in regards to channel clearing; therefore, he left Council chambers prior to any discussion, he did not participate in any part of the discussions and he abstained from voting.

Trevor Protz, Division 2 Councillor, declared a conflict of interest from the February 8, 2024 Regular Meeting Minutes in regards to the request for a road to be constructed east of the NE 18-25-04-W2 as he owns the SE 18-25-04-W2 where the road would need to be constructed adjacent to; therefore, he left Council chambers prior to any discussion, he did not participate in any part of the discussions and he abstained from voting.

Minutes:

78/24 **Mehling:** That the Minutes of the Regular Meeting of Council held on Thursday, February 8, 2024 be approved as presented.

Carried.

Rescind Resolution:

79/24 **Effa:** That resolution 59/24, authorizing the Office Assistant to attend the SARM Annual Convention for two days; therefore, the R.M. Office would be closed for two days, be rescinded.

Carried.

Convention Attendance:

80/24 **Effa:** That the Council authorize the Office Assistant to attend the duration of the SARM Annual Convention to be held in Regina, SK., with the office to remain open for regular office hours.

Carried.

Annual RM Rate Payers Appreciation Supper:

81/24 **Charney:** That, due to the low-ticket sales, that the annual R.M. of Orkney No. 244 Rate Payers Appreciation Supper be cancelled until Council passes a resolution to re-instate the event.

Carried.

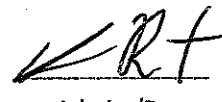
Delegations:

City of Yorkton Fire Chief, Trevor Morrissey attended the meeting, by telephone, from 8:15 to 8:41 a.m, to discuss fire service provisions, boundaries, insurance, a regional approach and requirements.

In-Camera:

82/24 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 8:47 a.m. to discuss Future Capital Projects.

Carried.



Admin./Reeve

Steven Gehlen, P. Eng. Civil-Environmental Engineer, R.M.I.I. (Resource Management International Inc.) attended the in-camera session, virtually, from 8:48 a.m. to 9:19 a.m. to discuss various options for bridge replacement works.

The Council Meeting reconvened into open session at 9:21 a.m.

Public Hearing (Communication Tower-PT NW 29-25-06-W2):

- 83/24 **Trost:** That the Council now hold the Public Hearing, at 9:20 a.m., for the Discretionary Use application to complete work in regards to a communication tower located at PT NW 29-25-06-W2, Parcel A, Plan 102061325.

Carried.

There was no person in attendance nor any written submissions received.

- 84/24 **Trost:** That the Public Hearing for the Discretionary Use application to complete work in regards to a communication tower located at PT NW 29-25-06-W2, Parcel A, Plan 102061325 is now closed at 9:22 a.m..

Carried.

Public Hearing (Close and Lease Portion of Road – Bylaw 2/2024):

- 85/24 **Trost:** That the Council now hold the Public Hearing, at 9:23 a.m., for Bylaw 2/2024, a Bylaw to Temporarily Close and Lease an unused portion of road located at PT SE 04-26-04-W2, Surface Parcel 143099804.

Carried.

There was one person in attendance, being the developer, and there were no written submissions received.

- 86/24 **Trost:** That the Public Hearing for Bylaw 2/2024, a Bylaw to Temporarily Close and Lease an unused portion of road located at PT SE 04-26-04-W2, Surface Parcel 143099804 is now closed at 9:28 a.m.

Carried.

In-Camera:

- 87/24 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 9:29 a.m. to continue discussing Future Capital Projects.

Carried.

The Council Meeting reconvened into open session at 9:58 a.m.

Division 4 and Division 6 Bridge Replacement Projects:

- 88/24 **Maksymiw:** That the Council, direct R.M.I.I. (Resource Management International Inc.), to develop and place the tender and associated work for the Division 4 and Division 6 bridge replacement projects, being identified as Township Road 275 bridge and Jedburgh bridge, to be replaced with non-coated low arch bridge plate with Gabion wall with 24 inch guard rails and spring loaded sings, and to utilize the MSE Flex Wall Vegetated Retaining Wall where it is practicable, and all other information as per the information provided by R.M.I.I..

Carried.

2024 Gravel:

- 89/24 **Effa:** That, in accordance with the terms of the 2023 gravel tender, the Council authorizes that T & H Trucking Ltd. will be the gravel hauling contractor for the R.M. of Orkney No. 244 for the 2024 year.

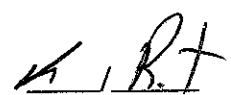
Carried.

Damage to Sign:

- 90/24 **Charney:** That Council direct the Administrator to review the incident report once it has been completed by the employee and verify the location of the sign on the property, and furthermore; that the Administrator is directed to run any claims through the R.M.'s insurance.

Carried.

Kevin Zamonsky, Public Works Manager, arrived at the meeting at 10:14 a.m.


Admin./Reeve

Regional Fire Approach:
 91/24 **Protz:** That the Council is in support to have the fire departments that assist the R.M. of Orkney No. 244 work together in a regional approach initiative to bring the best response time and monetary efficiencies; thereby, providing the best services possible to the R.M. of Orkney No. 244's rate payers; and furthermore, supporting Mr. Morrissey, City of Yorkton Fire Chief, to develop a long- term plan for the region for review.

Carried.

Appoint Regional Fire Representatives:
 92/24 **Charney:** That the Council appoint to attend discussions, as a Committee, Bridgette Rushkewich, Administrator, Mathew Charney, Division 1 Councilor, Trevor Protz, Division 2 Councilor, and Ronald Mehling, Division 3 Councilor.

Carried.

Unfinished/New Business:

Bylaws:

Bylaw No. 2/2024, Enter into an Agreement to Lease a Road Allowance:
 93/24 **Mehling:** That Bylaw No. 2/2024, being a Bylaw to Enter into an Agreement to Temporarily Close a Portion of Road, be given a first reading at this meeting.

Carried.

Bylaw No. 3/2024, A Bylaw to Appoint a Bylaw Enforcement Officer
 94/24 **Maksymiw:** That Bylaw No. 3/2024, being a Bylaw to Appoint a Bylaw Enforcement Officer, be given a first reading at this meeting.

Carried.

95/24 **Effa:** That Bylaw No. 3/2024, being a Bylaw to Appoint a Bylaw Enforcement Officer, be given a second reading at this meeting.

Carried.

96/24 **Charney:** That Bylaw No. 3/2024, being a Bylaw to Appoint a Bylaw Enforcement Officer, be given three readings at this meeting.

Carried Unanimously.

97/24 **Kruger:** That Bylaw No. 3/2024, being a Bylaw to Appoint a Bylaw Enforcement Officer, be given a third reading and adopted at this meeting.

Carried.

A Bylaw to Enter into an Agreement with the Town of Springside:
 98/24 **Mehling:** That the Council approves of the changes made to the Town of Springside Fire Agreement as discussed and authorizes the Administrator to send the requested changes back to the Town of Springside.

Carried.

Policies:

Anti-Violence Policy:

99/24 **Maksymiw:** That the Council adopts the Anti-Violence Policy as presented and that it be filed.

Carried.

Amend Approach Policy:
 100/24 **Kruger:** That the Council amends the Approach Policy to address the approaches in the Collacott and Pleasant Heights areas, as presented and that it filed.

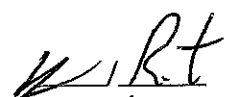
Carried.

Development:

Discretionary Use Communication Tower PT NW 29-25-06-W2:

101/24 **Mehling:** That the Council approve the Discretionary Use application to complete work in regards to changes being completed to the communication tower located at PT NW 29-25-06-W2, Parcel A, Plan 102061325 with the condition that it is agreed that the land owners are responsible to maintain access at their own expense to the site which includes snow removal on their property.

Carried.


 Admin./Reeve

General Items:

Purchase Paper Folder:

- 102/24 **Effa:** That the Council authorize the Administrator to purchase a paper folder providing a budget in the amount of \$1,300.00, plus taxes and delivery charges.

Carried.

R.D.A.R.M. Membership:

- 103/24 **Maksymiw:** That the Council wishes to be a member of the Regina District Association of Rural Municipalities (RDARM); thereby authorizing the \$200.00 membership fee payment to be issued (payment issued cheque 11428) and authorizes the Administrator to reserve three rooms for the Administrator and two Council members (which will be decided after the 2024 elections, attend the 2025 RDARM Convention to be held in Regina, SK.

Carried.

Clearing the Path Corridor Application:

- 104/24 **Effa:** That the Council authorize the Administrator to complete the Rural Integrated Roads for Growth, Clearing the Path Corridor application for a portion of Township Road 274, from Highway number 9 to highway number 16 (also known as Grid 726).

Carried.

Employees:

Employee Holidays:

- 105/24 **Charney:** That Council approve the following employee holidays:
 B. Rushkewich: April 2,3 May 24, July 2 to 5 and August 26 to 30,
 J. Decker: April 4 to 8, May 1, 2, 3 and 10,
 M. Thomson: April 23, 24, May 17 to 21 and June 26 to 28,
 P. Dobko: July 2 to 5,
 D. Flundra: Ratify- February 6, Approve – July 2 to 5, and August 1 to 9, and
 D. Fink: August 1 and 2.

Carried.

Administrative Reports*List of Accounts for Approval:*

- 106/24 **Kruger:** That the Council approve the list of accounts as presented and attached hereto:
 EFT numbers 1252 – 1274: \$96,853.40,
 INT numbers 867 – 872: \$30,139.43,
 Cheque numbers 11398 – 11426: \$91,056.94 and
 Payroll totaling \$26,455.35.

Carried.

Jack Maksymiw, Division 4 Councilor, declared a conflict of interest as he is receiving payment for attending mediation on behalf of the Council and left Council Chambers at 11:09 after providing his question as to what amount Council would approve to pay him for his attendance.

Clarification on Payment:

- 107/24 **Protz:** That the Council authorize Jack Maksymiw, Division 4 Councilor to be paid \$300.00 and \$0.70 per kilometer of travel for his attendance required at mediation sessions.

Carried.

Jack Maksymiw, Division 4 Councilor, returned to Council Chambers at 11:11 a.m.

Additional Payment:

- 108/24 **Mehling:** That the Council authorize payment in the amount of \$25.00 to be issued to SAMA (Saskatchewan Assessment Management Agency) for the Administrator to attend the April 10 Annual General Meeting virtually (payment issued cheque number 11427).

Carried.

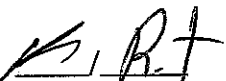
Kevin Zamonsky, Public Works Manager left Council Chambers at 11:13 a.m.

In-Camera:

- 109/24 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 11:13 a.m. to discuss employees.

Carried.

The Council Meeting reconvened into open session at 11:29 a.m.


Admin./Reeve

Kevin Zamonsky, Public Works Manager returned to Council Chambers at 11:30 a.m.

Council Meeting Attendance:

- 110/24 **Protz:** That, the Assistant Administrator will no longer be attending Regular Council Meetings unless deemed necessary by the Administrator; therefore, they will no longer be recorded in the present members of the Council Meeting when they are in attendance. **Carried.**

Monthly Financial Statements:

- 111/24 **Protz:** That the Statement of Financial Activities, Bank Reconciliation and the Credit Card Statement for the month of February, 2024 be accepted as presented and filed. **Carried.**

Line of Credit:

- 112/24 **Mehling:** That the Council approves of renewing the \$300,000 revolving line of credit held with the Cornerstone Credit Union as per the information provided by the Cornerstone Credit Union; therefore, authorizing the Reeve and Administrator to sign all required documents and that the documents be filed. **Carried.**

Administrative Reports:

- 113/24 **Protz:** That Council acknowledges receipt of the Administrative Report and that it be filed. **Carried.**

Willowbrook Water Report:

- 114/24 **Effa:** That the Willowbrook Water Daily Reports and Environmental Analysis for the month of February, 2024 be accepted as presented and filed. **Carried.**

Correspondence: *all correspondence sent via email*

- 115/24 **Maksymiw:** That the following correspondence having been read now be filed:
APAS (Agricultural Producers of Saskatchewan): Update Letter,
Baker Tilly SK LLP: Members of Council Letter,
MG Estates Home Owner's Corporation: Letter for Budgetary Items Consideration,
National Police Federation: Information Letter,
Parkland Regional Library: Building Update Information,
PBI (Professional Building Inspections): February Newsletter,
RCMP: District Command Information and Monthly Report and
NAMS Canada: Infrastructure Asset Management Planning for Elected Officials Information. **Carried.**

Recess Meeting:

- 116/24 **Trost:** That the Regular Council Meeting Recess for a short lunch break at 11:47 a.m. **Carried.**

- 117/24 **Trost:** That the Regular Council Meeting reconvene at 12:17 p.m. **Carried.**

In-Camera:

- 118/24 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 12:17 p.m. to long term planning including budget items. **Carried.**

M. Thomson attended Council Chambers from 1:25 to 1:40 p.m. to review costs for garbage and recycling.

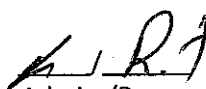
The Council Meeting reconvened into open session at 2:29 p.m.

Adjourn:

- 119/24 **Trost:** That this Regular Meeting of Council adjourn at 2:30 p.m. **Carried.**


Reeve, Randy Trost


Administrator, Bridgette Rushkewich


Admin./Reeve