

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Orkney No. 244 Held Thursday the 9th Day of October, 2025 held at 137 George Avenue, R.M. of Orkney No. 244, Sk.**

**Present:**

Reeve	Randy Trost
Councillor Division 1	Joseph Zarowny
Councillor Division 2	Trevor Protz
Councillor Division 3	Kristine Procyshen
Councillor Division 4	Jack Maksymiw
Councillor Division 5	Vern Effa (Deputy Reeve)
Councillor Division 6	Robert Kriger
Administrator	Bridgette Rushkewich

**Call to Order:**

A quorum being present, Reeve, Randy Trost called the meeting to order, at 8:01 a.m.

**Conflict of Interest:**

Randy Trost, Reeve, declared a conflict of interest from the previous meeting in regards to an in-camera session item, being a code of ethics investigation and a legal matter and furthermore; declares a conflict of interest at this meeting, in regards to an in-camera session item, being: a code of ethics investigation and a conflict of interest regarding mowing done on his private property; therefore, he will leave Council chambers, he will not participate in any discussions, and he will abstain from voting.

Jack Maksymiw, Division 4 Councilor, declared a conflict of interest from the previous meeting being a code of ethics investigation and a letter received regarding work previously completed and furthermore, a conflict of interest at this meeting, in regards to an in-camera session item being a code of ethics investigation; therefore, he will leave Council chambers, he will not participate in any discussions and he will abstain from voting.

Kristine Procyshen, Division 3 Councilor, declared a conflict of interest in regards to the previous meeting and a code of ethics investigation and a code of ethics investigation from this meeting; therefore, she will leave Council Chambers, she will not participate in any discussions and she will abstain from voting.

**Minutes:**

330/25 **Maksymiw:** That the Minutes of the Regular Meeting of Council held on September 11, 2025 be approved as presented.

**Carried Unanimously.**

**Delegation:**

Site Doc's, Kelly Maksymytz 8:40 a.m. to 8:55 a.m. presentation on Site Doc's Program and Options.

**Site Doc's:**

331/25 **Effa:** That the Council approves of purchasing Site Doc's for an annual fee of three thousand four hundred thirty-five dollars, plus applicable taxes, with a waiver of the one-time set-up fees.

**Carried.**

Kristine Procyshen, Division 3 Councillor, declared a conflict of interest regarding the installation of Kane Memorial Road signs, which came up in conversation and was not listed as an agenda item; therefore, she will not participate in any discussion and she left the room at 9:28 a.m. prior to any discussion.

Kristine returned to Council Chambers at 9:35 a.m. after the discussion was completed.

**Establish a Charge Account (UFA Yorkton):**

332/25 **Effa:** That the Council ratifies that application to establish a charge account for the R.M. at UFA Cooperative Yorkton.

**Carried Unanimously.**

**Council Report:**

333/25 **Protz:** That Council acknowledge the written Councillor Report as received from Kristine Procyshen, Division 3 Councillor and as attached hereto.

**Carried Unanimously.**

  
Admin./Reeve

**Unfinished/New Business:****Bylaws:****Bylaw No. ZB19/2025, Amend Bylaw No. 4/2015, the Zoning Bylaw**

- 334/25 **Procyshen:** That Bylaw No. ZB19/2025, being a Bylaw to amend Bylaw No. 4/2015, being known as the Zoning Bylaw be given a third reading at this meeting and sent to the Ministry of Government Relations for approval.

**Carried Unanimously.**

**Bylaw No. 11/ 2025, A Bylaw to Close and Sell a Road:**

- 335/25 **Effa:** That Bylaw No. 11/2025, being a Bylaw to Enter Into an Agreement to Close and Sell a portion of a Road on NW 18-25-04-W2 be given a third reading and adopted at this meeting.

**Carried Unanimously.**

**Grid 726 Bridge Repairs:**

- 336/25 **Zarowny:** That the Council approves Randy Trost, Reeve, to contact G. Ungar Construction to determine the completion of the repairs and cost of repairs that need to be completed on the Grid 726 bridge that was replaced.

**Carried Unanimously.**

**Stair Rails at RM Shop:**

- 337/25 **Trost:** That the Council approves of Randy Trost, Reeve, contracting Harvey Penner to see what the price would be to complete the proper installation of the newly constructed stairs at the R.M. Shop in accordance with the information provided from Professional Building Inspections.

**Carried.**

**RIRG/Clearing the Path Corridor Grant:**

- 338/25 **Kruger:** That the Council approves of applying for the Clearing the Path Corridor grant for the Grid 726, being Township Road 273.

**Carried.**

**Tires for Shop Truck:**

- 339/25 **Protz:** That the Council approve of purchasing a set of new tires for the RM's 2017 Chevrolet Silverado shop truck from Value Tire for the quote of one thousand eight hundred seventy-six dollars (\$1,876.00).

**Carried.**

**RM Shop Truck Repairs:**

- 340/25 **Zarowny:** That the RM Shop truck, 2017 Chevrolet Silverado, is taken to SGI (Saskatchewan Government Insurance) to assess the damage that was done to the R.M. truck.

**Carried.**

Randy Trost, Reeve, left Council Chambers at 11:12 a.m. due to a conflict of interest regarding custom work that was done on his property.

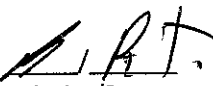
**Invoice Cost for Custom Work:**

- 341/25 **Kruger:** That the Council directs that Randy Trost, Reeve, needs to complete the SARM Contract for Custom Work liability, form C40, for the mowing that he previously had completed on his property by the RM employees located on portion of SW 20-25-05-W2 and portion of NE 31 25 05 W2 and that he is to be invoiced a fee of two hundred dollars (\$200.00) for the work that was completed; and furthermore, that he is reminded that the R.M. bylaw only provides for custom grading work.

**Carried.**

Randy Trost, Reeve, returned to Council chambers at 11:23 a.m.

Kristine Procyshen, Division 3 Councilor, requested a recorded vote regarding the provision of a culvert, coupler and backhoe and labour work that was completed by the R.M. for an individual rate payer.

  
Admin./Reeve

**Invoice Cost for Custom Work: (R. King)**

- 342/25 **Effa:** That the Council approves of the R.M. covering the cost of the installation of a 600 mm by 4- meter culvert, one coupler, the R.M. employees time for backhoe work and labour that was already completed to install a culvert and partially widen an existing approach for the land owner of SE 10-25-05-W2 as it is a pre-existing approach and the only access to his residence, and furthermore; that the land owner complete and pay for the remainder of the work and materials for their approach and that Councils requires the land owner to finish providing the required information on the approach application.

**In Favour:**

Reeve, Randy Trost

Jack Maksymiw, Division 4 Councilor

Vern Effa, Division 5 Councilor

Robert Kriger, Division 6 Councilor

**Against:**

Joseph Zarowny, Division 1 Councilor

Trevor Protz, Division 2 Councilor

Kristine Procyshen, Division 3 Councilor

**Carried.****Weed Inspector Fees:**

- 343/25 **Protz:** That the Council approves of increasing the R.M.'s appointed weed inspector fees to \$25.00 per hour and mileage payable at a rate of \$0.70 per kilometer effective November 1, 2025.

**Carried Unanimously.****Ministry of Highways Passing Lane:**

- 344/25 **Maksymiw:** That the Council endorses the proposed passing lane to be constructed by the Ministry of Highways for traffic going west bound on highway 16 as per the information provided by the Ministry of Highways and that the information be filed.

**Carried.****Credit Card Payment Option:**

- 345/25 **Procyshen:** That the Council approves of proceeding with Option Pay, as per the information provided by the Administrator, for the RM to be able to accept credit card payments; and furthermore, that this is established as time permits in the RM Office.

**Carried.****RM December Supper:**

- 346/25 **Effa:** That the RM's December supper be booked at Windy acres, with the invitation to join being sent to the RM of Cana No. 214 and the Yorkville Public Utility Board with the charge to be paid by each individual organization at a cost of twenty-eight dollars per place.

**Carried.****Agricultural Health and Safety Network:**


- 347/25 **Procyshen:** That the Administrator contact the Agricultural Health and Safety Network to see what would be involved in the process to possibly hold an ear or lung testing for the certified farm families in the R.M.

**Carried Unanimously.****Employee Holidays:**

- 348/25 **Maksymiw:** That the Council approves the employee holidays as follows:  
Ratify: K. Woytas September 22 to 26 and approve: D. Fink October 9 and 10.

**Carried Unanimously.****Schedule 1 Disposal of Records:**

- 349/25 **Procyshen:** That the Council acknowledges receipt of the Schedule 1 Disposal of Records as received from the Administrator and that it be filed.

**Carried.**  
Admin./Reeve

**Administrative Reports:****List of Accounts For Approval:**

- 350/25 **Protz:** That the Council approve the list of accounts as presented and attached hereto:  
 EFT numbers 1810-1839 \$246,061.72,  
 Cheque numbers 11779– 11789 \$14,723.21,  
 INT numbers 25086 and 25096 \$472,554.20 and  
 Payroll totaling: \$33,100.41.

**Carried.****Monthly Financial Statements:**

- 351/25 **Effa:** That the Statement of Financial Activities, Bank Reconciliations and the Credit Card Statement for the month of September, 2025 be accepted as presented and filed.

**Carried.****Administrative Report:**

- 352/25 **Protz:** That the Council acknowledges receipt of the Administrative Report and acknowledges the provision of additional information including sections: 5, 6, 7, 21, 36, 93.1, 94, 112, 114, 119, 120, 141, 141.1, 142, 143, 144, 145, 146, 147, 148 of the *The Municipalities Act*, a conflict of interest guide from the Ombudsman, and a Public Disclosure Guide from Government Relations and that it be filed.

**Carried.****Willowbrook Water Report:**

- 353/25 **Kruger:** That the Willowbrook Water Daily Reports and Environmental Analysis for the month of September 2025 be accepted as presented and filed.

**Carried Unanimously.****Correspondence: all correspondence sent via email**

- 354/25 **Effa:** That the following correspondence having been read now be filed  
 APAS/FCM – Updates,  
 Bylaw Enforcement Reports,  
 Division 1 Drainage Pleasant Heights Meeting Notes,  
 RCMP - Monthly Newsletter,  
 SARM -Newsletters and  
 University of Saskatchewan-Agricultura Health and Safety Representative.

**Carried.****In-Camera:**

- 355/25 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 12:16 p.m. to discuss, future land requirements, employee wages, Obstruction to Code of Ethics Investigation and Non-disclosure of Conflict of Interest.

**Carried.**

*Joseph Zarowny, Division 1 Councilor started addressing Council regarding the Obstruction to the Code of Ethics Investigation and Non-Disclosure of a Conflict of Interest and as such Bridgette Rushkewich, Administrator, voluntarily left Council Chambers at 12:21 p.m.*

*As Randy Trost, Reeve, had previously declared a conflict of interest in regards to the Obstruction to the Code of Ethics Investigation he left Council Chambers at 12:26 p.m.*

*As Jack Maksymiw, Division 4 Councilor, had previously declared a conflict of interest in regards to the Obstruction to the Code of Ethics Investigation he left Council Chambers at 12:26 p.m.*

*Joseph Zarowny, Division 1 Councilor left Council Chambers at 12:32 p.m. after completing his address to Council.*

*The remaining Council members asked Bridgette Rushkewich, Administrator to attend to Council Chambers from 12:47 to 1:03 p.m..*

*Bridgette Rushkewich was asked to return to Council Chambers at 1:36 p.m.*

*The Council Meeting reconvene into open session at 1:37 p.m.*

  
 Admin./Reeve

*Randy Trost, Reeve, Joseph Zarowny, Division 1 Councilor and Jack Maksymiw, Division 4 Councilor returned to Council Chambers at 1:38 p.m.*

*As Kristine Procyshen, Division 3 Councilor, previously declared a conflict of interest, in regards to a code of ethics investigation she left Council Chambers prior to any discussion at 1:39 p.m.*

**Acknowledge Letters Received:**

- 356/25 **Effa:** That the Council acknowledges the letter received and discussed from Matthewson and Co. regarding the obstruction to the Code of Ethics Investigation(s) at the August 14, 2025 Regular Council Meeting and discussed with Matthewson and Co. at the September 11, 2025 Regular Council Meeting and the same letter along with an email and report providing information on non-disclosure of Conflict of Interest and disqualification sent to the Administrator and Division 1 Councilor on September 18, 2025 and provided to Council for this meeting.

**Carried.**

*Kristine Procyshen, Division 3 Councilor returned to Council Chambers at 1:41 p.m.*

*As Randy Trost, Reeve, had previously declared a conflict of interest in regards to the Obstruction to the Code of Ethics Investigation he left Council Chambers at 1:42 p.m. prior to any discussion.*

*As Jack Maksymiw, Division 4 Councilor, had previously declared a conflict of interest in regards to the Obstruction to the Code of Ethics Investigation he left Council Chambers at 1:42 p.m. prior to any discussion.*

*Joseph Zarowny, Division 1 Councilor, left Council Chambers at 1:42 p.m.*

**Obstruction of Investigation of Code of Ethics:**

- 357/25 **Protz:** That the Council approves sending the obstruction to the code of ethics investigation to the Ombudsman to review as per one of the recommendations included in the report received by Council at the August 14, 2025 Regular Meeting of Council.

**Carried.**

**In-Camera:**

- 358/25 **Effa:** That the Regular Meeting of Council be closed for an in-camera session at 1:43 p.m. to further discuss, non-disclosure of Conflict of Interest.

**Carried.**

*Council asked Bridgette Rushkewich, Administrator to stay in Council Chambers.*

*Randy Trost, Reeve, and Jack Maksymiw, Division 4 Councilor returned to Council Chambers at 1:43 p.m.*

The Council Meeting reconvene into open session at 1:56 p.m.

*Randy Trost, Reeve requested a recorded vote in regards to the resolution to declare the Division 1 Councilor seat vacant due to non-disclosure of a conflict of interest.*

**Vacant Seat due to Disqualification:**

- 359/25 **Procyshen:** That the Council, in accordance with sections 141 to 149 of *The Municipalities Act*, declares the Division 1 Councilor seat vacant (section 148 (1) (a)) due to grounds for disqualification, (section 147 (1) and 148 (1) (e)) because of non-disclosures of conflicts of interest, (section 141, 141.1, 144, 144.1 and 144.2).

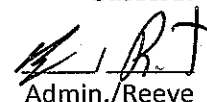
**In favour:**

Trevor Protz, Division 2 Councilor  
Kristine Procyshen, Division 3 Councilor  
Vern Effa, Division 5 Councilor  
Robert Kriger, Division 6 Councilor

**Against:**

Randy Trost, Reeve  
Jack Maksymiw, Division 4 Councilor

**Carried.**

  
Admin./Reeve

Joseph Zarowny, Division 1 Councilor, returned to Council Chambers at 1:59 p.m.

Joseph Zarowny, Division 1 Councilor, was informed of resolution 359/25 being passed and re-iterated the reason why, in accordance with the email, letter and report he received on September 18, 2025 from Matthewson and Co. and provided notification of his right to appeal with the Court of King's Bench and the legislated time frame.

**In-Camera:**

360/25 **Trost:** That the Regular Meeting of Council be closed for an in-camera session at 2:03 p.m. to further discuss public works employees.

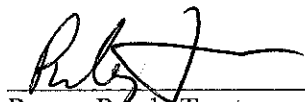
**Carried.**

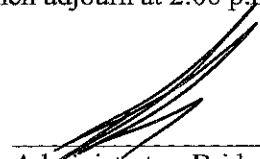
The Council Meeting reconvene into open session at 2:05 p.m.

**Adjourn:**

361/25 **Trost:** That this Regular Meeting of Council adjourn at 2:06 p.m.

**Carried.**

  
Reeve, Randy Trost

  
Administrator, Bridgette Rushkewich

  
Admin./Reeve