

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Orkney No. 244 Held
Thursday the 7th Day of March, 2025 held at 137 George Avenue, R.M. of Orkney No. 244, Sk.**

Present:

	Reeve	Randy Trost
Councillor Division 1		Joseph Zarowny
Councillor Division 2		Trevor Protz
Councillor Division 3		Kristine Procyshen
Councillor Division 4		Jack Maksymiw
Councillor Division 5		Vern Effa (Deputy Reeve)
Councillor Division 6		Robert Kriger
Administrator		Bridgette Rushkewich
Public Works Manager		Kevin Zamonsky

Call to Order:

A quorum being present, Reeve, Randy Trost called the meeting to order, at 8:02 a.m.

Minutes:

57/25 **Trost:** That resolution 28/25 be amended by adding to the end of the resolution “;therefore, the resolutions brought forward by Randy Trost, Reeve, and Kristine Procyshen, Division 3 Councilor were not voted on.”

Carried.

Delegations:

APAS-Curtis Hemming attended Council chambers from 8:08 to 8:29 a.m. to update Council on APAS, Agricultural Producers Association of Saskatchewan, activities.

Trevor Protz, Division 2 Councillor arrived at Council Chambers at 8:29 a.m.

Public Hearing:

59/25 **Trost:** That the Public Hearing for the discretionary use application for a Contractors Yard located at NE 14-25-04-W2 at open at 9:08 a.m.

Carried.

That there were five individuals in attendance for the public hearing and one written submission received. The individuals that were in attendance spoke with Council and the written submission was reviewed.

Trost: That the Public Hearing for the discretionary use application for a Contractors Yard located at NE 14-25-04-W2 adjourn at 9:34 a.m.

60/25 **Trost:** That the Public Hearing for the discretionary use application for a Machine and Welding Shop with Small Retail located at PT SE 26-25-04-W2, Parcel C at open at 9:35 a.m.

Carried.

That there was no one in attendance and no written submission received.

61/25 **Trost:** That the Public Hearing for the discretionary use application for a Machine and Welding Shop with Small Retail located at PT SE 26-25-04-W2, Parcel C at adjourn at 9:37 a.m.

Carried.

Minutes:

62/25 **Procyshen:** That the Council accepts the minutes from the Tuesday, February 11, 2025 Regular Meeting of Council as amended.

Carried.

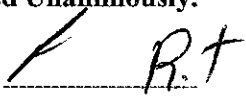
Unfinished/New Business:

Bylaws:

Bylaw No. 1/2025, Waste Disposal in Special Service Area Willowbrook:

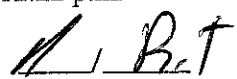
63/25 **Procyshen:** That Bylaw No. 1/2025, being a bylaw to establish a levy for waste disposal for the Special Service Area of Willowbrook, be given a first reading as amended, by changing the wording to add a voluntary payment option, at this meeting.

Carried Unanimously.


Admin./Reeve

- Bylaw No. 2/2025, Snow Removal Bylaw:**
64/25 **Protz:** That bylaw No. 2/2025, being a bylaw to Regulate Snow Removal, be given a first reading as amended by changing the wording to add a voluntary payment option at this meeting.
Carried.
- Policies:**
65/25 **Effa:** That the Council rescind resolution 185/24; thereby, removing the Finance Committee and its appointees.
Carried Unanimously.
- Development:**
Discretionary Use Contractors Yard NE 14-25-04-W2:
66/25 **Kruger:** That the Council defer deciding on the discretionary use application to establish a Contractors Yard located at NE 14-25-04-W2 until further review has been completed.
Carried.
- 67/25 **Discretionary Use PT SE 26-25-04-W2, Parcel C: Welding and Machine Shop with Small Retail Space:**
Maksymiw: That the Council approve the discretionary use application to establish a welding and machine shop with a small retail space on PT SE 26-25-04-W2, Parcel C with no requirement for a development agreement and with the conditions that the application is approved by the Ministry of Highways and any conditions they have are followed as well that all outside storage shall occur in the rear yard and be done in accordance with Bylaw No. 4/2015 requirements.
Carried Unanimously.
- 68/25 **Trost:** That this Regular meeting of Council recess for a short break at 11:20 a.m.
Carried.
- 69/25 **Trost:** That this Regular meeting of Council reconvene at 11:35 a.m.
Carried.
- General:**
Council Information:
70/25 **Procyshen:** That the Council acknowledge the discussion and information provided on LAFOIP (*Local Authority of Freedom of Information and Privacy Protection Act*), Sask. Procurement Requirements, Council Procedure Bylaw, Zoning Bylaw, Bylaw for Bylaw Enforcement, *The Municipalities Act* sections 4 to 11, 92, 111, 117, 141 384, 390 and 391.
Carried.
- Kevin Zamonsky, Public Works Manager, left Council Chambers at 12:02 p.m.
- 71/25 **Amend Resolution for SARM Respect Training:**
Protz: That the Council amend resolution 031-20 requiring all Council members and employees to complete the SARM (Saskatchewan Association of Rural Municipalities) Respect training by adding to the end of the resolution that the training must be completed by Council members within thirty days from your first meeting of Council and the certificate must be filed with the RM Office and presented to Council.
Carried.
- 72/25 **R.M. of Cana-Mutual Road Maintenance Agreement:**
Effa: That the R.M. of Orkney No. 244 enter into a mutual agreement with the R.M. of Cana No. 214 for the maintenance of the all-weather road portion of Range Road 2070 from Township Road 250 south to the yard site access on the NW 31-24-06-W2 (the road) whereby the R.M. of Cana shall be responsible for summer road grading of the road and the R.M. of Orkney shall be responsible for the winter snow removal on the road.
Carried Unanimously.
- 73/25 **R.M. of Cana-Mutual Road Maintenance Agreement:**
Procyshen: That the R.M. of Orkney No. 244 enter into a mutual agreement with the R.M. of Cana No. 214 for the maintenance of the all-weather road portion of Range Road 2043 from Township Road 250 south to the yard site access on the SW 34-24-04-W2 (the road) whereby the R.M. of Cana shall be responsible for summer road grading of the road and the R.M. of Orkney shall be responsible for the winter snow removal on the road.
Carried Unanimously.

Kevin Zamonsky, Public Works Manager returned to Council Chambers at 12:22 p.m.


Admin./Reeve

- Suncrest College Program:**
74/25 **Maksymiw:** That the R.M. of Orkney No. 244 agrees to participate in the Suncrest College dust control proposal with the condition that their dust control must be applied to the designated municipal road(s) prior to the R.M. commencing with their annual dust control program.
Carried.
- Willowbrook Pump House:**
75/25 **Effa:** That the Council approves a budget of three thousand dollars to be spent to replace the pump located at the Willowbrook pump house.
Carried Unanimously.
- Springside Fire Department:**
76/25 **Effa:** That the Council approves of contributing a maximum of forty thousand dollars (\$40,000) to assist in contributing to replace a 1988 GMC 7000 Fire truck and a 1998 Ford E-350 Ambulance for the 2025 year, pending the joint approval to contribute from the R.M. of Garry No. 245 and the Town of Springside.
Carried Unanimously.
- Springside Fire Department:**
77/25 **Procyshen:** That the Council approves budgeting twenty-one thousand dollars (\$21,000) per year for the 2026 through to 2030 to be placed into municipal reserve for the purpose of upgrading the Springside Fire Department equipment in 2031.
Carried Unanimously.
- Melville & District Fire Protection Association Appointment:**
78/25 **Kruger:** That the Council approves of changing the annual appointment from the Division 3 Councilor to the Division 2 Councilor for the Melville and District Fire Association for the remainder of the 2025 year.
Carried Unanimously.
- Employee Holidays:**
79/25 **Zarowny:** That the Council approves the employee holidays as follows:
Ratify the following employee holidays:
P. Dobko: February 13 and 14, D. Flundra: February 21, 22 and 23, J. Maksymytz: February 28 and
Approve the following employee holidays:
J. Maksymytz: March 28, 31 May 16, June 25, 26, 27 and July 11.
Carried.
- Administrative Reports:**
List of Accounts For Approval:
80/25 **Procyshen:** That the Council approve the list of accounts as presented and attached hereto:
EFT numbers 1590-1613: \$380,038.51,
INT numbers 25015 and 25024: \$57,115.34,
Cheque numbers 11666– 11675 \$7,125.76 and
Payroll totaling: \$31,969.22.
Carried Unanimously.
- Additional Payment:**
81/25 **Effa:** That the Council approves issuing payments as follows with the payments being added to the List of Accounts for Approval:
Minty's Moving Ltd. for invoice 2748 in the total amount of \$581,763.33 (issued EFT 1614) and
Resource Management International Inc. for invoice 202112837 in the total amount of \$47,875.27 (issued EFT 1615).
Carried Unanimously.
- Additional Payment:**
82/25 **Zarowny:** That the Council approves of an additional payment being issued to Orkney Historical Society in the total amount of \$2,520.00 to assist in maintenance costs incurred in 2024 and added to the List of Accounts for Approval (issued
Carried Unanimously.


Admin./Reeve

Line of Credit:

- 83/25 **Effa:** That the Council approves of keeping the line of credit held with the Cornerstone Credit Union and authorizes the Reeve and Administrator to sign all required documents.
Carried Unanimously.

Monthly Financial Statements:

- 84/25 **Maksymiw:** That the Statement of Financial Activities, Bank Reconciliation and the Credit Card Statement for the month of February, 2025 be accepted as presented and filed.
Carried Unanimously.

Willowbrook Water Report:

- 85/25 **Protz:** That the Willowbrook Water Daily Reports and Environmental Analysis for the month of February 2025 be accepted as presented and filed.
Carried.

Correspondence: all correspondence sent via email

- 86/25 **Procyshen:** That the following correspondence having been read now be filed
APAS - Updates
Assiniboine Watershed – Fencing Proposal,
NSRBC – Letter,
SARM -Newsletters and Resolutions,
Saskatchewan Public Safety – Policy Update,
RCMP Monthly Newsletter and Consultation email and
Western Infrastructure – Information.
Carried Unanimously.

In-Camera:

- 87/25 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 1:16 p.m. to discuss legal matters.
Carried.

Randy Trost, Reeve, asked Bridgette Rushkewich and Kevin Zamonsky to leave Council Chambers and they both left at 2:05 p.m.

Randy Trost, Reeve, asked Bridgette Rushkewich, Administrator, to return to Council Chambers and she did at 2:36 p.m.

The Council Meeting reconvene into open session at 2:36 p.m.

Trevor Protz, Division 2 Councilor, asked for a recorded vote.

- 88/25 **Trost:** That the Council, against the Administrator's advice, eliminate the Public Works Manager position effective immediately and that a job posting be issued for a position for a public works employee that can operate a grader, backhoe and tractor.

In favour:

Randy Trost, Reeve – Yes
Joseph Zarowny, Division 1 Councilor – Yes
Jack Maksymiw, Division 4 Councilor-Yes
Vern Effa, Division 5 Councilor - Yes

Against:

Trevor Protz, Division 2 Councilor – No
Kristine Procyshen, Division 3 Councilor – No
Robert Kriger, Division 6 Councilor - No

Carried.


Admin./Reeve

Functional Traffic Study Agreement:

- 89/25 **Effa:** That the Council approves of entering into an agreement with the City of Yorkton and the Ministry of Highways to complete a functional traffic study for Grain Millers Drive as per the contract presented and that he Reeve and Administrator be authorized to sign the agreement, with Bridgette Rushkewich being the point of contact for the steering committee and that the agreement be filed.

Carried.

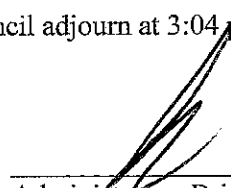
Adjourn:

- 90/25 **Trost:** That this Regular Meeting of Council adjourn at 3:04 p.m.

Carried.



Reeve, Randy Trost



Administrator, Bridgette Rushkewich



Admin./Reeve