

Minutes of the Regular Meeting of the Council of the Rural Municipality of Orkney No. 244 Held Thursday the 11th Day of April, 2024 held at 137 George Avenue, Collacott Subdivision, R.M. of Orkney No. 244

Present:

Reeve	Randy Trost
Councillor Division 2	Trevor Protz
Councillor Division 3	Ronald Mehling
Councillor Division 4	Jack Maksymiw
Councillor Division 5	Vern Effa (Deputy Reeve)
Councillor Division 6	Robert Kriger
Administrator	Bridgette Rushkewich

Absent:

Councillor Division 1	Mathew Charney (Matt)-joined via phone temporarily
Public Works Manager	Kevin Zamonsky-joined in person temporarily

Call to Order:

A quorum being present, Reeve, Randy Trost called the meeting to order, at 7:59 a.m.

Minutes:

120/24 **Kriger:** That the Minutes of the Regular Meeting of Council held on Friday, March 8, 2024 be approved as presented.

Carried.

In-Camera:

121/24 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 8:01 a.m. to discuss future capital projects and legal matters.

Carried.

Mathew Charney, Division 1 Councillor joined by telephone, on speaker, at 8:02 a.m.

M. Alishahi, MLT Aikins, attended the in-camera session, by telephone, on speaker, at 8:15 a.m. to discuss various legal matters.

Bridgette Rushkewich, Administrator, left Council Chambers from 8:17 a.m. to 8:28 a.m.

Bridgette Rushkewich, Administrator and Randy Trost, Reeve left Council Chamber's from 8:32 a.m. to 8:41 a.m.

M. Alishahi, MLT Aikins, ended his telephone attendance at 8:41 a.m.

M. Sedor, Baker Tilly SK LLP., attended the in-camera session, in person, at 8:41 to discuss future capital planning and employees.

Mathew Charney, Division 1 Councillor, ended his telephone attendance at 8:58 a.m.

M. Sedor, Baker Tilly SK LLP, left Council Chambers at 9:19 a.m.

The Council Meeting reconvened into open session at 9:27 a.m.

Division 1 Drainage Project:

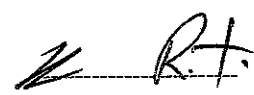
122/24 **Protz:** That the Council contracts WSP E&I Canada Ltd. to complete the land access, approvals and tendering for the Division 1 Collacott and Pleasant Heights drainage plan thereby approving the additional cost of \$116,531.00, plus additional taxes, as per the proposal received and filed.

Carried.

In-Camera:

123/24 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 9:47 a.m. to discuss employee matters.

The Council Meeting reconvened into open session at 10:14 a.m.


Admin./Reeve

- Alternate Attendee For Fire Committee:**
 124/24 **Effa:** That Council authorizes Randy Trost Reeve to attend the April 17, 2024 Melville Fire Committee meeting should the appointed delegate not be able to attend.
Carried.

Kevin Zamonsky, Public Works Manager, attended Council Chambers at 10:36 a.m. to discuss public works operations.

- Purchase Hitch Mower:**
 125/24 **Maksymiw:** That, further to resolution 7/24, Council authorizes and directs the Public Works Manager to purchase the three-point hitch mower, a Novacat 442, in the amount of \$35,147.04, plus applicable taxes, from Dionco Sales.
Carried.

- Purchase Tool Kit:**
 126/24 **Protz:** That Council authorize the Public Works Manager to purchase a Milwaukee drill combo tool kit from Wolseley Plumbing in the amount of \$499.00 (plus applicable taxes).
Carried.

Unfinished/New Business:

Bylaws:

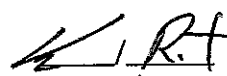
- Bylaw No. 4/2024, Authorize a Special Tax for Solid Waste Collection (CO/PH)*
 127/24 **Effa:** That Bylaw No. 4/2024, being a Bylaw to Authorize a Special Tax for Solid Waste Collection and Disposal in the Collacott and Pleasant Heights Subdivisions, be given a first reading at this meeting.
Carried.
- 128/24 **Protz:** That Bylaw No. 4/2024, being a Bylaw to Authorize a Special Tax for Solid Waste Collection and Disposal in the Collacott and Pleasant Heights Subdivisions, be given a second reading at this meeting.
Carried.
- 129/24 **Kruger:** That Bylaw No. 4/2024, being a Bylaw to Authorize a Special Tax for Solid Waste Collection and Disposal in the Collacott and Pleasant Heights Subdivisions, be given three readings at this meeting.
Carried Unanimously.
- 130/24 **Mehling:** That Bylaw No. 4/2024, being a Bylaw to Authorize a Special Tax for Solid Waste Collection and Disposal in the Collacott and Pleasant Heights Subdivisions, be given three readings and adopted at this meeting.
Carried.

- Letter to Maple Grove:**
 131/24 **Effa:** That the Council directs Administration to complete a letter to the Maple Grove Home Owner's Association advising that should they wish to have the garbage and recycling to be purchased by the R.M. that this would not change any applicable pricing and that the full cost would be charged to the residents as a special tax and furthermore that the Home Owner's Association is to notify the RM Office of their decision prior to May 6, 2024.
Carried.

- Bylaw No. 5/2024, A Bylaw to Enter Into an Agreement with the Town of Springside*
 132/24 **Mehling:** That Bylaw No. 5/2024, being a Bylaw to Enter Into an Agreement with the Town of Springside for Fire and Rescue Services, be given a first reading at this meeting.
Carried.

- 133/24 **Maksymiw:** That Bylaw No. 5/2024, being a Bylaw to Enter Into an Agreement with the Town of Springside for Fire and Rescue Services, be given a second reading at this meeting.
Carried.

- 134/24 **Effa:** That Bylaw No. 5/2024, being a Bylaw to Enter Into an Agreement with the Town of Springside for Fire and Rescue Services, be given three readings at this meeting.
Carried Unanimously.


 Admin./Reeve

- 135/24 **Protz:** That Bylaw No. 5/2024, being a Bylaw to Enter Into an Agreement with the Town of Springside for Fire and Rescue Services, be given three readings and adopted at this meeting.
Carried.
- Bylaw No. 6/2024, A Bylaw for Costs of Fire and Emergency Services:*
- 136/24 **Effa:** That Bylaw No. 6/2024, being a Bylaw for Costs of Fire and Emergency Services, be given a first reading at this meeting.
Carried.
- 137/24 **Protz:** That Bylaw No. 6/2024, being a Bylaw for Costs of Fire and Emergency Services, be given a second reading at this meeting.
Carried.
- 138/24 **Kruger:** That Bylaw No. 6/2024, being a Bylaw for Costs of Fire and Emergency Services, be given three readings at this meeting.
Carried Unanimously.
- 139/24 **Trost:** That Bylaw No. 6/2024, being a Bylaw for Costs of Fire and Emergency Services, be given a third reading and adopted at this meeting.
Carried.
- General Items:
2024 Gravel Extraction and Stockpiling Tenders:
- 140/24 **Maksymiw:** That the Council award the 2024 Gravel Extractions and Stockpiling Tender to Kam-Crete Ltd. at a cost of \$5.00 per yard.
Carried.
- Suncrest College/Milligan Research Project:*
- 141/24 **Mehling:** That the Council wishes to participate in the Milligan research Project with the Suncrest College with the Public Works Manager and Division Councillors to work out the best practicable areas for application.
Carried.
- City of Yorkton Request to Have a Meeting:*
- 142/24 **Maksymiw:** That the Council is currently looking at options and considerations for Grain Millers Drive and will defer having a meeting with both Councils at this time.
Carried.
- I.C.I.P. Amendment Agreements:*
- 143/24 **Effa:** That the Council approves and authorizes the signing of the two I.C.I.P. (Investing in Canada Infrastructure Program) agreement amendments as presented and that they be filed.
Carried.
- Request for Culvert Work N ½ 21-26-04-W2:*
- 144/24 **Kruger:** That the Council will correct any faulty culverts located on the north half of 21-26-04-W2, but if the adjacent land owner wants any change to the existing culvert they are required to apply to the Water Security Agency (WSA) for approval and is to notify the RM Office in writing prior to May 6, 2024 that they will be sending in an application to the WSA in order to coordinate work between the adjacent land owner and the RM.
Carried.
- Election Workers Remuneration Rate Change:*
- 145/24 **Protz:** That the Council approve the following remuneration to be paid to the RM's election workers:
Returning Officer: appointed as the Administrator; therefore, salaried wage is applicable,
Alternate Returning Officer: Should the Administrator be unable to perform duties then a rate of \$250.00 per day and applicable mileage at \$0.70 per kilometer plus applicable taxes,
Deputy Returning Officers and Poll Clerks: Should they be an active employee of the municipality they will earn their hourly wage, should they be contracted for election duties they will be paid a rate of \$250.00 per day and all applicable mileage will be paid at a rate of \$0.70 per kilometer, plus applicable taxes, and furthermore that all contracted payments will be made at the following Regular Meeting of Council following the submission of an election expense voucher.
Carried.


Admin./Reeve

146/24 *2023 Draft Audited Financials:*
Protz: That the Council acknowledges the receipt of and approves the 2023 Draft Audited Financial Statements and accompanying notes and schedules as received and presented by Baker Tilly LLP.

Carried.

147/24 *Bylaw Enforcement:*
Protz: That Council acknowledge the continued infractions of Bylaw No. 2/2024, being a Bylaw to Close and Lease a Portion of Municipal Road, being a portion of the internal service road on SE 04-26-04-W2, and authorize through the bylaw enforcement procedure the daily maximum penalty to be charged in accordance with Bylaw No. 12/2016, the General Penalty Bylaw.

Carried.

148/24 *Request for a Road Maintenance Agreement to Haul on Grain Millers Drive:*
Effa: That the Council has received and reviewed the Road Maintenance Agreement Request from Yorkton Concrete Products Ltd. to use Grain Millers Drive as a haul route and directs that the City of Yorkton's designated detour route for the construction they are completing on York Road shall be the route taken instead of Grain Millers Drive; and furthermore, that the Council will not be approving haul routes on Grain Millers Drive at this time.

Carried.

149/24 *Complaint/Request Forms:
 Mail Box Compensation:*
Protz: That Council acknowledges receipt of the request for monetary assistance for repairs to a mail box located adjacent to a portion of SE 12-26-06-W2 and will review once a detailed breakdown of requested compensation is submitted.

Carried.

150/24 *Snow Removal Concerns – Three Complaints Received:*
Effa: That Council directs Administration to respond to any Complaint/Request Forms filed in regards to snow concerns between rate payers that they shall be resolved between the rate payers and that the request received to haul snow has been completed.

Carried.

151/24 *Condition of Internal Service Road:*
Protz: That the Council acknowledge receipt of the complaint received regarding the condition of a portion of Rocky Mountain Way Road and will address these concerns.

Carried.

152/24 *Speeding on Government Road:*
Effa: That Council directs the Administrator to contact the R.C.M.P. in regards to the complaints received regarding speeding on Government Road to see if they can address this.

Carried.

153/24 *Request for Re-imbusement:*
Protz: That the Council decline the request received from the land owner of a portion of the NW 04-27-05-W2 to re-imburse costs for a helmet replacement.

Carried.

154/24 *Employees:
 Employee Holidays:*
Charney: That Council approve the following employee holidays:
 J. Decker: April 19.

Carried.

155/24 **Administrative Reports**
List of Accounts for Approval:
Protz: That the Council approve the list of accounts as presented and attached hereto:
 EFT numbers 1275 – 1305 \$104,924.27,
 INT numbers 873 – 880: \$39,994.66,
 Cheque numbers 11429 – 11443 \$43,355.35 and
 Payroll totaling \$27,231.57.

Carried.


 Admin./Reeve

Additional Payment:

- 156/24 **Mehling:** That the Council authorizes payment in the amount of \$7,339.50, including applicable taxes, to be issued to D & M Trucking Inc. for invoice number 067790 (payment issued April 12 EFT 1306).

Carried.*Monthly Financial Statements:*

- 157/24 **Effa:** That the Statement of Financial Activities, Bank Reconciliation and the Credit Card Statement for the month of March, 2024 be accepted as presented and filed.

Carried.*Administrative Reports:*

- 158/24 **Mehling:** That Council acknowledges receipt of the Administrative Report and that it be filed.

Carried.*Willowbrook Water Report:*

- 159/24 **Mehling:** That the Willowbrook Water Daily Reports and Environmental Analysis for the month of March, 2024 be accepted as presented and filed.

Carried.**Correspondence:** *all correspondence sent via email*

- 160/24 **Protz:** That the following correspondence having been read now be filed:
 APAS (Agricultural Producers of Saskatchewan): Update Letter,
 Baker Tilly SK LLP: Members of Council Letter,
 Deslaurier – Possible rental of land when it is up for rental renewal,
 Canada Community Building Fund – Update,
 East Central Transportation Committee – Meeting Notification and Minutes,
 Jobsite Mechanical Service - Information
 Parkland Regional Library: Annual Meeting and Information,
 RCMP: Monthly Report,
 SARM(Saskatchewan Association of Rural Municipalities) – Newsletter and Updates,
 SGI – Business Recognition, and
 YPUB (Yorkville Public Utility Board): 2023 Audited Financial Statements.

Carried.**Special Budget Meeting:**

- 161/24 **Trost:** That the Council set a Special Budget meeting to be held in Council Chambers on Friday, April 19, 2024 to commence at 12:00 p.m.


Carried.**Adjourn:**

- 162/24 **Trost:** That this Regular Meeting of Council adjourn at 1:56 p.m.

Carried.



 Reeve, Randy Trost



 Administrator, Bridgette Rushkewich


 Admin./Reeve