

**Minutes of the Special Meeting of the Council of the Rural Municipality of Orkney No. 244 Held
Friday the 13th Day of March, 2026 held at 137 George Avenue, R.M. of Orkney No. 244, Sk.**

Present:

Reeve Randy Trost
Councillor Division 1 Joseph Zarowny
Councillor Division 2 Trevor Protz
Councillor Division 3 Kristine Procyshen (Deputy Reeve)
Councillor Division 4 Jack Maksymiw
Councillor Division 5 Vern Effa
Councillor Division 6 Robert Kriger
Administrator Bridgette Rushkewich

Call to Order:

A quorum being present, Reeve, Randy Trost, called the meeting to order at 12:59 p.m.

The Administrator reviewed resolutions that were passed regarding supervision of work (resolutions 88/25, 133/25, 134/25448/25, 71/26, email received from Occupational Health and Safety and presented to Council at the February 12, 2026 Regular Council Meeting, Notice of Citation received from Occupational Health and Safety received March 4 and discussed at the March 5, 2026 Regular Meeting of Council.

Trevor Protz, Division 2 Councillor, requested a recorded vote for the decision on obtaining an Occupational Health and Safety Manual

Occupational Health and Safety Program:

88/26 **Procyshen:** That the Council authorizes the Administrator to contact three different places to obtain quotes for the completion of an Occupational Health and Safety Manual with a draft to be completed within three months of being hired and the project being completed within the next six months.

In Favour:

Randy Trost, Reeve
Joseph Zarowny, Division 1 Councillor
Trevor Protz, Division 2 Councillor
Kristine Procyshen, Division 3 Councillor
Jack Maksymiw, Division 4 Councillor
Vern Effa, Division 5 Councillor
Robert Kriger, Division 6 Councillor

Carried Unanimously.

Trevor Protz, Division 2 Councillor, requested a recorded vote for the decision on the resolution that moving forward all supervision will comply with *The Saskatchewan Employment Act, Occupational Health and Safety Regulations, 2020* and *The Municipalities Act*.

Supervision of Works and Legislation:

89/26 **Procyshen:** That the Council agrees that going forward, regarding the supervision of employees, that they will comply with *The Saskatchewan Employment Act, Occupational Health and Safety Regulations, 2020* and *The Municipalities Act*.

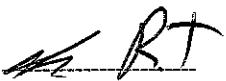
In Favour:

Randy Trost, Reeve
Trevor Protz, Division 2 Councillor
Kristine Procyshen, Division 3 Councillor
Jack Maksymiw, Division 4 Councillor
Vern Effa, Division 5 Councillor
Robert Kriger, Division 6 Councillor

Against: (by abstaining)

Joseph Zarowny, Division 1 Councillor
The Municipalities Act, section 99

Carried.


Admin./Reeve

Trevor Protz, Division 2 Councillor, requested a recorded vote for the decision on the resolution for sending all of the Public Works employees for training on basic rigging principles and trenching and excavation safety.

Public Works Staff Training:

- 90/26 **Maksymiw:** That the Council authorizes all public works employees to obtain the basic rigging principles and trenching and excavation safety training for an estimated cost per employee of two hundred and thirty-nine dollars and ninety-eight cents (\$239.98) , plus applicable taxes.

In Favour:
 Randy Trost, Reeve
 Joseph Zarowny, Division 1 Councillor
 Trevor Protz, Division 2 Councillor
 Kristine Procyshen, Division 3 Councillor
 Jack Maksymiw, Division 4 Councillor
 Vern Effa, Division 5 Councillor
 Robert Kriger, Division 6 Councillor

Carried Unanimously.

Trevor Protz, Division 2 Councillor, requested a recorded vote for the decision on the resolution for establishing a training budget for the Public Works staff.

Training Budget for Public Works:

- 91/26 **Zarowny:** That the Council approves of establishing a fifteen thousand budget for administration to begin training the public works employees as required.

In Favour:
 Randy Trost, Reeve
 Joseph Zarowny, Division 1 Councillor
 Trevor Protz, Division 2 Councillor
 Kristine Procyshen, Division 3 Councillor
 Jack Maksymiw, Division 4 Councillor
 Vern Effa, Division 5 Councillor
 Robert Kriger, Division 6 Councillor

Carried Unanimously.

In-Camera:

- 92/26 **Trost:** That the Regular Meeting of Council moves into a closed session to speak with legal representative MLT Aikins at 1:30 p.m.

Carried Unanimously.

MLT Aikins attended Council Chambers via telephone from 1:30 to 1:56 p.m.

Bridgette Rushkewich, Administrator left Council Chambers at 1:38 p.m.

The Council Meeting reconvened into open session at 2:23 p.m.

Trevor Protz, Division 2 Councillor, requested a recorded vote regarding the decision to rescind resolution 133/25.


Rescind Supervision Resolution:

- 93/26 **Effa:** That the Council approves of rescinding Resolution 133/25.

In Favour:
 Randy Trost, Reeve
 Joseph Zarowny, Division 1 Councillor
 Trevor Protz, Division 2 Councillor
 Kristine Procyshen, Division 3 Councillor
 Jack Maksymiw, Division 4 Councillor
 Vern Effa, Division 5 Councillor
 Robert Kriger, Division 6 Councillor

Carried Unanimously.

Trevor Protz, Division 2 Councillor, requested a recorded vote regarding the decision to rescind Resolution 448/25.


 Admin./Reeve

- 94/26 **Rescind Resolution 448/25:**
Maksymiw: That the Council approves of rescinding Resolution 448/25.

In Favour:
 Randy Trost, Reeve
 Joseph Zarowny, Division 1 Councillor
 Trevor Protz, Division 2 Councillor
 Kristine Procyshen, Division 3 Councillor
 Jack Maksymiw, Division 4 Councillor
 Vern Effa, Division 5 Councillor
 Robert Kriger, Division 6 Councillor

Carried Unanimously.

- 95/26 **Correspondence:** *all correspondence sent via email*
Effa: That the following correspondence having been read now be filed
 Steps for Resolving OH&S Concerns,
 Elements of an Occupational Health and Safety Program,
 Safety in Excavations and Trenches,
 Duties of Employers and
 Training of Workers – proposed costs and courses.

Carried Unanimously.

Trevor Protz, Division 2 Councillor, requested a recorded vote regarding the decision to advertise for an operating lead hand position.

- 96/26 **Advertise for a Lead Hand:**
Protz: That the Council approves of placing an advertisement for a Lead Hand position with current Public Works employees being advised that they may apply for the position.

In Favour:
 Trevor Protz, Division 2 Councillor
 Kristine Procyshen, Division 3 Councillor

Against:
 Randy Trost, Reeve
 Joseph Zarowny, Division 1 Councillor
 Jack Maksymiw, Division 4 Councillor
 Vern Effa, Division 5 Councillor
 Robert Kriger, Division 6 Councillor

Defeated.

Trevor Protz, Division 2 Councillor, requested a recorded vote regarding the decision to create an Operating Lead Hand position.

- 97/26 **Operating Lead Hand Position:**
Maksymiw: That the Council create the position of an Operating Lead Hand to supervise the Public Works employees.

In Favour:
 Reeve, Randy Trost
 Joseph Zarowny, Division 1 Councillor
 Kristine Procyshen, Division 3 Councillor
 Jack Maksymiw, Division 4 Councillor
 Vern Effa, Division 5 Councillor
 Robert Kriger, Division 6 Councillor

Against:
 Trevor Protz, Division 2 Councillor

Carried.

Kristine Procyshen, Division 3 Councillor, requested a recorded vote regarding the decision for who is going to create the Operating Lead Hand position job description.


 Admin./Reeve

Operating Lead Hand Job Description:

98/26 **Kruger:** That the Council approves of themselves developing the Operating Lead Hand job description at the April 10, 2026 Regular Meeting of Council.

In Favour:

Randy Trost, Reeve
Joseph Zarowny, Division 1 Councillor
Jack Maksymiw, Division 4 Councillor
Vern Effa, Division 5 Councillor
Robert Kriger, Division 6 Councillor

Against:

Trevor Protz, Division 2 Councillor
Kristine Procyshen, Division 3 Councillor

Carried.

Trevor Protz, Division 2 Councillor, requested a recorded vote regarding the decision to rescind Resolution 98/26.

Rescind Resolution 98/26:

99/26 **Kruger:** That the Council approves of rescinding Resolution 98/26.

In Favour:

Randy Trost, Reeve
Joseph Zarowny, Division 1 Councillor
Trevor Protz, Division 2 Councillor
Kristine Procyshen, Division 3 Councillor
Jack Maksymiw, Division 4 Councillor
Vern Effa, Division 5 Councillor
Robert Kriger, Division 6 Councillor

Carried Unanimously.

Trevor Protz, Division 2 Councillor, requested a recorded vote regarding the decision for who is going to create the Operating Lead Hand position job description.

Operating Lead Hand Job Description:

100/26 **Procyshen:** That the Council approves that the Operating Lead Hand's job description will be decided at the next regular meeting of Council with the Administrator to bring some examples for Council to review.

In Favour:

Randy Trost, Reeve
Joseph Zarowny, Division 1 Councillor
Trevor Protz, Division 2 Councillor
Kristine Procyshen, Division 3 Councillor
Jack Maksymiw, Division 4 Councillor
Vern Effa, Division 5 Councillor
Robert Kriger, Division 6 Councillor

Carried Unanimously.

Trevor Protz, Division 2 Councillor, requested a recorded vote regarding the decision to discuss the Operating Lead Hand with the current Public Works employees.

Trevor Protz, Division 2 Councillor left Council Chambers at 3:04 p.m.


Admin./Reeve

Operating Lead Hand Position/Public Works Employees:

101/26 **Procyshen:** That the Council approve of the Administrator discussing the new position of an Operating Lead Hand with the current full-time Public Works employees to see if it might be a position that they may be interested in adding to their current job duties.

In Favour:
Randy Trost, Reeve
Joseph Zarowny, Division 1 Councillor
Kristine Procyshen, Division 3 Councillor
Jack Maksymiw, Division 4 Councillor
Vern Effa, Division 5 Councillor
Robert Kriger, Division 6 Councillor

Carried Unanimously.

Trevor Protz, Division 2 Councillor returned to Council Chambers at 3:07 p.m.

In-Camera:

102/26 **Trost:** That the Regular Meeting of Council moves into a closed session to discuss an employee and change to duties due to the creation of the Operating Lead Hand position at 3:08 p.m.

Carried.

Bridgette Rushkewich left Council Chambers 3:35 p.m.

Bridgette returned to Council Chambers at 4:05 p.m.

The Council Meeting reconvened into open session at 4:05 p.m.

Trevor Protz, Division 2 Councillor, requested a recorded vote regarding the decision to compensate the Administrator for completing the Operating Lead Hand duties until one can be obtained.

Additional Compensation:

103/26 **Protz:** That the Council approves of compensating the Administrator an additional fifty dollars per day for each working day until the Council hires an Operating Lead Hand.

In Favour:
Randy Trost, Reeve
Trevor Protz, Division 2 Councillor
Kristine Procyshen, Division 3 Councillor
Jack Maksymiw, Division 4 Councillor
Vern Effa, Division 5 Councillor
Robert Kriger, Division 6 Councillor

Against:
Joseph Zarowny, Division 1 Councillor

Carried.

The Administrator agreed to the offer on a short-term.

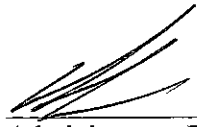
Adjourn:

104/26 **Trost:** That this Regular Meeting of Council adjourn at 4:10 p.m.

Carried.



Reeve, Randy Trost



Administrator, Bridgette Rushkewich


Admin./Reeve