

Minutes of the Regular Meeting of the Council of the Rural Municipality of Orkney No. 244 Held Thursday the 11th Day of February, 2025 held at 137 George Avenue, R.M. of Orkney No. 244, Sk.

Present:

Reeve	Randy Trost
Councillor Division 1	Joseph Zarowny
Councillor Division 2	Trevor Protz
Councillor Division 3	Kristine Procyshen
Councillor Division 4	Jack Maksymiw
Councillor Division 5	Vern Effa (Deputy Reeve)
Councillor Division 6	Robert Kriger
Administrator	Bridgette Rushkewich
Public Works Manager	Kevin Zamonsky

Call to Order:

A quorum being present, Reeve, Randy Trost called the meeting to order, at 8:05 a.m.

Minutes:

- 28/25 **Protz:** That the Council add a note to the January 16th, 2025 Regular Council Meeting minutes to reflect that Randy Trost, Reeve had a resolution for the RM to trade -in the RM's current John Deere graders and purchase two CAT graders and that Kristine Procyshen, Division 3 Councilor, had a resolution to trade in one of the RM's John Deere grader and purchase one new John Deere grader while purchasing one year of extended warranty for the RM's remaining John Deere grader but resolution 6/25 was called to a vote and passed first; therefore, the resolutions brought forward by Randy Trost, Reeve and Kristine Procyshen, Division 3 Councilor were not voted on.

Carried.

- 29/25 **Effa:** That the minutes of the Regular Meeting off Council held on Thursday, January 16th, 2025 be approved as now amended in resolution 28/25, by adding a note.

Carried Unanimously.

Contractor for Snow Removal:

- 30/25 **Maksymiw:** That the Council ratify contracting Anything Trackhoe Services at the end of February to assist in snow removal throughout the R.M. in the areas of greater concern to have these areas dealt with in an effective time frame.

Carried Unanimously.

Brenndon Holdings Ltd. Card Lock:

- 31/25 **Protz:** That the Council approves the R.M. obtaining a Brenndon Holdings Ltd fuel card lock to assist the grader operators in being able to fuel up at the diesel card lock in Yorkton instead of having to drive back to the R.M. shop to fuel up in order to continue operating efficiently.

Carried Unanimously.

Website Policy Amendment:

- 32/25 **Procyshen:** That the Council approves amending the website policy to reflect that on the R.M. website there is a link for the public for the Text2car program to show a snow removal route map within the R.M. understanding that there is a four-hour delay in the mapping system.

Carried Unanimously.

Gravel Extraction:

- 33/25 **Protz:** That the Council approves of continuing to extract gravel on the R.M. of Orkney No. 244 gravel pit in Good Lake as long as it meets the required specifications and check-ins as per the agreement.

Carried.

In-Camera:

- 34/25 **Effa:** That the Regular Meeting of Council be closed for an in-camera session at 9:44 a.m. to discuss employees, legal matters and future capital planning.

Carried.

Randy Trost, Reeve asked Bridgette Rushkewich, Administrator and Kevin Zamonsky, Public Works Manager to leave Council Chambers at 10:29 a.m.


Admin./Reeve

Bridgette Rushkewich, Administrator was asked to returned to Council Chambers from 11:10 to 11:27 a.m. and at 12:09 p.m.

The Council Meeting reconvened into open session at 12:57 p.m.

Human Resource Committee Policy Amendment:

- 35/25 **Procyshen:** That the Council amend the Human Resource Committee Policy to reflect that the Public Works Manager and the Administrator have the authority to follow the Employee Discipline Policy without having to refer it to the Human Resource Committee.

Carried.

Mutual Cost Share Agreement:

- 36/25 **Procyshen:** That the Council approves of continuing its agreement to provide an equal share of the funding for the Grain Millers Drive Function Design Study to a maximum of \$25,000.00.

Carried Unanimously.

Administrative Review:

- 37/25 **Maksymiw:** That the Council acknowledge that the Administrator has reviewed with Council Bylaw No. 13/2022, a Bylaw known as the Council Code of Ethics Bylaw, various topics and sections of *The Municipalities Act* including but not limited to: Code of Ethics, Conflict of Interest, Council's authorities and duties and the policies regarding SaskBuilds Government Procurement Policy and Procurement Code of Conduct Policy.

Carried Unanimously.

Unfinished/New Business:

General Items:

Discretionary Use General Commercial Type 2, PT SE 18-26-04-W2:

- 38/25 **Maksymiw:** That the Council has reviewed the written submission received and is in agreement with the resolution as received from the Yorkton Regional Planning District Commission; therefore, the proposed discretionary use on PT SE 18-26-04-W2, Lot 9, Plan 102277201 for a general commercial use with outside storage on the HPC1 zone, is approved with the following conditions:

1. There is to be no scrap or scrap materials on the site as part of this approval,
2. Any additional site development or change in use will need approval prior to performing,
3. The applicant may be required to complete an engineered environmental study if any future proposals would/may include scrap storage as the lands are located over a shallow aquifer area,
4. All outside storage shall be fenced or screened,
5. The applicant will be referred to the Ministry of Highways for confirmation of approval and
6. Should there be a traffic safety concern, that the applicant will have to provide a traffic study at their sole cost.

Defeated.

Shop Door Repairs:

- 39/25 **Effa:** That the Council approve the shop door repairs being completed by Yorkton Garage Doors for the quoted price of \$6,493.50; therefore, authorizing a fifty percent deposit be issued and added to the List of Accounts for Approval (issued cheque 11665).

Carried Unanimously.

Gravel Tender:

- 40/25 **Effa:** That the Council award the gravel tender, to include the purchase and hauling of gravel, to T & H Trucking Ltd. for the material purchase cost of \$13.50 per yard plus hauling fees.

Carried Unanimously.

Saskatchewan Lotteries Grant:

- 41/25 **Zarowny:** That the Council for the R.M. of Orkney No. 244 allocate its population for the 2026 Saskatchewan Lotteries grant as follows:
The Village of Ebenezer: 609, the Town of Springside 820 and the Special Service area of Willowbrook 454.

Carried Unanimously.


Admin./Reeve

Grant Participation:**CCBC Grant:**

- 42/25 **Maksymiw:** That the Council approves of withdrawing the CCBF (Canadian Communities Building Fund) application for the Division 1 drainage project at this time.

Carried Unanimously.

- 43/25 **Effa:** That the Council approves of applying for the Division 4 bridge rehabilitations under the CCBF (Canadian Communities Building Fund) grant.

Carried Unanimously.

SARM Beaver Control:

- 44/25 **Protz:** That the Council participates in the 2025-2026 SARM (Saskatchewan Association of Rural Municipalities) Beaver control program with paying \$40.00 per beaver tail being paid for submitted non-licensed rate payers and \$45.00 for licensed ratepayer

Carried Unanimously.

SARM Gopher Control Program:

- 45/25 **Maksymiw:** That the Council approves of participating in the 2025 SARM (Saskatchewan Association of Rural Municipalities) gopher control program with the ratepayers being responsible for submitting their applicable costs and forms.

Carried Unanimously.

SARM Pest Control Program:

- 46/25 **Procyshe:** That the Council approves of participating in the 2025 SARM (Saskatchewan Association of Rural Municipalities) Pest Control Program.

Carried Unanimously.

Water Security Agency Channel Clearing Grant:

- 47/25 **Protz:** That the Council approves of applying for \$60,000 for the 2025 Channel Clearing grant from the Water Security Agency.

Carried.

FRDP/EFDRP Grant (WSA):

- 48/25 **Zarowny:** That the Council approves the Administrator seeing if any costs for work completed in the Division 1 drainage would qualify under the Emergency Flood Reduction Program or the Flood Reduction Program with the Water Security Agency.

Carried.

CAR Signage Grant:

- 47/25 **Procyshe:** That the Council approves of applying to the CARS (Civic Addressing Registration) Signage grant and approves of contracting M. Thomson to assist the R.M. Office in the calculation of the required number of signs.

Carried.

Withdraw from ECMA (East Central Municipal Alliance):

- 48/25 **Effa:** That the Council approves of withdrawing from the East Central Municipal Alliance effective for January 2025.

Carried.

Complaint/Request Forms:

- 49/25 **Protz:** That the Council approves issuing D. McKen a refund of \$168.69 in interest charges due to an unprocessed payment and that the payment be added to the List of Accounts for Approval (issued cheque 11664).

Carried.

Employee Holidays:

- 50/25 **Zarowny:** That the Council approves the following employee holidays:
Ratify the following employee holidays:

K. Zamonsky: January 27 to February 5, 2025

J. Maksymytz: February 4 half day and February 7, 2025 and

Approve the following employee holidays:

B. Rushkewich: February 19 to 21, J. Maksymytz February 21 and K. Zamonsky: February 19, 2025.

Carried.


Admin./Reeve

Administrative Reports:*List of Accounts For Approval:*

- 51/25 **Protz:** That the Council approve the list of accounts as presented and attached hereto:
EFT numbers 1567 – 1588: \$580,452.24,
INT numbers 25002 and 25014: \$93,529.90
Cheque numbers 11649 – 11665: \$52,175.39 and
Payroll totaling: \$25,438.04.

Carried.**Additional Payment:**

- 52/25 **Effa:** That the Council approves issuing payment to Resource Management International Inc. for invoice 202112807 in the total amount of \$44,384.36 and that the payment be added to the List of Accounts for Approval (Issued EFT 1589).

Carried.**Monthly Financial Statements:**

- 53/25 **Maksymiw:** That the Statement of Financial Activities, Bank Reconciliation and the Credit Card Statement for the month of January, 2025 be accepted as presented and filed.

Carried Unanimously.**Willowbrook Water Report:**

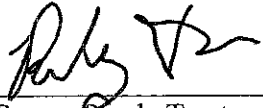
- 54/25 **Protz:** That the Willowbrook Water Daily Reports and Environmental Analysis for the month of January 2025 be accepted as presented and filed.

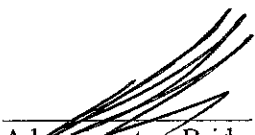
Carried.**Correspondence:** *all correspondence sent via email*

- 55/25 **Procyshen:** That the following correspondence having been read now be filed
APAS - Updates
City of Yorkton – Meet and Greet Invitation and Airport Restrictions Notification
Orkney Historical Society – Thank you,
SARM -Newsletters, Club Root Map, Bridge Reports,
RCMP Monthly Newsletter,
R.M. of Garry No. 245 Request for Upgrades to Highway 52 and
Willowbrook Community Center – Thank you.

Carried.**Adjourn:**

- 56/25 **Trost:** That this Regular Meeting of Council adjourn at 1:41 p.m.

Carried.

Reeve, Randy Trost

Administrator, Bridgette Rushkewich

Admin./Reeve