

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Orkney No. 244 Held
Thursday the 10th Day of April, 2025 held at 137 George Avenue, R.M. of Orkney No. 244, Sk.**

Present:

Reeve	Randy Trost
Councillor Division 1	Joseph Zarowny
Councillor Division 2	Trevor Protz
Councillor Division 3	Kristine Procyshen
Councillor Division 4	Jack Maksymiw
Councillor Division 5	Vern Effa (Deputy Reeve)
Councillor Division 6	Robert Kriger
Administrator	Bridgette Rushkewich

Call to Order:

A quorum being present, Reeve, Randy Trost called the meeting to order, at 8:01 a.m.

Minutes:

91/25 **Trost:** That the Council approves the minutes from the Friday, March 7, 2025 Regular Meeting of Council as presented.

Carried.

Delegations:

J. Wawryk (and two family members) and D. Hermanson attended Council chambers from 8:09 to 8:43 a.m. to discuss the discretionary for a contractor's yard on NE 14-25-04-W2.

K. Lutz attended Council Chambers from 8:51 to 9:15 a.m. to discuss the discretionary use for a contractor's yard on NE 14-25-04-W2.

In-Camera:

92/25 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 9:49 a.m. to discuss legal matters, future capital planning and code of ethics.

Carried.

The Reeve, Division 1, Division 3 and Division 4 Councilor left Council Chambers due to a conflict of interest at 10:32 a.m.

The remaining Council members are the Code of Ethics Committee

The Reeve, Division 1, Division 3 and Division 4 returned to Council Chambers at 10:42 a.m.

The Council Meeting reconvene into open session at 10:44 a.m.

Joseph Zarowny, Division 1 Councilor, asked for a recorded vote acknowledging receipt of the code of ethics complaints #1-2025 and #2-2025.

Code of Ethics Complaints:

93/25 **Protz:** That the Council acknowledge that code of ethics file #1-2025 and file #2-2025 have been received and sent for investigation to Matthewson and Co., as the 2025 appointed third party for investigations.

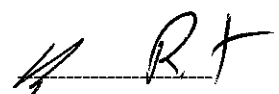
In Favour:

Trevor Protz, Division 2 Councilor,
Kristine Procyshen, Division 3 Councilor,
Vern Effa, Division 5 Councilor and
Robert Kriger, Division 6 Councilor.

Against:

Reeve, Randy Trost,
Division 1 Councilor, Joseph Zarowny and
Division 4 Councilor, Jack Maksymiw.

Carried.


Admin./Reeve

Grain Millers Drive Transportation Study:

- 94/25 **Zarowny:** That the Council will only approve a cost of twenty-five thousand dollars for the complete Grain Millers Drive transportation study covering the full scope.

Carried.

Culvert Installation:

- 95/25 **Zarowny:** That the Council authorize myself, as the Division 1 Councilor, to obtain a contractor to install a twenty inch by seventy-foot culvert in the municipal road allowance located north east of NE 17-25-04-W2, with a budget of no more than five thousand dollars.

Carried.

Willowbrook Pump Motor:

- 96/25 **Procyshen:** That the Council authorize Braden Hackman to have the motor from the Willowbrook pump house rebuilt at M & M Water Supplies for an estimated cost five hundred dollars.

Carried.

Willowbrook Waste Disposal Bins Complaint:

- 97/25 **Procyshen:** That the Council acknowledges receipt of the concerns brought forward regarding the Willowbrook waste disposal bin(s).

Carried.

Kristine Procyshen, Division 3 Councilor requested a recorded vote.

Contract Culvert Cleaning:

- 98/25 **Zarowny:** That the Council authorize each Division Councilor to obtain a contractor to steam clean culverts with the municipal roadway as each Division Councilor deems fit, within their division, for the spring season this year.

In Favour:

Reeve, Randy Trost,
Division 1 Councilor, Joseph Zarowny,
Division 4 Councilor, Jack Maksymiw,
Division 5 Councilor, Vern Effa and
Division 6 Councilor, Robert Kriger.

Against:

Division 2 Councilor, Trevor Protz and
Division 3 Councilor, Kristine Procyshen.

Carried.

Public Works Employees Spring Call Back

- 98/25 **Procyshen:** That, for the spring of 2025, the Human Resource Committee will determine the call back of seasonal employees.

Carried.

Unfinished/New Business:**Bylaws:****Bylaw No. 1/2025, Waste Disposal if Special Service Area Willowbrook:**

- 99/25 **Procyshen:** That Bylaw No. 1/2025, being a bylaw to establish a levy for waste disposal for the Special Service Area of Willowbrook, be given a second reading at this meeting.

Carried.

Protz: That Bylaw No. 1/2025, being a bylaw to establish a levy for waste disposal for the Special Service Area of Willowbrook, be given a third reading and adopted at this meeting.

Carried.

Bylaw No. 2/2025, Snow Removal Bylaw:


- 100/25 **Zarowny:** That bylaw No. 2/2025, being a bylaw to Regulate Snow Removal, be deferred at this time.

Carried.

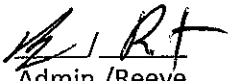
Bylaw No. 3/2025, Waste Disposal for Maple Grove:

- 101/25 **Effa:** That Bylaw No. 2/2025, being a bylaw to establish a levy for waste and recycle disposal for the unorganized area of Maple Grove be given a first reading at this meeting.

Carried Unanimously.


Admin./Reeve

- 102/25 **Kriger:** That Bylaw No. 2/2025, being a bylaw to establish a levy for waste and recycle disposal for the unorganized area of Maple Grove be a second reading at this meeting.
Carried Unanimously.
- 103/25 **Procyshen:** That Bylaw No. 2/2025, being a bylaw to establish a levy for waste and recycle disposal for the unorganized area of Maple Grove be given three readings at this meeting.
Carried Unanimously.
- 104/25 **Maksymiwiw:** That Bylaw No. 2/2025, being a bylaw to establish a levy for waste and recycle disposal for the unorganized area of Maple Grove be given a third reading and adopted at this meeting.
Carried Unanimously.
- Bylaw No. 4/2025, Waste Disposal for Collacott and Pleasant Heights:**
- 105/25 **Maksymiwiw:** That Bylaw No. 4/2025, being a bylaw to establish a levy for waste disposal for the unorganized areas of Collacott and Pleasant Heights be given a first reading at this meeting.
Carried Unanimously.
- 106/25 **Effa:** That Bylaw No. 4/2025, being a bylaw to establish a levy for waste disposal for the unorganized areas of Collacott and Pleasant Heights be given a second reading at this meeting.
Carried Unanimously.
- 107/25 **Kriger:** That Bylaw No. 4/2025, being a bylaw to establish a levy for waste disposal for the unorganized areas of Collacott and Pleasant Heights be given three readings at this meeting.
Carried Unanimously.
- 108/25 **Procyshen:** That Bylaw No. 4/2025, being a bylaw to establish a levy for waste disposal for the unorganized areas of Collacott and Pleasant Heights be given a third reading and adopted at this meeting.
Carried Unanimously.
- Bylaw No. 5/2025, Enter Into an Agreement for Bylaw Enforcement:**
- 109/25 **Procyshen:** That Bylaw No. 5/2025, being a bylaw to enter into an agreement for the provision of Bylaw Enforcement services be given a first reading at this meeting.
Carried Unanimously.
- 110/25 **Zarowny:** That Bylaw No. 5/2025, being a bylaw to enter into an agreement for the provision of Bylaw Enforcement services be given a second reading at this meeting.
Carried Unanimously.
- 111/25 **Maksymiwiw:** That Bylaw No. 5/2025, being a bylaw to enter into an agreement for the provision of Bylaw Enforcement services be three readings at this meeting.
Carried Unanimously.
- 112/25 **Effa:** That Bylaw No. 5/2025, being a bylaw to enter into an agreement for the provision of Bylaw Enforcement services be a third reading and adopted at this meeting.
Carried Unanimously.
- Bylaw No. 6/2025, Enter Into an Agreement for Service with the City of Melville:**
- 113/25 **Procyshen:** That Bylaw No. 6/2025, being a bylaw to enter into an agreement with the City of Melville for fire and rescue provisions be given a first reading at this meeting.
Carried.
- Bylaw No. 7/2025, Council Code of Ethics Bylaw:**
- 114/25 **Zarowny:** That Bylaw No. 7/2025, being the Code of Ethics Bylaw be given a first reading at this meeting.
Carried Unanimously.
- 115/25 **Maksymiwiw:** That Bylaw No. 7/2025, being the Code of Ethics Bylaw be given a second reading at this meeting.
Carried Unanimously.


Admin./Reeve

- 116/25 **Effa:** That Bylaw No. 7/2025, being the Code of Ethics Bylaw be given three readings at this meeting.
- Carried Unanimously.**

- 117/25 **Protz:** That Bylaw No. 7/2025, being the Code of Ethics Bylaw be given a third reading and adopted at this meeting.
- Carried Unanimously.**

Kristine Procyshen, Division 3 Councilor requested a recorded vote for the researching streaming options for council meetings.

- 118/25 **Streaming Council Meetings:**
Procyshen: That the Council authorize administration to research the costs, options, and required policies for the possibility of streaming the Council meetings.

In Favour:
Reeve, Randy Trost,
Division 1 Councilor, Joseph Zarowny,
Division 2 Councilor, Trevor Protz and
Division 3 Councilor, Kristine Procyshen.

Against:
Division 4 Councilor, Jack Maksymiw,
Division 5 Councilor, Vern Effa and
Division 6 Councilor, Robert Kriger.

Carried.

- 119/25 **Bylaw No. 8/2025, Council Procedure Bylaw:**
Procyshen: That Bylaw No. 8/2025, being the Council Procedure Bylaw, be given a first readings at this meeting.
- Carried Unanimously.**

- 120/25 **Zarowny:** That Bylaw No. 8/2025, being the Council Procedure Bylaw, be given a second reading at this meeting.
- Carried Unanimously.**

- 121/25 **Maksymiw:** That Bylaw No. 8/2025, being the Council Procedure Bylaw, be given three readings at this meeting.
- Carried Unanimously.**

- 122/25 **Effa:** That Bylaw No. 8/2025, being the Council Procedure Bylaw, be given three readings and adopted at this meeting.
- Carried Unanimously.**

Policies:
Human Resource Committee Policy:

- 123/25 **Protz:** That the Council approve the Human Resource Committee policy amendment, to allow the Administrator to follow the Corrective Discipline policy without having to call a Human Resource Committee meeting.
- Carried Unanimously.**

Council Remuneration Policy:

- 124/25 **Procyshen:** That the Council approve the Council Remuneration Policy, establishing a minimum notice for cancelations for non-payment.
- Carried Unanimously.**

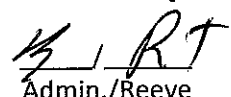
Dust Suppressant Policy:

- 125/24 **Zarowny:** That the Council approves establishing the Dust Suppressant Policy as presented and discussed.
- Carried Unanimously.**

Development:

Residential Subdivision: N ½ 1-26-06-W2:

- 126/25 **Kruger:** That the Council recommends the approval of the proposed 10.00-acre residential subdivision on north half of 1-26-06-W2, Community Planning File SUBD-004308-2025, with the reminder that the lane located on the NE 1-26-06-W2 is a private lane and not a municipal road; therefore, the R.M. is not responsible for any maintenance.
- Carried Unanimously.**


Admin./Reeve

Dust Suppressant Program:

- 127/25 **Maksymiw:** That the Council approves contracting Green Earth Road Spraying. for the application of the 2025 years dust suppressant program, with the cost and due date for the rate payers to be \$371.00, taxes included and the submission date to be received by May 15th, 2025 and furthermore; that Randy Trost, Reeve will contact Green Earth Road Spraying to plan for this year's program.

Carried.

- 128/25 **Trost:** That this Regular meeting of Council recess for a short break at 1:32 p.m.

Carried.

- 129/25 **Trost:** That this Regular meeting of Council reconvene at 1:45 p.m.

Carried.**General:****Water Security Agency (WSA) Drainage Project NE 36-25-06-W2:**

- 130/25 **Protz:** That the Council acknowledges receipt of and agrees with the Yorkton Creek Watershed Association Boar No. 004 resolution to not sanction any drainage applications for the Yorkton Creek at this time; therefore, the Council is not sanctioning the drainage project for the NE 36-25-06-W2.

Carried Unanimously.**Water Security Agency (WSA) Drainage Proposal South 21/22-27-06-W2:**

- 131/25 **Effa:** That the Council acknowledges receipt of the drainage proposal for the SE 21 and SW 22-27-06-W2 and at this time is not in favour of any drainage project for these locations.

Carried.**Support for Transit System:**

- 132/25 **Zarowny:** That the Council is in support of the Yorkton Tribal Council working to establish a transit system to Regina and Saskatoon and authorizes the Administrator to send a letter of support.

Carried.

Division 3 Councilor, Kristine Procyshen requested a recorded vote for the resolution of direction of public works staff and operations.

Public Works Operations:

- 133/25 **Effa:** That the Council approves that the public works maintenance operations will be completed as follows:
Divisions 1, 2 and 3 all matters will go through the Reeve and for Divisions 4, 5, and 6 all matters will go through the Deputy Reeve with each operator looking after their own areas and furthermore; that each Division Councilor can contact the designated divisional operator directly regarding problems that may arise within their divisions.

In Favour:

Reeve, Randy Trost,
Division 1 Councilor, Joseph Zarowny,
Division 4 Councilor, Jack Maksymiw,
Division 5 Councilor, Vern Effa and
Division 6 Councilor Robert Kriger

Against:

Division 2 Councilor, Trevor Protz and
Division 3 Councilor, Kristine Procyshen

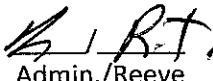
Carried.**Determination of Consequences:**

- 134/25 **Protz:** That the Council authorizes the Administrator to contact the R.M.'s appointed legal services and to provide an opinion of consequences for not following legislation and for Council directing the public works employees.


Defeated.**Tax Enforcement:**

- 135/25 **Effa:** That the Council authorize Taxservice, on behalf of the R.M., to proceed under The Tax Enforcement Act to acquire title for the following described land:
Block/Parcel 1, Plan AQ5751, Ext. 60, Parcel 128915602

Carried.


Admin./Reeve

- Maple Grove Estates, Additional Maintenance Request:**
136/25 **Maksymiw:** That the Council acknowledges receipt of the Request from the Maple Grove Estates Home Owner's Corporation for the R.M. to complete additional maintenance on the public reserves lots and furthermore; that the R.M. will not be providing additional maintenance services.
Carried.
- Employee Holidays:**
137/25 **Zarowny:** That the Council approves the employee holidays as follows:
Ratify the following employee holidays:
J. Maksymytz March 19 ½ day, April 9 (1/2 day), D. Fink March 27;
Approve the following employee holidays:
D. Fink: April 15 (1/2 day), May 7 and June 13,
K. Woytas: April 11 and 14,
J. Maksymytz: August 28, 29 and October 23 and 24 and
B. Rushkewich: April 22 and 23, August 5 to 8 and 25 to 26.
Carried.
- Administrative Reports:**
List of Accounts For Approval:
138/25 **Maksymiw:** That the Council approve the list of accounts as presented and attached hereto:
EFT numbers 1616-1657 \$612,190.95,
INT numbers 25025 and 25035: \$47,417.74,
Cheque numbers 11677– 11691 \$139,624.87 and
Payroll totaling: \$27,120.94.
Carried Unanimously.
- Additional Payment:**
139/25 **Maksymiw:** That the Council approves issuing payment to Anything Trackhoe Construction Ltd. for invoices 418 and 419 for the total amount of \$22,710.00 (issued cheque 11692) with the payments being added to the List of Accounts for Approval.
Carried Unanimously.
- Monthly Financial Statements:**
140/25 **Kruger:** That the Statement of Financial Activities, Bank Reconciliations and the Credit Card Statement for the month of March, 2025 be accepted as presented and filed.
Carried Unanimously.
- Outstanding Fire Call Added to Arrears of Taxes:**
141/25 **Procyshen:** That the Council authorize the outstanding fire call amount of \$3,744.05 to the land owner of Roll 1573.000: SW 14-27-06-W2, to be added as arrears of taxes in accordance with Bylaw No. 6/2024.
Carried Unanimously.
- In-Camera:**
142/25 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 3:15 p.m. to discuss employee matters.
Carried.
The Council Meeting reconvene into open session at 10:44 a.m.
- Willowbrook Water Report:**
143/25 **Zarowny:** That the Water Security Agency Annual Report, Willowbrook Water Daily Reports and Environmental Analysis for the month of March 2025 be accepted as presented and filed.
Carried.
- Budget Meeting:**
144/25 **Trost:** That the Council set a Special Council Meeting to discuss the 2024 draft financials and the 2025 budget for Thursday, April 17, 2025 at 8:00 a.m.
Carried.


Admin./Reeve

- 145/25 **Correspondence:** *all correspondence sent via email*
Procysheh: That the following correspondence having been read now be filed
APAS - Updates
SARM -Newsletters and Resolutions,
Snow Riders – Membership Awards Banquet,
The Health Foundation – Donation Request,
RCMP - Monthly Newsletter and
Water Security Agency – Compliance Status for Spring Pumping.

Carried.

- 146/25 **Adjourn:**
Trost: That this Regular Meeting of Council adjourn at 3:35 p.m.

Carried.



Reeve, Randy Trost



Administrator, Bridgette Rushkewich



Admin./Reeve