

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Orkney No. 244 Held
Thursday the 10th Day of August, 2023 held at 137 George Avenue, R.M. of Orkney No. 244**

Present:

Reeve	Randy Trost
Councillor Division 1	Mathew Charney (Matt)
Councillor Division 2	Trevor Protz (Deputy Reeve)
Councillor Division 3	Ronald Mehling
Councillor Division 4	Jack Maksymiw
Councillor Division 5	Vern Effa
Councillor Division 6	Robert Kriger
Administrator	Bridgette Rushkewich
Assistant Admin.	Jamie Decker
Public Works Manager	Kevin Zamonsky

Call to Order:

A quorum being present, Reeve, Randy Trost, called the meeting to order, at 7:59 a.m.

Minutes:

283/23 **Mehling:** That the Minutes of the Regular Meeting of Council held on Thursday, June 13, 2023 be approved as presented.

Carried.

Delegations:

Deboys Equipment Ltd.; Mr. Lowenburg attended the Council meeting from 8:04 to 8:27 a.m. to discuss Protz Memorial Road construction.

In-Camera:

284/23 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 8:32 a.m. a.m. to discuss legal matters.

Carried.

285/23 **Trost:** That the Regular Meeting of Council reconvene at 8:40 a.m.

Carried.

Letter:

286/23 **Charney:** That resolution 157/23 is hereby rescinded as Council no longer wishes to pursue the matter.

Carried.

Amalgamate Lots:

287/23 **Mehling:** That Administration look at the possible amalgamation of lots in Willowbrook, SK, with the RM to complete the required land title documents and a review of costs for both RM and individually owned lots.

Carried.

Unfinished/New Business:

Bylaws:

Bylaw No. 6-2023 Tax Abatement:

288/23 **Protz:** That Bylaw No. 6-2023, being a Bylaw to Enter Into a Tax Exemption Agreement for the Purposes of Economic Development, be given a first reading as amended, at this meeting.

Carried.

Road Maintenance Agreements:

Road Maintenance Agreement No. 8-2023 (Fedorowich Construction Ltd.)

289/23 **Maksymiw:** That the Road Maintenance Agreement No. 8-2023 is approved as presented and that it be filed.

Carried.


Admin./Reeve

*Subdivisions:**Residential Subdivision PT SW 28-25-05-W2: (Slimmon)*

- 290/23 **Protz:** That the application to subdivide a 10.00-acre residential lot on PT SW 28-25-05-W2 is recommended for approval as it meets section 7.5 of Bylaw No. 4-2015, a bylaw known as the Zoning Bylaw, with the consideration that parcel A must remain tied to the remainder of the quarter to ensure access is provided to the parcel as the R.M. will not be constructing a municipal road.

Carried.*Residential Subdivision PT SE 29-25-06-W2, Parcel C: (Nielson)*

- 291/23 **Mehling:** That the application to subdivide a 10.78-acre residential lot on PT SE 29-25-06-W2 is recommended for approval with consideration for section 7.9.7 of Bylaw No. 4-2015, a bylaw known as the Zoning Bylaw, to keep the existing shelter belt around the residential yard site, with no conditions.

Carried.*General:**Council Meeting Time Amendment:*

- 292/23 **Charney:** That the October 12 Regular Council Meeting start time be amended from 8:00 a.m. to 1:00 p.m. with Council to attend the chambers at 12:30 p.m. for training.

Carried.*Natural Habitat Signs:*

- 293/23 **Protz:** That the Council acknowledges receipt of the placement of the Natural Habitat promoting signs and re-iterates that moving forward any signs placed must have Council approval prior to the placement of the signs and that the R.M. maintains the right to continue with operations as deemed necessary on the road allowances.

Carried.*Sask Energy Request to Sign Agreement (NE 6-28-05-W2)*

- 294/23 **Effa:** That Council approves of the proposed location of the Sask Energy line as received from Sask Energy on the land owned by the municipality, being NE 6-28-05-W2, and thereby authorizes the signing of the agreement.

Defeated.**Complaints/Request Forms***Abatement-Exemption Missed: (Popowich):*

- 295/23 **Charney:** That the Council agrees to abate the following taxes on roll 854.000 due to a removal of a 293 (2) (e) exemption:
Municipal \$1,578.79 and School (GSSD): \$943.12.

Carried.*Abatement-Failure to Notify of Address Change: (Moore)*

- 296/23 **Mehling:** That the Council approves abating the taxes for roll 1920.100 in the amount of \$903.96 (\$764.21 municipal and \$139.75 school (GSSD)), which is the amount of the first arrears years interest, with the comment that it is solely the responsibility of the land owner to ensure that they are keeping their address(es) at the municipal office and Information Services Corporation up to date.

Carried.*Abatement-Failure to Obtain Permit: (Bright)*

- 297/23 **Effa:** That the request to abate the 2023 residential improvement levy on roll 1824.000 is denied as it is the land owner's responsibility to ensure that demolition permits are obtained from the R.M. Office to ensure compliance with all legislation(s), bylaws and to have the building removed from assessment through the R.M. Office

Defeated.*Abatement-Failure to Obtain Permit: (Bright)*

- 298/23 **Charney:** That the Council approve abating fifty (50) percent of the residential improvement levy for 2023 (\$135.59 municipal and \$81.00) as it is the land owner's responsibility to ensure that they are obtaining all required permits for the removal of buildings to ensure compliance with all legislation(s), bylaws and to have the building(s) removed from assessed through the R.M. Office.

Carried.


R. T.
Admin./Reeve

Tax Enforcement Cost Complaint:

- 299/23 **Effa:** That Council acknowledges receipt of the tax enforcement costs complaint as received from Mr. L. Rusnak and advises that questions regarding details on the invoiced amounts need to continue to be directed to Taxservice.

Carried.

Abatement of Taxes:

- 300/23 **Protz:** That Council direct that information be placed in the tax and assessment notices and on the municipal website that it is rate payer's responsibility to ensure that they are obtaining the correct permits, keeping their addresses up to date with the RM Office, and appealing their assessment notices during the applicable legislated times as it is not the Council's responsibility to abate taxes for rate payers that do not ensure accurate information is being given to the RM Office and for not following existing bylaws.

Carried.

Employee Holiday Requests:

- 301/23 **Maksymiw:** That the following employee holidays requests are approved:
J. Decker September 11-12 and
B. Rushkewich amending holidays from Aug. 11-15 to August 14-18.

Carried.

Employee Hire

- 302/23 **Effa:** That Council acknowledges that the Administrator hired Meghan Thomson for the full time Office Assistant position agreeing to the terms in her employment contract.

Carried.

Administrative Reports*List of Accounts for Approval:*

- 303/23 **Protz:** That the Council approve the list of accounts as presented and attached hereto:
EFT numbers 1068 – 1091 \$93,792.82,
INT numbers 803 – 811 \$202,478.16,
Cheque numbers 11227- 11269 \$508,991.87 and
Payroll totaling \$29,069.03.

Carried.

Additional Payments:

- 304/23 **Effa:** That invoice 23250 from Deboy's Equipment Ltd. for work completed on the Protz Memorial Road project, in the amount of \$51,756.53 (including taxes) be added to the list of accounts (cheque 11271).

Carried.

- 305/23 **Mehling:** That invoices 323-326 from Anything Trackhoe Construction Ltd. for various work throughout the R.M. totaling \$41,625.00 (including taxes) be added to the list of accounts (cheque 11270).

- 306/23 **Charney:** That the request for re-imbursement of gravel costs received from Mr. C. Shindle, invoice 38968, in the amount of \$735.0 (including taxes) be added to the list of accounts (cheque 11272).

Carried.

Financial Reports:

- 307/23 **Protz:** That the Statement of Financial Activities for the month of July 2023 be accepted as presented and filed.

Carried.


Willowbrook Water Reports:

- 308/23 **Kruger:** That Council acknowledges receipt of the Willowbrook Water Daily Reports and Environmental Analysis for the month of July and that they be filed.

Carried.

Signing Authority:

- 309/23 **Maksymiw:** That the Administrator, Bridgette Rushkewich be added to signing authority and care taker of the credit card set up through the Cornerstone Credit Union while also adding the Assistant Administrator, Jamie Decker as authorized to change address, update information and receive and address correspondence.



Admin./Reeve

Carried.

- 310/23 *ICIP Project Tendering:*
Maksymiw: That the Administrator be authorized to work with legal to complete the tender documents for the engineering of the two I.C.I.P. projects with the intent to have the engineering completed for the 2023 year, if possible.

Carried.

- 311/23 **Correspondence:**
Mehling: That the following correspondence having been read now be filed:
APAS Updates (emailed),
Bylaw Enforcement Report (emailed),
NAMS Canada – Council Asset Management Training (emailed),
RCMP Monthly Report and quarterly letter (emailed) and
SARM – Monthly Update (emailed).


Carried.

- 312/23 **Adjourn:**
Trost: That this Regular Meeting of Council adjourn at 11:36 a.m.

Carried.



Reeve, Randy Trost



Administrator, Bridgette MacDonald


Admin./Reeve