

Minutes of the Regular Meeting of the Council of the Rural Municipality of Orkney No. 244 Held Thursday the 8th Day of August, 2024 held at 137 George Avenue, Collacott Subdivision, R.M. of Orkney No. 244

Present:

Reeve Randy Trost
Councillor Division 1 Mathew Charney (Matt)
Councillor Division 2 Trevor Protz
Councillor Division 3 Ronald Mehling
Councillor Division 4 Jack Maksymiw (joined via telephone)
Councillor Division 5 Vern Effa (Deputy Reeve)
Councillor Division 6 Robert Kriger
Administrator Bridgette Rushkewich

Absent:

Pubic Works Manager Kevin Zamonsky

Call to Order:

A quorum being present, Reeve, Randy Trost called the meeting to order, at 8:05 a.m.

Minutes:

253/24 **Mehling:** That the Minutes of the Regular Meeting of Council held on Thursday, July 11, 2024 be approved as presented.

Carried.

Culvert Markers:

254/24 **Protz:** That the Council directs that the Public Works staff are to purchase and place culvert markers at the ends of each culvert for all newly installed culverts and when working on existing culvert repairs.

Carried.

Issue Payment for Dust Suppressant:

255/24 **Protz:** That resolution 241/24 be rescinded and that Council authorizes a one-time payment to be issued to K. Werner for the total amount of \$371.00 for the placement of dust suppressant west of NW 7-27-06-W2 (issued cheque number 11536).

Carried.

Unfinished/New Business:

Bylaws:

Bylaw No. 9/2024, A Bylaw to Repeal Bylaws

256/24 **Mehling:** That Bylaw No. 9/2024, being a Bylaw to Repeal Bylaws is given a first reading at this meeting.

Carried.

257/24 **Effa:** That Bylaw No. 9/2024, being a Bylaw to Repeal Bylaws is given a second reading at this meeting.

Carried.

258/24 **Charney:** That Bylaw No. 9/2024, being a Bylaw to Repeal Bylaws is given three readings at this meeting.

Carried Unanimously.

259/24 **Kruger:** That Bylaw No. 9/2024, being a Bylaw to Repeal Bylaws is given a third reading and adopted at this meeting.

Carried.

Development:

Discretionary Use Application With a Bylaw Amendment (PT NE 4-25-04-W2):

260/24 **Charney:** That Council set the Public Hearing for the Discretionary Use Application to establish a horse breeding business and riding arena on:

PT NE 4-25-04-W2 ext. 27,

PT NE 4-25-04-W2 Par/Blk G, Plan 102029307,

PT NE 4-25-04-W2 Par/Blk J, Plan 102029307 and

PT NE 4-25-04-W2 Par/Blk E, Plan 02Y06029

To be held at 9:00 a.m. at the next Regular Meeting of Council to be held on Thursday September 12, 2024 in Council Chambers.

Carried.



Admin./Reeve

- Bylaw No. ZB/19, A Bylaw to Amend Zoning Bylaw No. 4/2015, a Bylaw known as the Zoning Bylaw:*
- 261/24 **Kruger:** That Bylaw No. ZB/19, A Bylaw to Amend the zoning district maps referred to in section 6.2 of Bylaw No. 4/2015, a Bylaw known as the Zoning Bylaw be given a first reading at this meeting.
- Carried.**
- Public Hearing for Bylaw No. ZB/19:*
- 262/24 **Protz:** That the Council set the public hearing for Bylaw No. ZB/19 to be held at 9:10 a.m. at the next Regular Meeting of Council on Thursday, September 12, 2024 in Council Chambers.
- Carried.**
- In-Camera:**
- 263/24 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 8:59 a.m. to discuss future capital planning, Code of Ethics Complaint #1-2024 and legal matters.
- Carried.**
- Randy Trost Reeve and Bridgette Rushkewich Administrator left Council Chambers at 9:00 a.m. and Meghan Thomson attended Council Chambers from 9:00 to 9:19 a.m.*
- Randy Trost, Reeve and Bridgette Rushkewich returned to Council Chambers at 9:21 a.m.*
- Jack Maksymiw attended Council Chambers via speakerphone from 9:22 to 9:56 a.m.*
- The Council Meeting reconvened into open session at 9:57 a.m.
- Contract Land Appraiser:**
- 264/24 **Mehling:** That the Council contract Parkland Appraisals to provide a land appraisal for the estimated 2.67 acres laying west of and adjacent to Pleasant Avenue located on SE 04-26-04-W2, LSD 2 and 7, in consideration of municipal expropriation.
- Carried.**
- Code of Ethics Complaint #1-2024:**
- 265/24 **Effa:** That the Council, as the appointed Code of Ethics Committee, adopt the conclusion of the investigation and acknowledge Code of Ethics file #1-2024 as closed with no further action.
- Carried.**
- Subdivisions- Residential Subdivision SW 13-25-05-W2:*
- 266/24 **Charney:** That the Council recommends the approval of the proposed 10.00-acre residential subdivision on SW 13-25-05-W2 as received from Community Planning, file SUBD-003261-2024, with no conditions.
- Carried.**
- General Items:**
- WSA (Water Security Agency) Drainage Application SE 29-25-06-W2:*
- 267/24 **Protz:** That the Council recommends that a three to one slope with a flat ditch bottom be made to the drainage application, with all costs to be borne by the applicant, as received from the Water Security Agency, file E5105644, for the deepening of the north road ditch adjacent to the south boundary of the SE 29-25-06-W2.
- Carried.**
- Approach Application: SE 29-25-06-W2:*
- 268/24 **Mehling:** That Council authorizes that if there is currently a culvert in the existing approach located south of SE 29-25-06-W2 then the RM will replace the culvert but if there is no existing culvert; the land owner will be responsible for the work and costs to install a culvert in accordance with the R.M.'s policy.
- Carried.**
- Division 1 Drainage Project:*
- 269/24 **Protz:** That Council approves the Change Order for an additional estimated cost of \$28,300 for additional duties involving the City of Yorkton, Ministry of Highways, and preparation of a detailed design report; thereby, authorizing the Reeve to sign the Change Order.
- Carried.**


Admin./Reeve

- Water Security Agency FDRP (Flood Reduction Program):*
- 270/24 **Protz:** That the Council acknowledges the limited approval received from the Water Security Agency's Flood Reduction Program to assist in the engineering costs for the Division 1 drainage project, and authorizes the Reeve to sign the agreement. **Carried.**
- Water Security Agency Amendment to Permit to Operate (Willowbrook Water):*
- 271/24 **Effa:** That the Council acknowledge receipt of the Notice of Intent to Alter a Hygienic Waterworks to the R.M.'s permit to operate waterworks issued for the Willowbrook water treatment plant, as received from the Water Security Agency, directing that free chlorine tests no longer need to be conducted. **Carried.**
- Form A to Bylaw No. 6/2019 Approval of Works-YLRP-Blk/Pcl MR1, Plan 101943031:*
- 272/24 **Effa:** That the Council direct the Administrator to work with MTL Aiken's to have an agreement signed directing the York Lake Regional Park Board must address the safety concern of the slope of the ditch they constructed on MR1, Plan 101943031 and that they can build a fence or a hedge but must ensure that the leased land owner's are not using the municipal reserve as their private property and that the York Lake Regional Park Board accepts all liability, responsibility and maintenance for their project as this concern has been going on for over a year. **Carried.**
- Complaint/Request Forms:
- Request to Surrender Lots to RM: (Greba- WI)*
- 273/24 **Mehling:** That the Council approves the request received to surrender title to lots 13 and 14, Block 2, Plan AJ1223, located in Willowbrook, to the R.M. and abating this year taxes; Municipal \$250.00 and School 1.45 as long as the land owner pays for the administration and title transfer costs. **Carried.**
- Request to Subsidize YPUB Sewer Fees: (Bjola)*
- 274/24 **Effa:** That the Council of the R.M. of Orkney No. 244 will not be subsidizing any costs to the subscribers of the Yorkville Public Utility Board. **Carried.**
- Request for Custom Work: (NE 35-25-06-W2):*
- 275/24 **Effa:** That the Council approve of completing snow removal and grass cutting, in accordance with the R.M. of Orkney No. 244 routines, for the NE 35-25-06-W2 with the following rates to apply:
Grading for snow removal: \$275.00 per hour with a minimum charge of \$150.00 and
Mowing: \$125.00 per hour with a minimum charge of \$100.00. **Carried.**
- Employees:
- Employee Holidays:*
- 276/24 **Protz:** That Council approves the following employee holidays:
D. Fink - Ratify taking June 11 and 25 and amend, no longer taking August 1 but will take August 2
J. Decker – August 6 ½ day and August 19, acknowledging that this is 1.5 days over allowed days,
K. Ruff – August 9 and 12 and
B. Rushkewich amend no longer taking August 19 but taking August 21 and 22. **Carried.**
- In-Camera:**
- 277/24 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 11:04 a.m. to discuss employee matters. **Carried.**

The Council Meeting reconvened into open session at 11:11 a.m.


Admin./Reeve

RM December Hours:

- 278/24 **Charney:** That the Council approves that the RM will be closed from December 23rd through to and including the 27th and on January 1st, 2025 with the RM Office to be open and receiving tax payments until 4:00 p.m. on January 3rd, 2025 and that if there is snow the public works staff will have to attend to snow removal during this time.

Carried.**Administrative Reports***List of Accounts for Approval:*

- 279/24 **Charney:** That the Council approve the list of accounts as presented and attached hereto:
EFT numbers 1394 – 1416: \$319,892.28,
INT numbers 904 – 913: \$446,767.39,
Cheque numbers 11522 – 11534: \$81,826.59 and
Payroll totaling: \$37,811.60.

Carried.*Additional Payment:*

- 280/24 **Charney:** That the Council authorizes payment in the amount of \$3,395.96 to be made to MLT Aikins for legal services as per the invoices received (issued cheque number 11535).

Carried.*Monthly Financial Statements:*

- 281/24 **Effa:** That the Statement of Financial Activities, Bank Reconciliation and the Credit Card Statement for the month of July, 2024 be accepted as presented and filed.

Carried.*Willowbrook Water Report:*

- 282/24 **Effa:** That the Willowbrook Water Daily Reports and Environmental Analysis for the month of July, 2024 be accepted as presented and filed.

Carried.**Correspondence:** *all correspondence sent via email*

- 283/24 **Charney:** That the following correspondence having been read now be filed:
APAS (Agricultural Producers of Saskatchewan): Update Letter,
AWSA (Assiniboine Watershed Stewardship Association): 2024-25 Election Results,
FCM: Newsletter and Updates,
RCMP: Monthly Report and Annual Update,
SARM (Saskatchewan Association of Rural Municipalities): Newsletter and Updates,
STARS: Donation Request,
Town of Springside Fire Department: Financials and
Water Security Agency: File Updates.

Carried.

Jack Maksymiw, Division 4 Councilor and Steven Gehlen, Resource Management International Inc. attended Council Chambers via telephone from 11:40 to 11:57 a.m. to review bridge tenders.

Grant Amendment:

- 284/24 **Effa:** That the Council defers deciding on the two bridge replacement to low arch bridges at this time.

Carried.**Adjourn:**

- 285/24 **Trost:** That this Regular Meeting of Council adjourn at 1:53 p.m.

Carried.


Reeve Randy Trost


Administrator, Bridgette Rushkewich


Admin./Reeve