

**Minutes of the Regular Meeting of the Council of the Rural Municipality of Orkney No. 244 Held
Thursday the 18th Day of December, 2025 held at 137 George Avenue, R.M. of Orkney No. 244, Sk.**

Present:

Reeve	Randy Trost
Councillor Division 1	Vacant
Councillor Division 2	Trevor Protz
Councillor Division 3	Kristine Procyshen
Councillor Division 4	Jack Maksymiw
Councillor Division 5	Vern Effa (Deputy Reeve)
Councillor Division 6	Robert Kriger
Administrator	Bridgette Rushkewich

Call to Order:

A quorum being present, Reeve, Randy Trost called the meeting to order, at 8:14 a.m.

Conflict of Interest:

Randy Trost, Reeve, declared a conflict of interest should any discussion come forward regarding a conflict of interest investigation; therefore, he will leave Council chambers, he will not participate in any discussions, and he will abstain from voting.

Jack Maksymiw, Division 4 Councilor, declared a conflict of interest should any discussion come forward regarding a conflict of interest investigation; therefore, he will leave Council chambers, he will not participate in any discussions and he will abstain from voting.

Kristine Procyshen, Division 3 Councilor, declared a conflict of interest should any discussion come forward regarding a conflict of interest investigation; therefore, she will leave Council Chambers, she will not participate in any discussions and she will abstain from voting.

Minutes:

411/25 **Maksymiw:** That the Minutes of the Regular Meeting of Council held on November 18, 2025 be approved as presented.

Carried Unanimously.

Delegation:

C. Kriger attended Council Chambers from 8:25 to 8:50 a.m. to discuss a proposed drainage plan.

Kristine Procyshen, Division 3 Councilor declared a Conflict of Interest due to a discussion regarding the installation of the "Kane Memorial Road" signs, which was not listed on the agenda, as her family had requested the Road Name; therefore, she is not participating in the discussion, she will leave the room and she will abstain from voting.

Kristine Procyshen, Division 3 Councilor, left Council Chambers at 8:58 a.m.

Additional Acknowledgement of Covering of Costs:

412/25 **Protz:** That, further to resolution 213/25, Council acknowledges that all costs, including the purchase and installation(s), for "Kane Memorial Road" signs were covered by the requestors.

Carried Unanimously.

Kristine Procyshen, Division 3 Councilor, Returned to Council Chambers at 9:00 a.m.

Council Report:

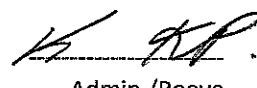
413/25 **Protz:** That Council acknowledges the written Councillor Report as received from Kristine Procyshen, Division 3 Councillor and as attached hereto.

Carried Unanimously.

Purchase Cameras:

414/25 **Procyshen:** That the Council approves of purchasing one (1) additional camera with the annual subscriptions with one to be placed at the R.M. gravel pit in the R.M. of Good Lake No. 274.

Carried Unanimous.



Admin./Reeve

Unfinished/New Business:**Bylaws:****Bylaw No. 2/2025, A Bylaw to Prohibit Snow On/Across Municipal Right of Ways:**

415/25 **Protz:** That Bylaw No. 2/2025, being a Bylaw to Prohibit the Leaving of Ridges on Municipal Roads, be amended to include snow piled in the municipal right -of-way, clarification that there will be two verbal warnings issued, and to add the exemption for high-density residential areas; therefore, this will be the first reading on the amended bylaw.

Carried Unanimously.

Bylaw No. 16/2025, A Bylaw to Authorize Fees:

416/25 **Kriger:** That Bylaw No. 16/2025, being a Bylaw to Authorize Charging Fees for Various Services and Products, be given a first reading at this meeting.

Carried Unanimously.

Bylaw No. 16/2025, A Bylaw to Authorize Fees:

417/25 **Trost:** That Bylaw No. 16/2025, being a Bylaw to Authorize Charging Fees for Various Services and Products, be given a second reading at this meeting.

Carried Unanimously.

Bylaw No. 16/2025, A Bylaw to Authorize Fees:

418/25 **Procyshen:** That Bylaw No. 16/2025, being a Bylaw to Authorize Charging Fees for Various Services and Products, have three readings at this meeting.

Carried Unanimously.

Bylaw No. 16/2025, A Bylaw to Authorize Fees:

419/25 **Maksymiw:** That Bylaw No. 16/2025, being a Bylaw to Authorize Charging Fees for Various Services and Products, be given a third reading and adopted at this meeting.

Carried Unanimously.

Bylaw No. 17/2025, A Bylaw to Establish Duties:

420/25 **Effa:** That Bylaw No. 17/2025, being a Bylaw for the Establishment of the Duties and Powers of the Administrator and Designated Officers, be given a first reading at this meeting.

Carried Unanimously.

Bylaw No. 17/2025, A Bylaw to Establish Duties:

421/25 **Kriger:** That Bylaw No. 17/2025, being a Bylaw for the Establishment of the Duties and Powers of the Administrator and Designated Officers, be given a second reading at this meeting.

Carried Unanimously.

Bylaw No. 17/2025, A Bylaw to Establish Duties:

422/25 **Procyshen:** That Bylaw No. 17/2025, being a Bylaw for the Establishment of the Duties and Powers of the Administrator and Designated Officers, be given three readings at this meeting.

Carried Unanimously.

Bylaw No. 17/2025, A Bylaw to Establish Duties:

423/25 **Trost:** That Bylaw No. 17/2025, being a Bylaw for the Establishment of the Duties and Powers of the Administrator and Designated Officers, be given a third reading and adopted at this meeting.

Carried Unanimously.

Bylaw No. 18/2025, A Bylaw to Authorize Certain Expenditures:

424/25 **Procyshen:** That Bylaw No. 18/2025, being a Bylaw to Authorize Certain Expenditures, be given a first reading at this meeting.

Carried Unanimously.

Bylaw No. 18/2025, A Bylaw to Authorize Certain Expenditures:

425/25 **Maksymiw:** That Bylaw No. 18/2025, being a Bylaw to Authorize Certain Expenditures, be given a second reading at this meeting.

Carried.



Admin./Reeve

Bylaw No. 18/2025, A Bylaw to Authorize Certain Expenditures:

426/25 **Effa:** That Bylaw No. 18/2025, being a Bylaw to Authorize Certain Expenditures, be given three readings at this meeting.

Carried Unanimously.

Bylaw No. 18/2025, A Bylaw to Authorize Certain Expenditures:

427/25 **Protz:** That Bylaw No. 18/2025, being a Bylaw to Authorize Certain Expenditures, be given a third reading and adopted at this meeting.

Carried Unanimously.

Bylaw No. ZB 19/2025: A Bylaw to Amend the Zoning Bylaw:

428/25 **Effa:** That Council acknowledge receipt of the conditional approval received by the Ministry of Government Relations.

Carried Unanimously.

Policies:**Road Maintenance Policy:**

429/25 **Maksymiw:** That the Council approves the Road Maintenance Policy as presented and amended and that it be filed.

Carried Unanimously.

Request to Use Detour Policy:

430/25 **Effa:** That the Council directs the Administrator to amend the Request to Use Road for Detour Policy as discussed and to bring back to Council for approval.

Carried.

Custom Work Policy:

431/25 **Procyshen:** That the Council approves the Custom Work Policy as presented and that it be filed.

Carried.

Public Works Cell Phone Policy:

432/25 **Procyshen:** That the Council approves the Public Works Cell Phone Policy as amended and that it be filed.

Carried Unanimous.

Approach Permit Policy:

433/25 **Effa:** That the Council approves the Approach Permit Policy as amended and that it filed.

Carried Unanimously.

Payroll Processing Policy:

434/25 **Kriger:** That the Council approves the Payroll Processing Policy as presented and that it filed.

Carried Unanimously.

Organizational Structure Policy:

435/25 **Kriger:** That the Council approves the Organization Structure Policy as presented and that it be filed.

Carried.

Holiday Scheduling Policy:

436/25 **Protz:** That the Council approves the Holiday Scheduling Policy as presented and that it be filed.

Carried Unanimeously.

Public Works Staff Out-of-Area Training Policy:

437/25 **Trost:** That the Council approves the Public Works Staff Out-of-Area Training Policy as presented and that it be filed.

Carried.

Corrective Discipline Policy:

438/25 **Maksymiw:** That the Council approves the Corrective Discipline Policy as amended and that it be filed.

Carried Unanimously.



Admin./Reeve

Human Resource Policy:
 439/25 **Effa:** That the Council approves the Human Resource Policy as amended and that it be filed. **Carried.**

Development:
Proposed Residential Subdivision: (NW 01-27-05-W2)
 440/25 **Effa:** That the Council recommends the approval of the proposed 10.00-acre residential subdivision on NW 01-27-05-W2, as received from Community Planning. **Carried Unanimously.**

Agricultural Health and Safety Clinics:
 441/25 **Effa:** That the Council approves of Administration working with the Agricultural Health and Safety Association to hold, at the R.M. Office, hearing tests for the end of March, 2026 if possible with all municipal employees to have their hearing tests completed at this time. **Carried Unanimously.**

Municipal Dedicated Land Reserve Use:
 442/25 **Maksymiw:** That the Council acknowledges receipt of the information regarding the legislated uses for municipal dedicated land reserve funding. **Carried Unanimously.**

Joint Supper:
 443/25 **Procyshen:** That any Council members that wish to attend the supper event planned by Legacy Co-op may attend acknowledging that there will not be any remuneration paid for their voluntary attendance. **Carried Unanimously.**

Sully Avenue Culverts:
 444/25 **Maksymiw:** That the Council acknowledges receipt of the response received from the City of Yorkton regarding the installation of the culverts on Sully Avenue and furthermore, that the Council acknowledges that the R.M. is now responsible for all the maintenance of the culverts including inlets and outlets. **Carried Unanimously.**

Adjustment to Culvert Inventory:
 445/25 **Protz:** That the Council approves of adjusting the 2025 ending culvert inventory by removing from inventory the following culverts:
 2 – 300mm by 6m culverts - \$328.18 and
 1 – 500mm by 4m culvert - \$136.40. **Carried.**

Good Lake Gravel Inventory:
 446/25 **Procyshen:** That the Council accepts the lidar report received from Zach James Media reflecting the total number of yards of gravel being 157,624 cubic yards at NE 06-28-05-W2. **Carried Unanimously.**

Tax Title Property Tenders:
 447/25 **Effa:** That the Council approves of placing the tax title properties being Lot 1, Block A, Plan AQ5751 and Lot 5, Block 1, Plan AJ1223 in the Marketplace for Public Tender. **Carried Unanimously.**

Public Works Operations:
 448/25 **Maksymiw:** That the Council approves of appointing the following two Council members to direct the completion of work for the public works employees for the remainder of 2025 to November 2026 period as follows:
 Randy Trost – Divisions 1, 2 and 3 and
 Vern Effa – Divisions 4, 5 and 6 and furthermore, that all requests for work shall be directed to the applicable above appointed Council member. **Carried.**

**Resolution 448/25 is against the Administrators advice.*



Admin./Reeve

449/25 Grain Millers Drive Temporary Intersection Work:
Effa: That the Council requests the Ministry of Highways to discuss the two proposed short-term work for the intersection of Grain Millers Drive and Highway 9 at the next Regular Meeting of Council. **Carried Unanimously.**

450/25 Springside Recreation Association:
Maksymiw: That the Council approves the invitation to appoint a Council member from the R.M. of Orkney No. 244 to the Springside Recreation Association Board. **Defeated.**

451/25 Recycle Container:
Effa: That the Council approves of entering a rental agreement with OSS Waste for the provision of a six yard recycle bin for the R.M. of Orkney No. 244 residences, to be placed at the municipal office lot and to be emptied every four weeks as per the information provided by OSS Waste. **Defeated.**

452/25 Asset Management Training:
Procyshen: That the Council approves of the Council members of the Asset Management Committee taking the AM101, The learning path to asset management course and AM102 for the cost of \$490.00 (combined for all three courses per Council member) should they wish to complete the courses with each completed course to be paid as an Administrative meeting. **Carried.**

453/25 In-Camera:
Trost: That the Regular Meeting of Council be closed for an in-camera session at 1:15 p.m. to discuss, legal matters. **Carried.**

MLT Aikins attended Council Chambers from 1:16 to 2:00 p.m. via telephone.

The Council Meeting reconvene into open session at 2:01 p.m.

454/25 Employee Holidays:
Procyshen: That the Council approves employee holidays as follows:
M. Graham March 5 to 15 inclusive and B. Rushkewich January 2, 2026. **Carried Unanimously.**

455/25 Administrative Reports:

455/25 List of Accounts For Approval:
Effa: That the Council approve the list of accounts as presented and attached hereto:
EFT numbers 1874 -1917 \$209506.18,
Other numbers 25108B \$2009.70,
Cheque numbers 11805– 11822 \$108,629.83,
INT numbers 25108 -25120 \$61,978.87 and
Payroll totaling: \$23,881.31. **Carried Unanimously.**

456/25 Monthly Financial Statements:
Kriger: That the Statement of Financial Activities, Bank Reconciliations and the Credit Card Statement for the month of November, 2025 be accepted as presented and filed. **Carried Unanimously.**

457/25 Amend Resolution 252/25
Procyshen: That resolution 252/25 be amend by removing the payment numbers and amounts and replacing them as follows:
EFT numbers: 1718-1745 \$164,971.16,
Cheque numbers 11727-11745 \$115,949.73,
INT numbers 25054-25062 \$67,334.55 and
Payroll totalling 33,657.71 **Carried Unanimously.**



Admin. Reeve

Transfer to Reserves, Future Capital:
458/25 **Effa:** That the Council approves of transferring five hundred thousand dollars (\$500,000) to future equipment capital purchases savings at the Cornerstone Credit Union, in accordance with the approved five (5) year capital plan. **Carried Unanimously.**

Pest Control Report:
459/25 **Protz:** That the Council acknowledge receipt of the 2025 Pest Control Officers Report and that it be filed. **Carried Unanimously.**

Disposal of Records (Schedule 1):
460/25 **Effa:** That the Council acknowledges the of Disposal of Records as received from the Administrator and that it be filed. **Carried Unanimously.**

2025 Annual Permit Listing:
461/25 **Kriger:** That the Council acknowledges receipt of the 2025 annual permits listing and that it be filed. **Carried Unanimously.**

Administrative Report:
462/25 **Maksymiw:** That the Council acknowledges receipt of the Administrative Report and that it be filed. **Carried Unanimously.**

Willowbrook Water Report:
463/25 **Effa:** That the Willowbrook Water Daily Reports and Environmental Analysis for the month of November 2025 be accepted as presented and filed. **Carried Unanimously.**

Correspondence: *all correspondence sent via email*
464/25 **Maksymiw:** That the following correspondence having been read now be filed
APAS/FCM – Updates,
AWSA – Notification of Theodore Dam Work,
Bylaw Enforcement - Reports,
RCMP - Monthly Newsletter and
SARM -Newsletters. **Carried.**

Municipal Land Requirement:
465/25 **Effa:** That the Council acknowledges, that in accordance with the land survey completed for the land adjacent to Pleasant Avenue, that the required amount of land to re-align Pleasant Avenue is 2.98 acres. **Carried Unanimously.**

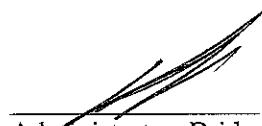
Rescind Resolution:
466/25 **Procyshen:** That resolution 359/25 is hereby rescinded. **Carried.**

Rescind Resolution:
467/25 **Kriger:** That resolution 396/25 is hereby rescinded. **Carried.**

Adjourn:
468/25 **Trost:** That this Regular Meeting of Council adjourn at 2:33 p.m. **Carried.**



Reeve, Randy Trost



Administrator, Bridgette Rushkewich



Admin./Reeve