

Municipality:	Rural Municipality of Orkney No. 244
Subject:	Road Maintenance
Type:	Transportation
Adopted:	February 10 th , 2022
Amended:	November 9 th , 2023; December 14, 2023

ROAD MAINTENANCE POLICY

1. PURPOSE

- 1.1. Council adopted the following policy to offset some of the administrative costs for road maintenance agreement applications.
- 1.2. To establish minimum criteria of aggregate hauling, individual road maintenance agreements shall be required for non-agricultural hauls in excess of 200 yards of material or equivalent over a five or less working day period with the RM of Orkney.

2. POLICY

- 2.1. **Fees** Should the municipality require road maintenance agreements with local contractors, the contractor will be required to pay the following fees:

Actual road maintenance fees as per each approved agreement	Maximum Legislated rates apply
Additional fees for noncompliance	Up to \$500.00

- 2.2. **Application** All applications for Road Maintenance Agreements must be completed on the attached request form and submitted to the R.M. office.

2.2.1. The following guidelines are to be met when conducting a road haul:

- Dust suppressant is to be laid 150 meters for all areas where residence activity is present and for the duration of the haul;
- Must yield to oncoming traffic and abide to a maximum speed of 60 km on municipal road and a maximum speed of 40 km in front of residences;
- Conduct a pre-inspection of the road prior to haul and a post-inspection once the haul is completed, administered by the Public Works Manager;
- A concentrated haul is defined as a minimum of twenty trips per day, combined with all trucks. In the case of a concentrated haul, grading will be done by the RM once every week, any additional grading needed will be the responsibility of the hauler.
- After the completion of haul, any loss of gravel is to be replaced by the hauler with ¾ inch crushed type 106 or 108 road gravel (as determined by the R.M.) at a minimum of ten percentage replacement of the overall material hauled.

* Example if a hauler moves 8,000 tonne material is replaced at 80 yards per mile, if a hauler moves 10,000 tonne of material gravel is replaced at a rate of 100 yards per mile.

- All Road Maintenance Agreements will be approved by the Administrator and the Public Works Manager with notification to be given to the Division Councilor.
- All approvals will require payment to be received in full to the municipality for the estimated haul calculated by the Administration on the ***Estimation for Road Maintenance Agreement*** form, prior to the commencement of the haul.

2.3 Failure to Submit

Haulers who fail to submit an Agreement before commencing a haul shall forfeit future Road Maintenance Agreements as determined at Council's discretion.

3. GENERAL

Adopted by the Council of the R.M. of Orkney No. 244 at the regular meeting of Council held on Thursday, November 9th, 2023.



137 George Avenue
 RM of Orkney No. 244, SK. S3N 4K1
 P: 306-782-2333 F: 306-782-5177

ROAD MAINTENANCE AGREEMENT REQUEST

Contact Information

Company Name:		
Last Name:	First Name:	
E-mail Address:	Phone Number:	
Mailing Address:	City/Prov:	P/C:
Contact Name for Inspection for Haul:	Phone:	

Information Required Regarding Proposed Haul

Type of material being hauled:	# of trips per day, per truck:
Total tonnes of material being hauled:	Starting point of haul (LLD):
Average tonnes per truck, per trip being hauled:	Final destination of haul (LLD):
# of trucks involved in haul:	Total # of kms being traveled:

Duration of haul: (dates) From: _____ To: _____

Estimated # of days hauling: _____

Proposed route to be taken should be the shortest route to the nearest highway.
 If not available, please explain. (should an RM map be available, please indicate route):

Signed: _____, this _____ day of _____, 20_____



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**ESTIMATION FOR ROAD MAINTENANCE AGREEMENT
FOR THE YEAR _____**

COMPANY: _____

ROAD MAINTENANCE AGREEMENT NO. _____

CUBIC YARDS METERS OF SAND GRAVEL ROCK CLAY HAULED FOR THE YEAR:

Summer	March 16 – November 14	\$0.0558 per tonne per kilometre
Winter	November 15 – March 15	\$0.0279 per tonne per kilometre

_____ rate x _____ kms x _____ tonnes x _____ # of trips = \$ _____

*****RM office is to complete estimation in accordance with the information indicated on RMA request form. Applicant is to initial approved estimation amount and remit payment before the commencement of the haul*****

Initial: _____