

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Orkney No. 244 Held Thursday the 16th Day of January, 2025 held at 137 George Avenue, R.M. of Orkney No. 244, Sk.**

**Present:**

Reeve Randy Trost (via telephone)  
Councillor Division 1 Joseph Zarowny  
Councillor Division 2 Trevor Protz (via telephone)  
Councillor Division 3 Kristine Procyshen  
Councillor Division 4 Jack Maksymiw  
Councillor Division 5 Vern Effa (Deputy Reeve)  
Councillor Division 6 Robert Kriger  
Administrator Bridgette Rushkewich  
Public Works Manager Kevin Zamonsky

**Call to Order:**

Randy Trost, Reeve, provided notice that he was going to attend the Regular Meeting of Council on speaker via telephone, therefore; Vern Effa, Deputy Reeve, assumed Chair.

Trevor Protz, Division 2 Councilor attended the meeting on speaker via telephone.

A quorum being present, Deputy Reeve, Vern Effa called the meeting to order, at 8:10 a.m.

**Minutes:**

1/25 **Effa:** That the Council amend resolution 403/24 to include that not only does the ditch constructed on the SE 29-25-06-W2 need to be constructed at a three to one slope but that as indicated in the Water Security Agency and the applicants chambers attendance at the June 13, 2024 Regular Meeting of Council where Council was told that a maximum of two feet was going to be removed from the ditch and that there was more earth than two feet removed in the ditch; therefore, Council directs the applicant to put the additional earth back in the ditch and correct the slope, at their sole expense, prior to July 30, 2025.

**Carried.**

2/25 **Procyshen:** That the Minutes of the Regular Meeting of Council held on Thursday, December 16, 2024 be approved as presented.

**Carried Unanimously.**

**Delegations:**

Parkland Racing Association, S. Protz attended chambers from 8:16 to 8:36 a.m to discuss an application to have snowmobile racing on Lower Rousay Lake.

**In-Camera:**

3/25 **Effa:** That the Regular Meeting of Council be closed for an in-camera session at 8:37 a.m. to discuss legal matters and future capital planning.

**Carried.**

*Council asked Bridgette Rushkewich, Administrator to stay in Chambers.*

Randy Trost, Reeve was absent from 8:40 to 8:52 a.m.

The Council Meeting reconvened into open session at 9:15 a.m.

**Division 1 Engineering:**

4/25 **Zarowny:** That the Council is not interested in meeting with WSP and will withhold the payment for invoice 20195311 in the amount of \$69,504.16 for legal considerations.

**Carried Unanimously.**

**Land Requirement:**

5/25 **Zarowny:** That the Council rescind resolution 358/24 and proceed with resolution 229/24.

**Carried Unanimously.**

*Kevin Zamonsky, Public Works Manager attended Chambers at 9:19 a.m.*



Admin./Reeve

**Unfinished/New Business:**

## General Items:

Division 2, Trevor Protz, requested a recorded vote on the Parkland Racing Association Request

*Parkland Racing Association Request:*

- 6/25 **Trost:** That the Council approves the Administrator to issue a one time special events permit in regards to holding a public event on private property with the conditions that they have approval and in attendance emergency service providers, that they accept that the event and any incidents and damages arising are the liability and responsibility of the land owner and the Parkland Racing Association and furthermore; that the municipality has no authority over the water; therefore, the applicant must ensure that they have all applicable permissions including an aquatic habitat permit; and furthermore, that should this even be an annual event that the land owner must obtain an approved discretionary development approval.

Reeve, Randy Trost: Yes  
 Division 1 Councilor, Joseph Zarowny: Yes  
 Division 2 Councilor, Trevor Protz: No  
 Division 3 Councilor, Kristine Procyszen: No  
 Division 4 Councilor, Jack Maksymiw: Yes  
 Division 5 Councilor, Vern Effa: No  
 Division 6 Councilor, Robert Kriger: Yes

**Carried.**

## Willowbrook Waste Disposal:

- 7/25 **Kriger:** That the Council approves of having the large waste disposal bin located in Willowbrook, SK removed and that the Administrator is to complete a Special Levy Bylaw charging each occupied property annually to cover the cost of two smaller waste disposal bins with keys to be provided to the residents of Willowbrook and furthermore; that the Willowbrook Recreational Center to obtain their own bin.

**Carried Unanimously.**

## Request for Proposal Fuel:

- 8/25 **Effa:** That the Council accept the Request for Proposal for Fuel provision services from Brendonn Holdings Ltd. With a diesel rate of \$1.39 per litre.

**Carried Unanimously.**

## WSA Drainage Request NE 36-25-06-W2:

- 9/25 **Protz:** That the Council defer the drainage request received from the Water Security Agency for a drainage application on NE 36-25-06-W2 until the RM receives comment from the Yorkton Creek Watershed Association.

**Carried.**

## 2025 Council WCB Coverage Rate:

- 10/25 **Effa:** That the Council approves the 2025 Workers Compensation Coverage for Council at 42,235.00.

**Carried.**

## Saskatchewan Lotteries Grant:

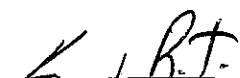
- 11/25 **Maksymiw:** That Administration send a request to all participants of the Saskatchewan Lotteries grant requesting that they each submit a list of events that are used in regards to the funding provided through the grant to be received prior to the next Regular Meeting of Council.

**Carried.**

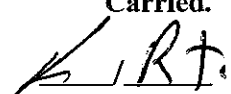
## SARM Convention:

- 12/25 **Kriger:** That the Council approves the cost of the registration, hotel and any requested meal tickets for all Council members that wish to attend and the Administrator and the Public Works Manager to attend the 2025 Annual SARM convention.

**Carried.**

  
 Admin./Reeve

- MLDP Training:  
13/25 **Procysheh:** That the Council approves the expense of the hotel room for an additional day and the cost of the MLDP Course registrations for the courses to be held the day before the SARM Annual Convention for the Division 1, 2, 3 and 4 Councillors as well as the Administrator and Public Works Manager.  
**Carried Unanimously.**
- Voting Delegates:  
14/25 **Trost:** That the Council approves appointing Randy Trost, Reeve and Kristine Procysheh, Division 3 Councilor as the voting delegates for the 2025 Annual SARM Convention.  
**Carried.**
- Meetings with the Ministry of Highways:  
15/25 **Protz:** That for all meetings requested regarding Grain Millers Drive that all Council members, the Administrator and the Public Works Manager have the option to attend and furthermore; that each Council member will be paid as an Administrative meeting for their attendance.  
**Carried Unanimously.**
- Administrative Reports:**  
*List of Accounts For Approval:*  
16/25 **Procysheh:** That the Council approve the list of accounts as presented and attached hereto:  
EFT numbers 1536 – 1564: \$732,043.90,  
INT numbers 956 – 966 and 25001 - 25004: \$268,088.91,  
Cheque numbers 11631 – 11648: \$111,129.53 and  
Payroll totaling: \$25,083.38.  
**Carried Unanimously.**
- Annual Permit Listing:  
17/25 **Zarowny:** That the Council acknowledge receipt of the Annual permit listing for 2024 and that it be filed.  
**Carried Unanimously.**
- Monthly Financial Statements:  
18/25 **Maksymiw:** That the Statement of Financial Activities, Bank Reconciliation and the Credit Card Statement for the month of December, 2024 be accepted as presented and filed.  
**Carried Unanimously.**
- Deferred Grant Revenue:  
19/25 **Effa:** That the Council approve of realizing \$147,000.50 in 2024 of the deferred grant revenue to equal the expenses incurred to date with this amount being transferred in 2025 from the savings account established for the Canadian Communities Building Futures Fund Account held at the Cornerstone Credit Union.  
**Carried.**
- Defer Grant Revenue:  
20/25 **Zarowny:** That the Council approves of deferring the unused portion of the Canadian Community Building Fund grant for the 2024 fiscal year.  
**Carried.**
- Move Interest Earned:  
21/25 **Procysheh:** That the Council approves of moving the additional interest in the amount of \$7,400.65 that has been earned in the Canadian Community Building Fund account to the SARM HISA account.  
**Carried Unanimously.**
- Transfer to Reserves:  
22/25 **Trost:** That the Council approves of the Administrator recording a transfer to reserves for the December 31, 2024 year end of five hundred thousand dollars for future capital expenditures for the budgeted bridge repairs.  
**Carried Unanimously.**
- Transfer from Reserves:  
23/25 **Zarowny:** That the Council approves of the Administrator recording a transfer from reserves for January or 2025 of five hundred thousand dollars from the future capital expenditures for the bridge repairs budgeted for in 2024.  
**Carried.**

  
Admin./Reeve

24/25 Willowbrook Water Report:  
**Kruger:** That the Willowbrook Water Daily Reports and Environmental Analysis for the month of December, 2024 be accepted as presented and filed.  
**Carried.**

25/25 **Correspondence:** *all correspondence sent via email*  
**Protz:** That the following correspondence having been read now be filed  
APAS Updates (emailed),  
SARM Newsletters (emailed) and  
RCMP Monthly Newsletter (emailed).  
**Carried.**

Joseph Zarowny requested a recorded vote for the request for proposal for the possible purchase of grader(s).

26/25 **Request for Proposal for the Purchase of Graders:**  
**Effa:** That the Council accepts the request for proposal for the trading in the two RM John Deere Graders for the purchase of two new John Deere Graders for the purchase price of two hundred and sixty-five thousand dollars, plus applicable taxes, for each machine.

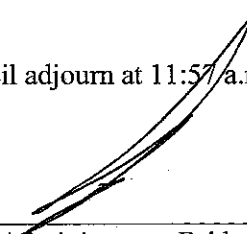
Reeve, Randy Trost: No  
Division 1 Councilor, Joseph Zarowny: No  
Division 2 Councilor, Trevor Protz: Yes  
Division 3 Councilor, Kristine Prochyshen: No  
Division 4 Councilor, Jack Maksymiw: Yes  
Division 5 Councilor, Vern Effa: Yes  
Division 6 Councilor, Robert Kriger: Yes

**Carried.**

*Division 3 Councilor, Kristine Prochyshen, had proposed a resolution to trade-in one of the R.M.'s John Deere graders for one new John Deere grader and to purchase one-year extended warranty for the other R.M. John Deere grader and  
Reeve, Randy Trost, had proposed to trade-in both of the R.M.'s John Deere grader for the purchase of two CAT graders; as resolution 26/25 was called for a vote and passed these other motions were not voted on.*

27/25 **Adjourn:**  
**Protz:** That this Regular Meeting of Council adjourn at 11:57 a.m.  
**Carried.**

  
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Reeve, Randy Trost

  
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Administrator, Bridgette Rushkewich

  
Admin./Reeve