

Minutes of the Regular Meeting of the Council of the Rural Municipality of Orkney No. 244 Held Monday the 11th Day of May, 2023 held at 137 George Avenue, Collacott Subdivision, R.M. of Orkney No. 244

Present:

Reeve	Randy Trost
Councillor Division 1	Mathew Charney (Matt)
Councillor Division 2	Trevor Protz (Deputy Reeve)
Councillor Division 3	Ronald Mehling
Councillor Division 4	Jack Maksymiw
Councillor Division 5	Vern Effa
Councillor Division 6	Robert Kriger
Administrator	Bridgette Rushkewich
Assistant Admin.	Jamie Decker
Public Works Manager	Kevin Zamonsky

Call to Order:

A quorum being present, Reeve, Randy Trost, called the meeting to order, at 7:59 a.m.

Minutes:

151/23 **Mehling:** That the Minutes of the Regular Meeting of Council held on Thursday, April 17, 2023 be approved as presented.

Carried.

In-Camera:

152/23 **Mehling:** That the Regular Meeting of Council be closed for an in-camera session at 8:01 a.m. to discuss employees.

Carried.

Bridgette Rushkewich, Administrator; Jamie Decker, Assistant Administrator; and Kevin Zamonsky, Public Works Manager, left Council chambers at 8:01 a.m.

Kevin Zamonsky, Public Works Manager returned to Council chambers at 8:17 a.m.; Bridgette Rushkewich, Administrator and Jamie Decker, Assistant Administrator returned to Council Chambers at 8:42 a.m.

153/23 **Trost:** That the Regular Meeting of Council reconvene at 8:43 p.m.

Carried.

Employee Wage:

154/23 **Trost:** That the Public Works Manager receive an increase in salary of \$5,000 per year effective March 1, 2023.

Carried.

Employee Holidays:

155/23 **Maksymiw:** That the Public Works manager is allowed to take an additional one week of holidays per year, unpaid (allowing four weeks of holidays per year with three paid weeks and one unpaid); and that any other employee that may request additional holidays can submit a request to Council to review.

Carried.

Wurth Canada Ltd.:

156/23 **Effa:** That the Public Works Manager is to start a program with Wurth Canada Ltd. allowing a maximum budget of \$5,000.00.

Carried.

Letter:

157/23 **Charney:** That the RM's legal counsel is to send a letter to the contractor of the portion of York Lake road work, asking for a list of materials that were placed on the road and one to the City of Yorkton letting them know that the RM of Orkney will be contacting the contractor.

Carried.


Admin./Reeve

Unfinished/New Business:*Bylaw No. 3/2023:*

158/23 **Effa:** That Bylaw No. 3/2023 being Interests and Discount Rates be given a second reading at this meeting.

Carried.

159/23 **Charney:** That Bylaw No. 3/2023 being Interests and Discount Rates be given a third reading at this meeting and adopted.

Carried.

160/23 **Charney:** That Council will review the interest and discount rates in November of this year, so that if Council changes the rates that public notice can be provided before the changes take affect.

Carried.*Road Maintenance Agreements:**Road Maintenance Agreement No. 3-2023 (Langenburg Redi-Mix)*

161/23 **Protz:** That, as the contractor failed to meet sections 3.18, 4.3 and 4.4 as was mutually agreed to in Road Maintenance Agreements 8-2022 and 9-2022, the Council will only agree, this one time, to waive the road maintenance fee portion only (\$937.44) of Road Maintenance Agreement 3-2023.

Carried.*Road Maintenance Agreement No. 4-2023 (D & M Trucking Ic.)*

162/23 **Maksymiw:** That Road Maintenance Agreement No. 4-2023 is approved as presented and that it be filed.

Carried.*Development:**Application to Develop – York Lake Toll Booth – SE 22-25-04-W2*

163/23 **Kruger:** That the Council approve the application of a temporary toll booth being placed on the intersecting roads way south east of SE 22-25-04-W2, as per recommendations from PBI with the conditions that the booth is removed by October 1, 2023, that the York Lake Regional Park is solely responsible for: ensuring they carry sufficient liability insurance and accepting all liabilities, ensuring safe and appropriate flow of traffic is maintained, any damages and/or repairs to the roads and ditches as a result of the booth being placed on the road way, with a pre-inspection and post-inspection to be completed by the Public Works Manager and the park, re-applying for the booth annually.

Carried.*Subdivisions**Subdivision Application, PT NE 23-27-04-W2 (Pauldor Farms Ltd.)*

164/23 **Council:** That the Council recommends the approval of the proposed twelve-acre parcel A residential subdivision on PT NE 23-27-04-W2, Community Planning file number 1297-2023, with the additional acres being allowed for the inclusion of existing shelterbelts and water source and with no conditions for the subdivision.

Carried.*Development Agreement (Fedorowich Construction)*

165/23 **Charney:** That the Council confirm that the discretionary use of an aggregate resource site on PT SW 17-26-04-W2 may start with the appointment of the Division 1 and Division 5 Councillors to meet with the developers to finalize the development agreement.

Carried.*Grid 726 Bridge Project*

166/23 **Mehling:** That the Council acknowledges the site inspection performed by the RM and approves of the engineer signing off, confirming the completion of the grid 726 replacement project.

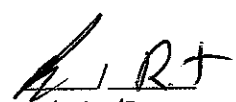
Carried.*RIRG Grant Applications*

167/23 **Maksymiw:** That the Council approve the Administrator to apply for the 2024-2025 RIRG Program for upgrades to Skilnick road.

Carried.


Admin./Reeve

- Canada Post – Civic Addressing for Collacott Subdivision*
168/23 **Charney:** That the Council approve of the Civic Addressing Project for Collacott Subdivision, to have a direct mailing address and new community mail boxes installed in August of 2023.
Carried.
- Dust Suppressant Program*
169/23 **Council:** That the Council approve of increasing the rate payers cost for the RM provided dust suppressant from \$275 (plus pst) for one hundred meters of product to \$300 (plus pst) for one meters of product, still to be sold with each residence or commercial site to receive 100 meters.
Carried.
- Dust Suppressant Contract:*
170/23 **Charney:** That the Council approve of contracting Koretech Calcium Services Ltd. to apply the 2023 calcium chloride product, running the 2023 dust suppressant program with one application to be completed.
Carried.
- Dust Suppressant for Mehan and Skilnick Road*
171/23 **Charney:** That for the higher residential density areas of Skilnick and Mehan Road, where the property owners have all paid for dust suppressant and there are small sections of road in between that the RM will provide the dust suppressant to cover the road areas in between and that for those areas that are longer in length and where not all rate payers have paid for the dust suppressant these areas will be left unapplied.
Carried.
- Postage Machine Lease*
172/23 **Mehling:** That the postage machine lease be upgraded to the SendPro C with a monthly lease payment of \$73.89, authorizing the Administrator to sign the agreement.
Carried.
- Office Cell Phone*
173/23 **Mehling:** That their will not be a cell phone purchased for RM Office use.
Carried.
- SARM June Division Meeting*
174/23 **Maksymiw:** That the Division 4 Councilor is authorized to attend the SARM June Division Meeting and that the this will be considered payable as a committee meeting.
Carried.
- Grass Cutting - Willowbrook*
175/23 **Effa:** That Ryerson Sparling be contracted to complete the Willowbrook grass cutting at a rate of \$600 per grass cutting month.
Carried.
- Grass Cutting – Office*
176/23 **Mehling:** That Gedo-s Lawn Maintenance and Snow Blowing be contracted for the 2023 lawn care at the RM Office.
Carried.
- Complaints/Request Forms**
Future Land Lease
177/23 **Effa:** That the acknowledgement of interest in the future leasing of land, NE 06-28-05-W2, is received from Ms. Deslaurier is received and filed.
Carried.
- Request to Lower Speed Limit on Grain Millers Road:*
178/23 **Maksymiw:** That the Council has received the request to lower the speed limit on Grain Millers Road to 40 km per hour and directs Administration star the process to have this completed.
Carried.


Admin./Reeve

- Look Into Road Upgrade:*
179/23 **Maksymiw:** That the Council authorize, myself, as the Division Councilor, to look start to complete some road upgrades to the section of the township road 263, between range roads 2042 and 2043. **Carried.**
- Dust Suppressant:*
180/23 **Charney:** That Mr. and Mrs. Just be advised that any further requests for dust suppressant of maintenance to the city owned portion of range road 2042 be directed to the City of Yorkton. **Carried.**
- Installation of Speed Bumps:*
181/23 **Effa:** That the request to install speed bumps on government road is approved. **Carried.**
- Employee Holiday Requests:*
182/23 **Mehling:** That the following employee holidays are approved:
J. Decker – May 23, July 12-14 and August 22-29, and
B. Rushkewich – August 11-15. **Carried.**
- University of Regina Courses:*
183/23 **Effa:** That Council agrees to pay for the Office employees classes taken with the University of Regina, applicable to furthering education in the local government field provided they make the up-front payment and if they do not pass the course they need to re-imburse the RM for the expense. **Carried.**
**Administrator presented the option of re-imbursing after the course has been completed.*
- Employee Resignation:*
184/23 **Charney:** That the Council acknowledge the resignation of the full-time grader operator R. Sperling effective March 3, 2023. **Carried.**
- Hiring Employee:*
185/23 **Charney:** That the Council ratify hiring Kaylan Woytas as the full-time grader personnel at a rate of \$27.00 per hour, effective April 26, 2023. **Carried.**
- Administrative Reports**
List of Accounts for Approval:
186/23 **Protz:** That the Council approve the list of accounts as presented and attached hereto:
EFT numbers 986 – 1010 \$79,649.78,
INT numbers 778 – 784 \$28,334.30,
Cheque numbers 11155 - 11169 \$10,812.06 and
Payroll totaling \$25,040.07 **Carried.**
- Re-Issue Payment:*
187/23 **Protz:** That Administration be authorized to add to the List of Accounts a re-issue payment for cheque 11091 in the amount of \$519.48 to Growth Media Strategy, without a stop payment issued, as this cheque was never received (cheque 11169) **Carried.**
- Financial Reports:*
188/23 **Effa:** That the Statement of Financial Activities for the month of April and the bank reconciliations for the months of March and April, 2023 be accepted as presented and filed. **Carried.**
- Stale-Dated Cheques:*
189/23 **Effa:** That Administration be authorized to void the stale two stale dated cheques; 10915 \$48.27 issued August 8, 2022 and 10969 \$34.04 issued September 12, 2022 authorizing payment to be re-issued when the cheque are returned. **Carried.**


Admin./Reeve

Willowbrook Water Reports:

190/23 **Mehling:** That Council acknowledges receipt of the Willowbrook Water Daily Reports and Environmental Analysis for the month of April and that they be filed.

Carried.

Correspondence:

191/23 **Maksymiw:** That the following correspondence having been read now be filed:
APAS Updates (emailed),
Bylaw Enforcement Report (emailed),
The Health Foundation – Request for Donation (emailed),
Parkland Regional Park Board Update (emailed),
RCMP Monthly Report (emailed),
SARM – Monthly Update (emailed) and
Yorkville Public Utility Board – Rate Increase Letter (emailed).

Carried.

**Administrator presented several options including looking at a three-year budget option; Council directed to take money from reserves.*

**Administrator recommended reviewing the final budget numbers and mill rate at the next meeting before passing.*

Adjourn:

192/23 **Trost:** That this Regular Meeting of Council adjourn at 1:50p.m.

Carried.



Reeve, Randy Trost



Administrator, Bridgette MacDonald


Admin./Reeve