

Minutes of the Special Meeting of the Council of the Rural Municipality of Orkney No. 244 Held Thursday the 19thst Day of December, 2024 held at 137 George Avenue, R.M. of Orkney No. 244, Sk.

Present:

Reeve Randy Trost
Councillor Division 1 Joseph Zarowny
Councillor Division 2 Trevor Protz
Councillor Division 3 Kristine Procyshen
Councillor Division 4 Jack Maksymiw
Councillor Division 5 Vern Effa (Deputy Reeve)
Councillor Division 6 Robert Kriger
Administrator Bridgette Rushkewich
Public Works Manager Kevin Zamonsky

Call to Order:

A quorum being present, Reeve, Randy Trost called the meeting to order, at 8:01 a.m.

Declarations of Conflict of Interest:

Kristine Procyshen, Division 3 Councilor, declared a conflict of interest at the last meeting, in regards to any gravel discussion on property that herself or her husband Lyle Procyshen own; Council did not discuss at the last meeting; should Council discuss at this meeting, she will leave Council chambers, she will not participate in any discussions and she will abstain from voting

Jack Maksymiw, Division 4 Councilor, declared a conflict of interest at the last meeting, in regards to the invoice received from Mak's Construction, as the invoice is from the company that he owns: therefore, he left Council chambers, he did not participate in any discussions and he abstained from voting.

Minutes:

395/24 **Maksymiw:** That the Minutes of the Regular Meeting of Council held on November 21, 2024 be approved as presented.

Carried.

Kevin Zamonsky, Public Works Manager, arrived at Council Chambers at 8:16 a.m.

In-Camera:

396/24 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 8:17 a.m. to discuss legal matters and future capital planning.

Carried.

Council asked Bridgette Rushkewich, Administrator and Kevin Zamonsky, Public Works Manager to stay in Chambers.

GeoVerra attended the in-camera session, in person, from 8:17 to 8:49 a.m. to discuss land acquisition and legal matters.

The Council Meeting reconvened into open session at 9:22 a.m.

Public Hearing Bylaw No. 9/2024 (Close a Portion of Road NE 6-25-04-W2):

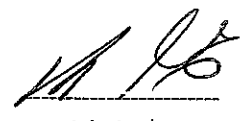
397/24 **Trost:** That the Council now hold the public hearing at 9:22 a.m. for Bylaw No. 9/2024, being a bylaw to close and lease a portion of unused road at NE 6-25-04-W2.

Carried.

That there was no person in attendance nor any written submissions received from the Public Notice that was placed at the RM Office and mailed out to adjoining property owners.

398/24 **Trost:** That the public hearing for Bylaw No. 9/2024 being a bylaw to close and lease a portion of unused road at NE 6-25-04-W2 now close at 9:06 a.m.

Carried.



Admin./Reeve

Request for Proposal - Graders

- 399/24 **Maksymiw:** That the Council authorize the Administrator to place a request for proposal to review the options for purchasing a new grader.

Carried.

Joseph Zarowny, Division 1 Councilor, requested a recorded vote on the matter of the purchase of the mower:

Purchase Mower:

- 400/24 **Effa:** That the Council approves the purchase of the 480 Proline Spearhead mower from Dionco Sales for the purchase price of \$53,077.80 less the RM's credit on account for the return of the Nova Cat 422 of \$35,147.04 resulting in a total cost of \$17,930.76.

In Favour:

Randy Trost, Reeve,
Jack Maksymiw, Division 4 Councilor,
Vern Effa, Division 5 Councilor and
Robert Kriger, Division 6 Councilor,

Against:

Joseph Zarowny, Division 1 Councilor and
Kristine Procyshen, Division 3 Councilor.

Carried.

Trevor Protz, Division 2 Councilor, arrived at Council Chambers at 10:06 a.m.

Snow Removal on Summer Roads:

- 401/24 **Protz:** That the Administrator work on a policy for snow removal being completed by the R.M. graders clarifying when it will be completed, how it will be charged, that the grader will not break plow or backing up to clear snow.

Carried.**Waste Disposal Bins (Willowbrook):**

- 402/24 **Procyshen:** That Administration look at the cost of three small disposal bins and a recycle bin being placed at the Willowbrook waste disposal site as the large bin that is there may have some safety concerns.

Carried.**Ditch Work SE 29-25-06-W2**

- 403/24 **Kriger:** That the Public Works Manager is to complete an inspection of the ditch to ensure that the requested specifications of a three to one slope/back slope and a flat ditch bottom as indicated in resolution 267/24 were adhered to with all deficiencies to be corrected at the applicants' sole expense by July 30, 2025.

Carried.**Unfinished/New Business:**

Bylaws:

Bylaw No. 10/2024;

- 404/24 **Zarowny:** That Bylaw No. 10/2024, being a Bylaw to Close and Lease a Portion of Unused Road at NE 6-25-04-W2 be given a first reading at this meeting.

Carried.

- 405/24 **Maksymiw:** That Bylaw No. 10/2024, being a Bylaw to Close and Lease a Portion of Unused Road at NE 6-25-04-W2 be given a first second reading at this meeting.

Carried.

- 406/24 **Effa:** That Bylaw No. 10/2024, being a Bylaw to Close and Lease a Portion of Unused Road at NE 6-25-04-W2 be given three readings at this meeting.

Carried Unanimously.

- 407/24 **Protz:** That Bylaw No. 9/2024, being a Bylaw to Close and Lease a Portion of Unused Road at NE 6-25-04-W2 be given a third reading and adopted at this meeting.



Admin./Reeve

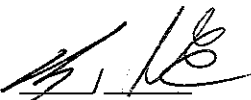
- Bylaw 11/2024:*
- 408/24 **Effa:** That Bylaw No. 11/2024, being a Bylaw known as the Administrative Bylaw be amended, by adding section g on page three that the Public Works Manager is to complete project management, including but not limited to: obtaining permits, private tendering, working with contractors, etc. **Carried.**
- Bylaw 11/2024:**
- 409/24 **Kruger:** That Bylaw No. 11/2024, being a Bylaw known as the Administrative Bylaw be given a third reading and adopted at this meeting. **Carried.**
- Bylaw No. 12/2024**
- 410/24 **Procysheh:** That Bylaw No. 12/2024, being a bylaw known as the Road Alteration Bylaw, be given a first reading at this meeting. **Carried.**
- 411/24 **Zarowny:** That Bylaw No. 12/2024, being a Bylaw known as the Road Alteration Bylaw, be given a second reading at this meeting. **Carried.**
- 412/24 **Maksymiw:** That Bylaw No. 12/2024, being a Bylaw known as the Road Alteration Bylaw, be given three readings at this meeting. **Carried Unanimously.**
- 413/24 **Effa:** That Bylaw No. 12/2024, being a Bylaw known as the Road Alteration Bylaw, be given a third reading and adopted at this meeting. **Carried.**
- Snow Pushed Across Roads:**
- 414/24 **Protz:** That the Administrator complete and send a letter to all ratepayers indicating that as ratepayers continue to push snow across municipal roads leaving ridges on the roads and making ridges too close to the road tops that Council is making a bylaw prohibiting these actions which will include applicable penalties. **Carried Unanimously.**
- Policies:
- Special Events Permits:*
- 415/24 **Procysheh:** That the Council approve the Special Events Permit policy as presented and discussed and that it be filed. **Carried Unanimously.**
- Development:
- Access off of Grain Millers Drive:*
- 416/24 **Council:** That the Council temporarily approve the developer to have south access off of Grain Millers Drive as proposed with the conditions that, as the Council is concerned about traffic flows and safety, prior to the commencement of development and at their sole cost:
- a traffic study must be completed and submitted for construction approval to the R.M. Council,
 - that the developer and/or in conjunction with the City of Yorkton is responsible for all road construction and road construction upgrades that may result from the traffic study,
 - that there must be a maintenance agreement made prior to development and
 - that they must obtain permission form the Ministry of Highways in regards to their development.
- Carried Unanimously.**
- Recess Meeting:**
- 417/24 **Trost:** That the Council meeting recess for a short break for lunch at 12:13 p.m. **Carried.**
- 418/24 **Trost:** That the Council meeting reconvene at 12:19 p.m. **Carried.**



Admin./Reeve

General Items:

- Springside Snowmobile Club Route Permission:*
- 419/24 **Effa:** That the Council approves of the Springside Snowmobile Club using the R.M. right-of-way, as per the agreement they presented, until March 31, 2025 with the condition that it is the snowmobile club's responsibility to ensure that they maintain liability insurance and that the *Trespassing Act* requirements are communicated to their members.
Carried Unanimously.
- Record Retention and Disposal:*
- 420/24 **Effa:** That the Council acknowledges the list of Disposal of Records as received from the Administrator and that it be filed.
Carried Unanimously.
- Outstanding Utility Amounts:*
- 421/24 **Protz:** That the Council approves the addition of outstanding utility costs as follows with notification being provided by registered mail:
Lot 5, Block 10, Plan 66Y06281 - \$2,830.37 and
Lot 6, Block 11, Plan 101974877 - \$3,029.60
Carried Unanimously.
- Street Light Repairs: (Maple Grove)*
- 422/24 **Maksymiw:** That the Council approves the repairs to the two damaged street lights within the Maple Grove Estates subdivision to be completed by RH Electric for the cost of \$6,900, plus applicable taxes.
Carried Unanimously.
- Health Benefits for Council Members:**
- 423/24 **Protz:** That the Council will not participate in the health and dental benefits program offered to Council members through SARM (Saskatchewan Association of Rural Municipalities).
Carried.
- Rescind Resolution 296/24*
- 424/24 **Protz:** That the Council approves rescinding resolution 296/24 directing the HR Committee to hire two summer students.
Carried.
- Complaint/Request Forms:*
- Request to Re-imburse Tax Costs:*
- 425/24 **Krigger:** That the Council approves the request to re-imburse the following amounts to roll 1760 000:
Municipal: \$190.53
School: \$113.76
Garbage: \$11.16
Tax Enforcement Costs: \$415.00.
Defeated Unanimously.
- Employees:*
- Employee Holidays:*
- 426/24 **Maksymiw:** That Council approves the following employee holidays:
J. Maksymitz – approve January 28, 2025.
Carried Unanimously.
- Administrative Reports:**
- List of Accounts For Approval:*
- 427/24 **Effa:** That the Council approve the list of accounts as presented and attached hereto:
EFT numbers 1497 – 1535: \$289,902.49,
INT numbers 947 – 955: \$60,685.03,
Cheque numbers 11617 – 11630: \$45,805.11 and
Payroll totaling: \$26,999.77.
Carried Unanimously.



Admin./Reeve

Additional Payment Requests:

- 428/24 **Maksymiw:** That the Council approves payment being issued to Little Liebrech Farms for Invoice 45 from October of 2022 in the total amount of \$480.00 and that the payment be added to the List of Accounts.

Carried.

Public Works Manager Mileage:

- 429/24 **Protz:** That the Council approves payment being issued to the Public Works Manager in the total amount of \$171.50 for personal mileage in November, 2024 and that it be added to the List of Accounts.

Carried.

Monthly Financial Statements:

- 430/24 **Procyshen:** That the Statement of Financial Activities, Bank Reconciliation and the Credit Card Statement for the month of November, 2024 be accepted as presented and filed.

Carried Unanimously.

Bridge Rehabilitations: (Div. 4)

- 431/24 **Maksymiw:** That for the bridge rehabilitation work that is to be completed over the next four years (including 2024) to bridges located at: NW 25-26-04-W2 and S SE 12-27-04-W2, that the work completed in the first year to be amortized over 15 years and then each betterment for following years is to be amortized over a ten-year period, thereby increasing the expected useful life of each bridge by an estimated fifteen years in total.

Carried.

Willowbrook Water Report:

- 432/24 **Effa:** That the Willowbrook Water Daily Reports and Environmental Analysis for the month of November, 2024 be accepted as presented and filed.

Carried.

Correspondence: *all correspondence sent via email*

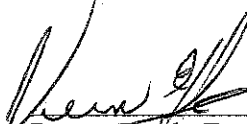
- 433/24 **Protz:** That the following correspondence having been read now be filed
 APAS Updates (emailed),
 Bylaw Enforcement Monthly Report (emailed),
 CN Snow Removal Operations, Rail Safety (emailed),
 RCMP District Update and Monthly Report (emailed),
 SARM Newsletters (emailed),
 SARM STARS Donation (emailed),
 Saskatchewan Public Safety Agency (SPSA) (emailed),
 Saskatchewan Rural Crime Watch Association Membership and Support (emailed) and
 Water Security Agency Permit Requirements (emailed).

Carried.

Adjourn:

- 434/24 **Trost:** That this Special Meeting of Council adjourn at 1:10p.m.

Carried.


 Vern Issa
 Reeve, Randy Trost


 Administrator, Bridgette Rushkewich


 Admin./Reeve